

DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 12 March 2018** at Silkstone Sports Pavilion.

PRESENT

Meeting Chaired by: Cllr Richard leech

Councillors: Richard Bell, Derek Liddell, Debra Smith, Ron Stier, Alan Thompson and Chrissie Yates.

In attendance: Parish Clerk and 2 residents

PUBLIC QUESTION TIME

Cllr Stier advised the white bags for paper collection are being stopped. Some residents who do not have a blue bin will need to request a bin from Barnsley MBC. No confirmed information on Barnsley MBC website as yet.

Cllr Stier and Cllr Yates have been contacted by a resident of Manor Park who is having numerous issues with Berneslai homes and Yorkshire Water. Cllr Barnard is also aware and is to contact Berneslai homes for an update. Cllr Stier and Yates will visit the resident and Cllr Yates will contact Age UK for advice.

Cllr Leech reported on the poor state of the A628 due to pot holes – Clerk to report to Highways.

It was also reported that there have been two wall collapses on Silkstone lane and also severe flooding of the lane at the farm – Clerk to advise Highways.

Cllr Leech advised that the banking along the footpath at Cone lane has slipped in places onto the footpath making it necessary to walk in the road in places.

17-168 APOLOGIES – RESOLVED to approve apologies from Andrew Browell and Meryl Liddell

17-169 LOCAL DEVELOPMENT PLAN - PROPOSED SITE EC11 MOOREND LANE, SILKSTONE COMMON

RESOLVED to suspend standing orders.

Two members of the newly formed 'Keep Silkstone Common Green' group, addressed the Parish Council, regarding site EC11 in the Local Development Plan at Moorend Lane, Silkstone Common.

They thanked the Parish Council for distributing leaflets to local businesses relating to the deadline for comments on the local development plan by 12 March 18. The group also distributed leaflets to residents in Silkstone Common and held a meeting at the school to assist residents to fill in the online comments for the local development plan consultation. Around 120 people attended the drop-in session with around 75-100 online objections expected to be completed by residents with 6 hand written objections handed in to the town hall.

The Keep Silkstone Common Green group have requested to appear at the Local Development Plan hearing. The group are collecting bio-diversity data in support of their objections to the development to include a bat survey. The heritage of the area such as wagonway, South Yorkshire Buildings and Huskar Memorial will all be put forward as part of the conservation/heritage value of the site.

The group are keen to involve the local school with bird watching. They have already contacted a planning expert and have submitted a grant application to the Parish Council which will be considered at the April Parish Council meeting.

Members of the Keep Silkstone Common Green group will be invited to get involved with the Neighbourhood Planning Steering Group.

RESOLVED to re-instate standing orders.

17-170 DECLARATIONS OF INTEREST – NONE

17-171 PARISH COUNCIL MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council’s meeting held on 5 February 18 as a true and accurate record.

17-172 PLANNING APPLICATIONS

RESOLVED to return ‘no comment’ on the following planning applications:

Date	Application No.	Description	Location
07-02-18	2018/0143	Erection of single storey portal frame agricultural machinery store building (prior notification - agricultural)	Bull Haw Farm Barnsley Road Silkstone
23-02-18	2018/0145	Erection of grain store	Bull Haw Farm Barnsley Road Silkstone
22-02-18	2018/0135	Erection of two storey extension on the north west elevation and conservatory to south west elevation of cottage	Bridge Foot Cottage High Street Silkstone
27-02-18	2018/0202	Replacement of existing wooden windows and doors	4 Wooley Manor Barn Blackergreen Lane Silkstone
01-03-18	2018/0249	Erection of two storey extension to dwelling	Bull Haw Farm Barnsley Road Silkstone

RESOLVED to note that the Glebe Farm application will go to the Planning Regulatory Board of Barnsley MBC on 20 March 18.

17-173 GENERAL DATA PROTECTION REGULATIONS (GDPR)

RESOLVED to note that the Clerk has started an information audit which lists the location and type of data retained by the Parish Council. She is keeping a diary of dates when work is carried out relating to data protection such as going through files and shredding non-essential paperwork or deleting e-mails.

RESOLVED to note that advice relating to a Data Protection Officer (DPO) is awaited from Barnsley MBC. The SLCC and YLCA have also issued guidance on the appointment of a DPO. Cllr Liddell advised that NALC have now produced a GDPR toolkit with template forms – the Clerk will look at this.

17-174 WINTER WEATHER POLICY

RESOLVED to approve the winter weather policy.

17-175 GRANTS AWARDING POLICY

RESOLVED to approve the Grants Awarding Policy.

17-176 SILKSTONE RECREATION GROUND

a. Health & Safety

RESOLVED to note that the mole problem has now been resolved following 5 visits from a mole control contractor.

RESOLVED to note that the swing step on the trim trail has fallen off again. The Clerk has asked Streetscape to come back to resolve.

RESOLVED to note that the Legionella monitoring this month has not highlighted any issues.

b. Annual Legionella Risk Assessment 2017

RESOLVED to note the Legionella Risk Assessment for 2017.

17-177 ANNUAL ALLOTMENTS INSPECTION

RESOLVED to note that all but one plot are being maintained to a good standard. Following the inspection two plots (including the unmaintained plot) have been given up and the Clerk has met with the new tenants to do a condition survey. This leaves 15 residents on the waiting list.

RESOLVED to note that the Clerk spoke with a Barnsley MBC officer relating to allotment land in Silkstone Common and a response is awaited.

