

MINUTES of the **REMOTE MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 2nd November 2020** via Zoom Conferencing facilities as permitted by paragraph 10 of the Local Government Act 1972.

On 2nd April 2020 HM Government published 'The Local Authorities and Police and Crime panels (Coronavirus) Regulations which allows Silkstone Parish Council to hold remote meetings until 7th May 2021. The Council's Standing Orders have been amended by the Clerk using delegated powers to confirm the procedures for holding a lawful and effective meeting, including voting rights, how members of the public can access documents and allows remote access for members of the public and press.

PRESENT

Meeting Chaired by: Cllr Meryl Liddell

Zoom Host: Richard Bell, Parish Clerk

Councillors: Derek Liddell, Peter Millar, Alan Thompson, Debra Smith, Ron Stier and Richard Leech.

Also, In attendance: Parish Clerk, Cllr John Wilson, Cllr Robert Barnard, a Resident and Barnsley Chronicle reporter.

PUBLIC QUESTION TIME

No issues were raised.

The Chair asked all Councillors and participants of the meeting to observe a minute's silence in memory of Tony Fieldsend who passed away last week; the Chair said that he was a true friend of the Parish and he would be sadly missed.

STATEMENT FROM CHAIR

Prior to commencement of the Meeting and in accordance with guidance, a statement was read by the Chair outlining the procedures to be undertaken to hold a lawful and effective remote meeting including the requirement for Councillors with voting rights to observe the code of conduct adopted by the Council.

Members are reminded to note the addendum to the Standing Orders of the Council under paragraph 27 - Remote Meetings.

The Clerk will mute all participants except the Chair - if anyone wishes to speak could they please clearly raise their hand. Voting will be undertaken by the same method.

PUBLIC QUESTION TIME

Cllr Stier raised the issue of the temporary closure of the Post Office in Silkstone due to the sire refurbishment works. He is concerned that the nearest Post Office that anyone, especially the elderly can use is either Cawthorne or Oxspring. Cllr Stier thought that there should have been a mobile Post Office in view of the 5 weeks closure.

Cllr M Liddell agreed that since the petrol station was being kept open, provision could have been made. She also suggested that the volunteers who helped during the first lockdown could assist with Post Office visits. Cllr Leech reported that he has just come out of a 'Helping Hands' meeting to reinvigorate the volunteering due to the impending national lockdown on Thursday 5th November 2020. He reported that there would be a leaflet distributed shortly.

Cllr Wilson asked if the Helping Hands group needed any assistance from the Area Council. Cllr Leech will raise at the next meeting later this week to keep 'ahead of the game'.

Cllr Thompson reported that there has been a good response from residents following the recent 'scarecrow trail'. He further reported residents concerned about parking near the former garage site where building works will be commencing. Cllr Wilson said he could speak to the Planning Officer and ask the developers to be conscientious.

Cllr Leech agreed that the event has been a wonderful spectacle for the village and that Silkstone School PTA who organised the event have raised a considerable sum towards a new outdoor classroom. Regretfully Cllr Leech also reported malicious damage in Conroyd Wood to the bridge and an incident of youths trying to damage the bin on Cone Lane. Cllr Leech asked when Barnsley MBC would be sweeping the roads as leaves were starting to block the gullies.

Cllr Leech asked Cllr Wilson if he is aware of any issues with fly-tipping removal as he has reported abandoned 'fridges and tyres on Blacker Green Lane twice which has still not been removed, the last report being 2 weeks ago. Cllr Wilson said he was unaware of any problems. Cllr Leech will email the report numbers to Cllr Wilson.

Cllr D Liddell reported that he has reported vandalism to trees on the Trans Pennine Trail by email to Sarah Ford. The Clerk asked Cllr D Liddell to forward photographs and details of the location.

All Members were asked by the Chair to state their name prior to the commencement of the Meeting.

All Members announced their names.

20-071 APOLOGIES

RESOLVED to note no apologies.

20-072 DECLARATIONS OF INTEREST

RESOLVED to note a declaration of a personal interest from Cllr Richard Leech concerning planning item 2020-41.

20-073 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 5th 2020 as a true and accurate record. The Chair signed the minutes. The signed document will be collected by the Clerk within 7 days.

Matters arising – Cllr Smith asked about the allotments as she thought there was to be a standalone item at this meeting. However, she accepted that it was not in the minutes and she had

made a mistake. Cllr M Liddell reminded the meeting that the trees overhanging the allotment site would be inspected in the New Year as part of the annual woods audit. At some point a site inspection will be arranged.

Cllr Stier asked if the retaining wall on the Wagonway had been resolved; Cllr M Liddell confirmed that the proposal for a wall had been withdrawn and that fencing would be used instead.

