

**MINUTES of the REMOTE MEETING of SILKSTONE PARISH COUNCIL held on Monday 7<sup>th</sup> September 2020** via Zoom Conferencing facilities as permitted by paragraph 10 of the Local Government Act 1972.

On 2nd April 2020 HM Government published 'The Local Authorities and Police and Crime panels (Coronavirus) Regulations which allows Silkstone Parish Council to hold remote meetings until 7th May 2021. The Council's Standing Orders have been amended by the Clerk using delegated powers to confirm the procedures for holding a lawful and effective meeting, including voting rights, how members of the public can access documents and allows remote access for members of the public and press.

## **PRESENT**

**Meeting Chaired by:** Cllr Meryl Liddell

**Zoom Host:** Richard Bell, Parish Clerk

**Councillors:** Derek Liddell, Peter Millar, Debra Smith and Richard Leech.

**Also, In attendance:** Parish Clerk, a resident and Barnsley Chronicle reporter.

## **PUBLIC QUESTION TIME**

Cllr Leech reported a news story in the Barnsley Chronicle concerning an item to be discussed at the Cabinet meeting of Barnsley MBC this week in relation to a proposal to introduce a bye-law that all dogs within the Borough are kept on a lead.

The Clerk confirmed that this was an agenda item for Barnsley MBC to be discussed 9<sup>th</sup> September after which time if the resolution is passed it will move to a full consultation with key stakeholders and the public. Cllr M Liddell asked the Clerk to keep the Council informed of the outcome of the meeting.

**All Members were asked by the Chair to state their name prior to the commencement of the Meeting.**

All Members announced their names.

## **STATEMENT FROM CHAIR**

Prior to commencement of the Meeting and in accordance with guidance, a statement was read by the Chair outlining the procedures to be undertaken to hold a lawful and effective remote meeting including the requirement for Councillors with voting rights to observe the code of conduct adopted by the Council.

Members are reminded to note the addendum to the Standing Orders of the Council under paragraph 27 - Remote Meetings.

The Clerk will mute all participants except the Chair - if anyone wishes to speak could they please clearly raise their hand. Voting will be undertaken by the same method.

## 20-039 APOLOGIES

**RESOLVED** to note and approve apologies received from Cllr Thompson.

## 20-040 DECLARATIONS OF INTEREST

**RESOLVED** to note no declarations of interest.

## 20-041 MINUTES

**RESOLVED** to approve the minutes of the Silkstone Parish Council meeting held on Monday 6<sup>th</sup> July 2020 as a true and accurate record. The Chair signed the minutes. The signed document will be collected by the Clerk within 7 days.

## Matters Arising

Cllr Smith asked if the 'Dragons Teeth' road markings had been reinstated following road works. Cllr Leech will inspect the area this week and provide an update to the Clerk.

## 20-042 PLANNING APPLICATIONS

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F0747>

2020/0747	Demolition of existing side conservatory and erection of two storey side extension at 20 Hall Royd Lane, Silkstone Common, Barnsley, S75 4PL.
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**RESOLVED** to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F0650>

2020/0650	Single storey rear extension and pitched roof over existing garage at 1 All Saints Close, Silkstone, Barnsley, S75 4LQ.
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**RESOLVED** to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F0804>

2020/0804	Variation of condition 2 of application 2019/0132 at 30 Hall Royd Walk, Silkstone Common, Barnsley, S75 4RQ.
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**RESOLVED** to make no comment.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F0427>

2020/0427	Conversion of existing stables into dwelling at Lakeside View, Blacker Green Lane, Silkstone, Barnsley, S75 4NF.
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Cllr Smith raised concerns about putting an additional dwelling in a 'greenfield' site. It is unclear from the application as to how long the existing stables have been in place. Cllr Leech stated that Silkstone Parish Council 7<sup>th</sup> September 2020

he has looked on the Planning Explorer, which goes back to 2008 and cannot find any application. Cllr D Liddell has been on the Parish Council for 25 years and he cannot recall anything about this site either.

The Clerk advised that the Council need to have a valid objection for the Planning Authority to take into consideration rather than speculation. Cllr Leech also said that he did not think the Council had any legitimate grounds upon which to object to the application.