17-178 TOUR DE YORKSHIRE

RESOLVED to note that the Tour De Yorkshire Men's race will be going through Silkstone on the afternoon of 4th May. High street will be closed to vehicles 1 hour before the race and Barnsley MBC will be contacting residents direct nearer the time. An article about the race is to be included in the March newsletter.

17-179 INVOICES FOR PAYMENT

RESOLVED to approve the invoices for payment schedule dated 12 March 18 totalling £3,505.96 including VAT:

Date	Payee	Description	Net	Vat	Total	Cheque number
05-Feb-18	BT	Office telephone bill	77.38	15.47	92.85	DD
31-Jan-18 07-Feb-18	John Whitmore Electrical John Whitmore Electrical	Install power for defib at Huskar rooms Replace faulty mains smoke alarm at Pavilion	95.00 75.00	19.00 15.00	114.00 90.00	301354 (£204.00)
31-Jan-18	Penistone Line Partnership	Annual membership 2018	25.00	0.00	25.00	301355
08-Feb-18 09-Feb-18 20-Feb-18 15-Feb-18	Viking Direct Viking Direct Viking Direct Viking Direct	Shredder oil, pens, paperclips and lined pads Shredder Shredder faulty returned Replacement shredder	27.26 154.00 -154.00 154.00	5.45 30.80 -30.80 30.80	32.71 184.80 -184.80 184.80	301356 (£217.51)
05-11-17 05-11-17	E ON E ON	Pavilion Gas Bill Nov 17 Pavilion Electric Bill Nov 17 (Not included on previous approval schedule)	101.74 82.39	5.09 4.12	106.83 86.51	DD DD
04-Feb-18 04-Feb-18	E ON E ON	Pavilion Electric Bill Feb 18 Pavilion gas bill Feb 18	47.91 86.86	2.40 4.34	50.31 91.20	DD DD
13-Feb-18	Yorkshire Water	Pavilion water bill Feb 18	30.41	0.00	30.41	DD
14-Feb-18	Norcroft Energy	Install power for defib at The Station Inn	195.00	39.00	234.00	301357
19-Dec-17	Road Marking Services	White Lining of red area of car park	240.00	48.00	288.00	301358
28-Feb-18	Employee costs	Parish Clerk and newsletter deliverer, Tax and NI and Pension	1,747.00	0.00	1,747.00	SO, 301359, 301360,301361 & 301362
28-Feb-18	Bothams Prestige	Grounds maintenance Feb 18	pending			301363

09-Jan-18	Alpine Hygiene	Soap refills for Pavilion toilets	55.20	11.04	66.24	charge card
15-Jan-18	KDA Wholesale	Pavilion cleaning supplies	27.07	5.41	32.48	(£145.56)
16-Jan-18	Edmundson Electrical	Flurescent light tubes for emergency lights Pavilion	6.00	1.20	7.20	
16-Jan-18	Aldi	Biscuits for meeting	4.23	0.13	4.36	
29-Jan-18	Naylor Myers	Guttering for Pavilion	27.73	5.55	33.28	
01-Feb-18	Co-op bank	card fee	2.00	0.00	2.00	
05-Mar-18	Information commissioners office	Data protection registration renewal	35.00	0.00	35.00	301364
04-Mar-18	EON	Pavilion Gas bill	92.93	4.65	97.58	DD
04-Mar-18	EON	Pavilion electric bill	51.62	2.58	54.20	DD
Total Invoices for Payment			3,286.73	219.23	3,505.96	

Cllr Bell left the meeting

17-179 HUSKAR 180

Cllr Alan Thompson updated members on the progress of plans for the Huskar 180 commemorations this year.

It was noted that the Huskar 180 committee's grant application to the ward alliance was successful. An article for the programme of events will be included in the newsletter. The commemorations will include both village schools and churches. A memorial service will be held and events will be held in schools with Victorian themed sports days and drama workshops. There will be displays in Silkstone Church and Silkstone Common Methodist Church.

Cllr Bell re-joined the meeting

17-179 MEETINGS

Cllr Richard Bell	GDPR meeting with the Clerk
Cllr Richard Leech	Ward Alliance panel meeting
Cllr Derek Liddell	SY Branch meeting of the YLCA Chairs & Vice Chairs meeting of NALC 20 March will represent NALC at an MP's lobby day.
Cllr Ron Stier	SY Branch meeting of the YLCA
Cllr Alan Thompson	Huskar 180 meeting
Cllr Chrissie Yates	Met with resident of Manor Park. Met with Clerk to copy leaflets about EC11 for businesses and delivered to local businesses
Clerk	Allotments inspection with Cllr Leech

	<p>GDPR meetings with Cllr Bell and with Cllr M Liddell Condition survey meetings with 2 new tenants at allotments.</p> <p>Met with Cllr Yates to copy leaflets about EC11 for businesses and delivered to local businesses</p>
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17-180 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

The Clerk magazine – retained by Clerk.
Clerks & Councillors Direct – handed to Cllr Liddell
Letter from concerned allotment holder relating to Parish Council officer’s rights of access to allotment site – noted Clerk to respond with reference to terms of tenancy agreement.
Information Commissioners Office registration information
Local Councils Update – handed to Cllr Liddell

17-181 ITEMS FOR NEXT AGENDA

- Keep Silkstone Common Green Grant application.

17-182 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 9 April 18 at Silkstone Sports Pavilion commencing at 6.45pm.

The Chair closed the meeting at 8.28pm

Chair’s Signature	Date