20-074 PLANNING APPLICATIONS

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1055>

2020/1055	Display of various illuminated and non-illuminated signage at The Co-operative store, Silkstone Common, S75 4LX.
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RESOLVED to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1023>

2020/1023	Variation of condition 2 of application 2019/1462 to allow for further alterations including installation of gas cooler plant. at The Co-operative store, Silkstone Common, S75 4LX.
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RESOLVED to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1165>

2020/1165	Erection of front and rear extensions and rendering of property at 31 Cone Lane, Silkstone Common, S75 4PU.
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Cllr Stier said that work had started already. Cllr reminded Council that planning permission had already been received and that this seemed like it is a variation on that application but has been submitted as a new application. His concern is the loss of a parking space at the front of the property.

RESOLVED to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1141>

2020/1141	Lawful development certificate for proposed development of single storey rear extension to dwelling at 17 Towngate, Silkstone, S75 4SW.
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RESOLVED to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1097>

2020/1097	Demolition of rear sun room and erection of single storey rear/side extension to dwelling at 42 Moorend Lane, Silkstone Common, S75 4QS.
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RESOLVED to make no comment.

20-075 WINTER WEATHER POLICY

The Clerk reported that it was an annual refresh of the policy to include amendments due to the Coronavirus pandemic. Cllr Leech and Cllr Smith volunteered to assist the Clerk if required.

RESOLVED to adopt the policy as presented.

20-076 CODE OF CONDUCT – CONSULTATION BY THE COMMITTEE FOR STANDARDS IN PUBLIC LIFE.

RESOLVED to send a formal response to NALC confirming that Council have considered the consultation and agreed to make no comment.

20-077 NEW ACCESSIBILITY COMPLIANT WEBSITE

RESOLVED to note that the new Accessibility Regulations compliant website will be live by the end of November 2020.

20-078 NEIGHBOURHOOD PLANNING COMMITTEE

RESOLVED to note an update from Cllr Smith following the meeting of 20th November 2020 that the 'issues and options' document is almost complete after which time a public consultation can take place in 2021.

RESOLVED to note that the standalone website for the Neighbourhood Plan will be discussed at the next meeting on 17th November 2020.

RESOLVED to note that the Clerk has signed a document giving permission for Barnsley MBC to release mapping data to AECOM.

20-079 NOTICE OF CONCLUSION OF AUDIT

The Clerk reported that it was an annual refresh of the policy to include amendments due to the Coronavirus pandemic. Cllr Leech and Cllr Smith volunteered to assist the Clerk if required.

RESOLVED to note that the external auditors PFK Littlejohn have concluded their audit and made no comment. The relevant notice has been displayed in the two village noticeboards.

20-080 INVOICES FOR PAYMENT

Date Tax Point	Invoice number	Payee	Description	Net	Vat	Total	Cheque number	Purchase Order
01-Oct-20	H18FF1FDCB	Eon	Pavilion Gas Supply	£7.78	£0.39	£8.17	DD	N/A
01-Oct-20	H1900CF5E2	Eon	Pavilion Electricity Supply	£58.26	£2.91	£61.17	DD	N/A
06-Oct-20	6578420	RIGHTIO	Emergency Toilet Repair	£123.00	£24.60	£147.60	DEBIT	N/A
06-Oct-20	23423	Watsons	Insurance Valuations	£350.00	£70.00	£420.00	301769	2020-030
16-Oct-20	3285 & 3286	John Whitmore Electrical	Lights Repair & Replacement in Pavilion	£1,533.00	£306.60	£1,839.60	301770	025 & 026
17-Oct-20	7857550464	Giff Gaff	Business Continuity Mobile 'phone	£8.34	£1.66	£10.00	DEBIT	N/A
19-Oct-20	329	South Yorkshire Pensions	Local Government Pension Scheme	£270.48	£0.00	£270.48	DD	N/A
16-Oct-20	7984545504	EE	Office Mobile Telephone	£10.00	£0.00	£10.00	DEBIT	N/A
20-Oct-20	47606322	Zoom Video Conferencing	Conferencing Facilities Fee	£11.99	£2.40	£14.39	DEBIT	N/A
01-Nov-20	SPC01	Richard Bell	Parish Clerk Salary - October 2020	£718.40	£0.00	£718.40	SO	N/A
03-Oct-20	4991609-003	Plusnet	Broadband Connection	£17.00	£3.40	£20.40	DEBIT	N/A
01-Nov-20	N/A	Vicky Martin pp RBL	Remembrance Wreath	£25.00	£0.00	£25.00	CASH	N/A
26-Oct-20	402417064	Amazon	Wall Social Distancing Signs x2	£5.64	£1.12	£6.76	DEBIT	N/A
26-Oct-20	401661982	Amazon	War Memorial Cleaning Product	£14.99	£3.00	£17.99	DEBIT	N/A
27-Oct-20	2020-12342	Rutherfords Locksmiths Ltd	Floor Social Distancing Signs (pack of 3)	£14.99	£3.00	£17.99	DEBIT	N/A
26-Oct-20	2020-26682	Street Solutions UK	Road Traffic Cones (small)	£24.99	£5.00	£29.99	DEBIT	N/A
26-Oct-20	40242097	Amazon	War Memorial Pressure Sprayer	£25.96	£5.19	£31.15	DEBIT	N/A
31-Oct-20	2118	Bothams Prestige	Grounds & Villages Maintenance	£1,025.42	£205.08	£1,230.50	301771	2019-09
02-Nov-20	223678	HMRC	Income Tax & NI - October 2020	£559.67	£0.00	£559.67	301772	N/A
28-Oct-20	SB20202197	PKF Littlejohn LLP	External Auditor Fee	£400.00	£80.00	£480.00	301773	N/A
02-Nov-20		Richard Bell	Office Allowance	£40.00	£0.00	£40.00	301774	N/A
			Office Paper	£16.25	£3.25	£19.50	301774	N/A
			Office Printer Cartridges (x4)	£82.49	£16.50	£98.99	301774	N/A
			£158.49					
02-Nov-20	266774	BOS Office Supplies Ltd	Newsletter Production - Autumn	£530.00	£0.00	£530.00	301775	2019-014
Total invoices for payment				£5,873.65	£734.10	£6,607.75		