Cllr D Liddell said that if the stable block was built 20 years ago as an agricultural development, the planning laws at the time were not the same as today.

**RESOLVED** that the Clerk will engage with Planning to satisfy Council that there is existing planning permission in place for the stable block and the application to convert is not retrospective.

<https://www.applications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F0753>

2020/0753	Variation of condition 2 application 2019/0231 land adjacent to Glebe Farm, Silkstone, Barnsley, S75 4NG.
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**RESOLVED** to make no comment.

#### **20-043 DECISIONS MADE UNDER DELEGATED AUTHORITY**

Cllr Smith asked if the payment process under Reference number 20-004 has reverted to the standard procedure. The Clerk confirmed that it had with effect from 3<sup>rd</sup> June 2020.

**RESOLVED** to ratify the decisions made by the Proper Officer of the Council under delegated authority and minute all as one.

#### **20-044 PARISH BUSINESS & DEVELOPMENT PLAN WORKING PARTY**

Cllr Smith asked if a date had been set for the next meeting of the working party; the Clerk confirmed no meeting date had been set.

**RESOLVED** to note the minutes of the Business and Development Plan Working Party meeting held on Monday 20<sup>th</sup> July 2020.

**RESOLVED** that the Clerk will arrange a suitable date prior to the budget setting process.

#### **20-045 MEDIA WORKING PARTY**

Cllr M Liddell and Cllr Millar to meet up within the next two weeks to discuss and agree menu structure for the website.

The Clerk reminded Councillors that new high-resolution photographs and profile/biography is required for the new website.

**RESOLVED** to note the minutes of the Media Working Party meeting held on Monday 20<sup>th</sup> July 2020.

#### **20-046 FINANCE REPORT for Q1 2020/2021**

Silkstone Parish Council 7<sup>th</sup> September 2020

**RESOLVED** to approve the Finance Report for the period 1<sup>st</sup> April 2020 to 30<sup>th</sup> June 2020.

**RESOLVED** to thank the Clerk for his hard work in pulling the report together.

## 20-047 NATIONAL SALARY AWARD

**RESOLVED** to note the increase of 2.75% in salary scales with effect from 1<sup>st</sup> April and approve amendment of the Clerk's salary standing order accordingly.

## 20-048 LOCAL GOVERNMENT PENSION SCHEME

**RESOLVED** to note the actuarial report received from South Yorkshire Pensions Authority and increased contributions due to fund shortfall.