RESOLVED to approve the payments schedule dated 2nd November 2020.

20-081 GRANT APPLICATIONS

Two grant applications have been received.

In relation to the application form Silkstone Luncheon Club, Cllr M Liddell is concerned that if we give a grant for £400, they may need a further grant. The Clerk confirmed that the Grant Awarding Policy does give Council the flexibility for to make a further award if is deemed necessary.

RESOLVED to award £400 to Silkstone Common Companions Club.

20-082 SILKSTONE RECREATION GROUND

RESOLVED to note that with effect from Thursday 5th November 2020 no sports will be allowable following HM Government regulations so the Pavilion will be closed until further notice.

20-083 REMEMBRANCE SUNDAY

The Clerk reported that guidance received today from YLCA suggested that following HM Government's announcement of a further lockdown with effect from this Thursday no commemorations will be taking place this Sunday 8th November.

Cllr M Liddell has placed the Royal British Legion advice about remembering from home on the website and Facebook page. Cllr Wilson suggested he and possibly Cllr Leech lay commemoration wreaths during the week and be filmed or photographed and uploaded to the website.

Cllr Leech asked about the cleaning of the memorial; the Clerk confirmed he has purchased the cleaning solution and will visit the memorial tomorrow.

RESOLVED that the Clerk will clean the memorial, update the Risk Assessment and keep Council updated of developments.

20-084 CHRISTMAS TREES AND LIGHTS 2020

The Clerk reported that the tree in Silkstone has been donated by Horsfield's nursery. There is a problem with Silkstone Common in trying to site the tube. Cllr D Liddell stated that he is very reluctant to remove cobbles due it been in memory of Christine and other people. Cllr M Liddell asked if the tree could be placed in the raised beds,

RESOLVED that the Clerk will investigate whether it is feasible to dig down into the raised beds.

RESOLVED to approve an additional budget of £2,500 plus VAT towards Christmas Tree lights.

20-085 COMMUNITY ACTION PLAN

Cllr Leech reported that he has been in contact with a resident who is trying to come up with some ideas to try and do something for when lockdown ends on 2nd December. Cllr M Liddell supported having some ideas in place. Cllr Thompson suggested the possibility of Christmas cards being produced by the schools and distributed. Cllr Leech reported that there is appetite from Silkstone school PTA and other residents to do something.

RESOLVED that Cllr M Liddell will Chair an informal meeting on Tuesday 3rd November at 7PM with Councillors to discuss ideas and a consistent messaging to schools and groups.

20-086 PORTABLE SPEED SIGNS

The Clerk reported a meeting with the Principal Engineer from Barnsley MBC Traffic, Mr Damon Brown; he was very supportive and helpful. A full walk around Silkstone Common and Silkstone was conducted to identify the problems, aims and potential locations for Speed Indicator Devices (SID's) in both villages. Mr Brown agreed to liaise with Barnsley MBC streetlighting as it would be their assets that would be utilised to place the signs upon.

Barnsley MBC streetlighting have asked for Risk Assessments in relation to the signs and proof of Public Liability insurance. The two lighting columns identified by the Mr Brown as being most suitable – i.e. approximately 100 yards after the 30mph sign on a straight section of road. The Clerk has written to one of the homeowners next to one of the proposed sites as it overlooks the rear of their home. The Clerk reported no negativity at all from Barnsley MBC and is proposing a budget be allocated to proceed when Barnsley MBC are happy with siting. The Clerk referred members to Appendix H. Silkstone Common is relatively easy as the village has straight roads into the village from Oxspring and Dodwoth, both moving from a National Speed Limit to the mandatory 30mph.