## 20-049 INVOICES FOR PAYMENT

**RESOLVED** to approve the payment schedule dated 7<sup>th</sup> September 2020.

Date	Invoice number	Payee	Description	Net	Vat	Total	Cheque number	Purchase Order
01-Jul-20	H18A50271F	Eon	Pavilion Gas Supply	£7.53	£0.38	£7.91	DD	N/A
01-Jul-20	H18A5230E4	Eon	Pavilion Electricity Supply	£43.06	£2.15	£45.21	DD	N/A
08-Jul-20		Amazon UK	Local Government Act 1972	£17.90	£0.00	£17.90	DEBIT	N/A
17-Jul-20	7857550464	Giff Gaff	Business Continuity Mobile 'phone	£8.34	£1.66	£10.00	DEBIT	N/A
17-Jul-20	329	South Yorkshire Pensions	Local Government Pension Scheme	£244.46	£0.00	£244.46	DD	N/A
18-Jul-20	7984545504	EE	Office Mobile Telephone	£10.00	£0.00	£10.00	DEBIT	N/A
20-Jul-20	31964432	Zoom Video Comm.	Conferencing Facilities Fee	£11.99	£2.40	£14.39	DEBIT	N/A
17-Jul-20	37154	Barnsley MBC	Commercial Waste Annual Fee	£436.80	£0.00	£436.80	301751	N/A
01-Aug-20	SPC01	Richard Bell	Parish Clerk Salary - July 2020	£698.23	£0.00	£698.23	SO	N/A
02-Aug-20	223678	HMRC	Income Tax & NI - July 2020	£544.98	£0.00	£544.98	301752	N/A
29-Oct-19	303	Bluebell Memorials Ltd	War Memorials - WW1 Commemoration	£658.34	£131.67	£790.01	301753	2019-18
31-Jul-20	265153	BOS Office Supplies Ltd	SPC Logo Production for website	£35.00	£7.00	£42.00	301754	2020-22
31-Jul-20	2030	Bothams Prestige	Grounds & Villages Maintenance	£1,025.42	£205.08	£1,230.50	301755	2019-09
02-Aug-20		Richard Bell	Office Allowance	£40.00	£0.00	£40.00	301756	N/A
02-Aug-20		Stewart Walton	Handyman Services	£501.25	£0.00	£501.25	301757	Various
01-Aug-20	H18C2B1FD5	Eon	Pavilion Gas Supply	£7.78	£0.39	£8.17	DD	N/A
01-Aug-20	H18C2D6108	Eon	Pavilion Electricity Supply	£51.01	£2.55	£53.56	DD	N/A
03-Aug-20	4991609-002	Plusnet	Broadband Connection	£17.00	£3.40	£20.40	DEBIT	N/A
17-Aug-20	7857550464	Giff Gaff	Business Continuity Mobile 'phone	£8.34	£1.66	£10.00	DEBIT	N/A
17-Aug-20	7984545504	EE	Office Mobile Telephone	£10.00	£0.00	£10.00	DEBIT	N/A
20-Aug-20	37070057	Zoom Video Comm.	Conferencing Facilities Fee	£11.99	£2.40	£14.39	DEBIT	N/A
01-Sep-20	SPC01	Richard Bell	Parish Clerk Salary - August 2020	£698.23	£0.00	£698.23	SO	SPC01
20-Aug-20		Ideal 365 Ltd	Wheeel Bin Liners	£7.53	£1.51	£9.04	DEBIT	N/A
19-Aug-20	329	South Yorkshire Pensions	Local Government Pension Scheme	£358.58	£0.00	£358.58	DD	N/A
04-Sep-20	89633	Viking	Cheque no 301709 not received	£94.95	£18.99	£113.94	Debit Card	N/A
31-Aug-20	2050	Bothams Prestige	Grounds & Villages Maintenance	£1,025.42	£205.08	£1,230.50	301758	2019-09
07-Sep-20	SPOILT	SPOILT	SPOILT	£0.00	£0.00	£0.00	301759	N/A
07-Sep-20		Post Office	Registered delivery letter	£1.56	£0.00	£1.56	CASH	N/A
07-Sep-20		Kerry Mangham	VE Day Booklet Production costs	£350.00	£0.00	£350.00	301760	N/A
07-Sep-20		Richard Bell	Office Allowance	£40.00	£0.00	40.00	301761	N/A
			Office Shredder	£40.83	£8.17	49.00	301761	N/A
			<b>£89.00</b>					
07-Sep-20		Stewart Walton	Handyman Services	£200.45	£0.00	£200.45	301762	2020-024
07-Sep-20		HMRC	Income Tax & NI - August 2020	£544.98	£0.00	£544.98	301763	N/A
			<b>Total invoices for payment</b>	<b>£7,751.95</b>	<b>£594.49</b>	<b>£8,346.44</b>		

## 20-050 GRANT APPLICATIONS

**RESOLVED** to agree to the grant application made by Old Silkstone Band for instrument repairs and make a payment of £400.

## 20-051 SILKSTONE RECREATION GROUND

Silkstone Parish Council 7<sup>th</sup> September 2020

The Clerk confirmed that football teams have now been allowed to commence competitive games subject to approved Risk Assessments lodged with the relevant League and Football Association.

Cricket have had a system in place for allowing use of the upstairs disabled toilet on a 'one in one out' basis which seems to have worked well. Consideration will need to be given to allowing use of the Pavilion changing rooms, but not the showers, once Risk Assessments have been produced and approved.

In the meantime, the Pavilion remains closed for any other purpose and the heating remains turned off

**RESOLVED** to note the updated current situation.

## **20-052 SPEED INDICATOR SIGNS**

Cllr Smith commented that this was great work and will benefit the parish and that she is all in favour of the initiative.

The Clerk explained that all the signs are portable but of varying weight. Consideration will need to be given to the location of the signs and the number and types required. Furthermore, there has been a positive response from Barnsley MBC Highways and South Yorkshire Police Consideration with thanks also to Cllr John Wilson for facilitating contact from Highways.

Cllr Smith asked if it was appropriate to be looking at grant funding, in particular the 'Road Safety Trust' who have a programme which opens on 15<sup>th</sup> September 2020 offering grants of up to £20,000. Cllr M Liddell and Cllr Leech agreed.

Cllr D Liddell asked how easy they signs were to steal given they are portable. The Clerk presumed that since the signs were fixed to a bracket there would be a bolt type mechanism, but he will investigate with the manufacturers.

**RESOLVED** to investigate grant funding and provide a further report to Council following more detailed enquiries.

## **20-053 LAND OWNERSHIP IN SILKSTONE**

The Clerk reported that a resident had contacted the Council about a tree on land running behind her property in Huskar Close, Silkstone. She initially made enquiries with Barnsley MBC, however, they referred her to the Parish Council as the Land Registry seems to suggest that the land is owned by Silkstone Parish Council.

Furthermore, there are other parcels of land, including Huskar Close which also seems to be suggested by the Land Registry are owned by the Parish Council. Cllr Leech said that the land on the left was on Towngate towards Manor Park and Huskar Close. He was of the historic opinion that this land is owned by Barnsley MBC.

Cllr M Liddell asked the Clerk to make further enquiries with Barnsley MBC Estates.

**RESOLVED** that the Clerk will contact Barnsley MBC.

## 20-054 MEETINGS

Cllr Alan Thompson	Neighbourhood Planning Meeting, Business Development Working Party Meeting.
Cllr Richard Leech	Neighbourhood Planning Working Party Meeting, Handyman Meeting, Silkstone Playing Fields Committee Meeting, Meeting with Clerk at Silkstone Recreation Ground.
Cllr Derek Liddell	Business Development Working Party Meeting.
Cllr Meryl Liddell	Neighbourhood Planning Meeting, Business Development Working Party Meeting, Media Working Party Meeting.
Cllr Ron Stier	Handyman Meeting.
Cllr Debra Smith	Business Development Working Party Meeting, Neighbourhood Planning Meeting,
Cllr Peter Millar	Business Development Working Party Meeting, Neighbourhood Planning Meeting.
Clerk	Neighbourhood Planning Meeting, Business Development Working Party Meeting, Media Working Party Meeting. Silkstone Playing Fields Committee Meeting, Meeting with Cllr Leech at Silkstone Recreation Ground. Meeting contractors on site to install picnic benches.

## 20-055 CORRESPONDENCE TO NOTE

**RESOLVED** to note the following correspondence:

- 1) Resident contacted the Council regarding potential damage to her wall by trees at The Cross, Silkstone – Clerk & Cllr Leech to visit site.
- 2) Dog fouling report – resident in Silkstone Common reported several repeat incidents of dog fouling. Clerk to liaise with Cllr Leech about using the dog stencil. Resident encouraged to report to BMBC Dog Warden.
- 3) Request from resident to paint gate and railing at the entrance of the TPT bottom of Moorend Lane – this is BMBC property and should be reported to them to refurbish.
- 4) Contact from resident copying in Miriam Cates MP concerning a speed survey and speed indicator sign on A628.
- 5) Woodland View – resident contact for an update with shrubbery removal.

- 6) Contact from resident via our website to offer an alternative perspective on 'off-road' cycling following adverse reports in the media – Clerk to contact the resident.
- 7) Hallowe'en Scarecrow Trail in Silkstone – contact from Silkstone Primary School about doing a trail in Silkstone and being more of a community event. Clerk to make contact and obtain more details.
- 8) Hall Royd Walk – contact from a resident about creating a summer meadow on the land that is not being cut by BMBC. To be deferred as an Agenda item for the October meeting.
- 9) Fairy Walk – contact from a resident about attaching 'fairy doors' to the base of trees in Orchard Wood. Something to consider in late spring 2021.
- 10) Complaint from Huskar Community Rooms about use of their toilets by football players and spectators – Cllr Leech has responded.

### **20-056 DATE OF NEXT MEETING**

The next remote meeting of Silkstone Parish Council will be held on Monday 5<sup>th</sup> October 2020 via Zoom conferencing facilities commencing at 6.45pm.

*The Chair closed the meeting at 7.49pm.*

Chair's Signature	Date
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