Having walked around Silkstone with Mr Brown, his view was that there was not enough of a distance in the same way as Silkstone Common so the best solutions would be to rely on the more

portable lighter signs that can be moved easily and placed outside the school or on Silkstone Lane or towards the Potting Shed. The budget required would be £15,000 plus VAT (VAT being recoverable).

Cllr Thompson said that the case for Silkstone Common is unarguable and quite clear cut, but Silkstone is quite difficult so would it be a good idea to trial one site? Maybe we go for Silkstone Common and after the success of that look at Silkstone later. Cllr M Liddell said that she thought that if we were doing it, it should be for both villages. The idea of portable signs in Silkstone and in places like outside the school on Moorend Lane, Silkstone Common would have a better long term impact so that people did not get used to the signs.

Cllr Smith said that she had serious reservations about the whole thing. Cllr Wilson said that Barnsley MBC had just taken delivery of some portable SID's and are looking at a programme of installation across the Borough, which is supported by Barnsley MBC Councillors. The preferred option are ones that are put in place for about a month and then removed as these are found to be the most effective.

Cllr Wilson said that he could look into the possibility of assisting with some SID's or possibly help with financing, but he would have to look into it. The Clerk said that he and Mr Brown had discussed the A628 whilst on site as he could see the major problem with speeding at that location opposite the Dearnside garage. There is extra funding for the A628 across the whole of the Borough. The Clerk confirmed that the supplier of the SID's is the same one as used by Barnsley MBC.

The only ongoing maintenance would be the cost of moving the SID's and the data analysis, the Clerk would do the latter and volunteers could assist with moving the signs. They have a guarantee of 3 years. Cllr Leech asked if there would be a possibility of Ward Alliance funding. Cllr Wilson said it was a possible and additionally try and get on board with the Borough wide programme.

Cllr Smith said that "she did not want to rain on everyone's parade" on this, she realises that we have traffic issues. If the request was to spend £5,000, she would have no objection but £15,000 is a big chunk of money and a big chunk of our reserves. If we are going to spend that sort of money, we have to be very confident it would meet our objectives. She has not seen any evidence and is not sure what our objectives are? She asked if the areas around both schools and High Street have a problem of cars going over 30mph as she would suggest is isn't. She asked what the point would be of having SID's as very few people could get up to 40mph going through Silkstone. Cllr Smith further questioned whether we are spending the money wisely and using correct professional judgement on this? Cllr Smith said that for £1,500 we could get traffic management consultants to do a report, which is 10% of this budget. She thinks it would be to go to experts on traffic calming and determine what our problems are. Cllr Thompson said he was uncomfortable with spending £15,000 on a project that we don't know is going to be effective and supports Cllr Smith's suggested of getting a Consultant and then design the right plan and solution.

RESOLVED to defer the item to the January meeting to allow time for Cllr Wilson to discuss with Mr Brown and see what can be proposed.

20-087 LAND OWNERSHIP IN SILKSTONE

Following information from a resident, the Clerk have made enquiries with Barnsley MBC Estates who recommend an application to the Land Registry be made which as a fee attached.

RESOLVED that the Clerk will made an application and pay the fee.

20-088 PARISH COUNCIL MEETING DATES

RESOLVED to agree the dates proposed. Cllr M Liddell will upload this to the website.

20-089 MEETINGS

Cllr Alan Thompson	Neighbourhood Planning Committee.
Cllr Richard Leech	Neighbourhood Planning Committee.
Cllr Derek Liddell	YLCA Finance & General Purposes Committee, Neighbourhood Planning Meeting. YLCA Joint Executive Board Meeting, NALC Conference & AGM. YLCA South Yorkshire Branch meeting.
Cllr Meryl Liddell	Neighbourhood Planning Meeting, Business Development Working Party Meeting.
Cllr Debra Smith	Neighbourhood Planning Committee.
Cllr Peter Millar	Neighbourhood Planning Committee.
Clerk	Neighbourhood Planning Committee, Co-op development site meeting, Speed Indicator Devices meeting with BMBC. Penistone Ladies FC meeting.

20-090 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

A resident unhappy at the Scarecrow trail breaching Covid-19 social distancing rules.

20-091 DATE OF NEXT MEETING

The next remote meeting of Silkstone Parish Council will be held on Monday 7th December 2020 via Zoom conferencing facilities commencing at 6.45pm.

The Chair closed the meeting at 8.18 pm.

Chair's Signature	Date
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