

DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 7th February 2022** in Silkstone Sports Pavilion.

PRESENT

Meeting Chaired by Cllr Richard Leech

Councillors: Debra Smith, Peter Millar, Sue Williams, Derek Liddell, Lesley Gill and Meryl Liddell.

Also, present : Richard Bell (Clerk) Cllr John Wilson and one member of the public.

PUBLIC QUESTION TIME

A resident reported continuing issues with gullies all the way down Cone Lane. Also reported issues with the state of footpath number 8 down from Ben Bank Road to Hall Royd Walk. Excessive water and mud making it very difficult to walk on. The Clerk will contact the Public Rights of Way Officer. The resident also reported an issue on High Street, Silkstone when he was on the 'bus and it being unable to pass due to parked cars and inconsiderate drivers.

Cllr Leech again reported evidence of substance abuse around the MUGA in Silkstone Recreation Ground.

21-198 APOLOGIES

RESOLVED to note apologies from Cllr Wake.

21-199 DECLARATIONS OF INTEREST

RESOLVED to note that no declarations of interest were made.

21-200 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 17th January 2022 as a true and accurate record. The Chair signed the Minutes.

21-201 PLANNING APPLICATIONS

2021/1558	Replacement of existing property with one dwelling at 11 Woodland Rise, Silkstone Common, S75 4RP.
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RESOLVED to make no comments.

21-202 SOCIAL MEDIA UPDATE

Members discussed the proposal from Breakthrough Communications to actively manage and promote the new Facebook account for a period of 3 months. Cllr Smith said that 3 months was fine in her view, but anything longer is expensive. Cllr M Liddell said we should see how things go and review. Cllr Leech agreed.

Cllr Millar asked about the proposed synergy between the website and Facebook so that posting of an item automatically goes onto both; a meeting with Breakthrough Communications is outstanding to address this and launch the virtual newsletter.

RESOLVED to agree to the proposal from Breakthrough Communications and review after 3 months.

21-203 NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) STEERING GROUP

Cllr Smith confirmed that the Regulation 14 consultation will be taking place between 28th February 2022 and 11th April 2022. Sessions are to take place in Huskar Community Rooms on 19th March and Methodist Church on 26th March to facilitate public consultation.

A NDP specific newsletter will be delivered to all residents prior to the start of the Consultation and notices will go in the notice boards and website.

RESOLVED to note the update.

21-204 YOUTH COUNCIL WORKING PARTY

Cllr Williams gave a brief update on trying to recruit new participants as most of the members are now at university.

RESOLVED to note the update.

21-205 COUNCILLOR 'DROP IN' SESSIONS

Cllr Williams gave a verbal presentation suggesting that it would be good for visibility and community engagement to have 'drop in' sessions where members of the public could raise any issues or discuss ideas. Sessions could be held in both villages. Cllr M Liddell said that whilst something similar was tried years ago, it would be good to see how it goes. Cllr Smith and Cllr Leech agreed.

RESOLVED to ask Cllr Williams to arrange dates and venues.

21-206 FINANCE REPORT

The Clerk presented the Quarter 3 Finance Report, together with Budget Monitor and Bank Reconciliation. Cllr Smith thought it unlikely that year end projections would be achieved on some cost centre headings and that a considerable surplus will be achieved.

RESOLVED to approve the Finance Report, Budget Monitor and bank Reconciliation.

21-207 PRECEPT DEMAND 2022/2023

The Clerk confirmed that the Precept Demand had been submitted to Barnsley MBC and acknowledged as being received.

RESOLVED to note the update.

21-208 INVOICES FOR PAYMENT

Date Tax Point	Invoice number	Payee	Description	Net	Vat	Total	Cheque number	Purchase Order
01-Jan-22		Eon	Pavilion Gas Supply	£183.40	£9.17	£192.57	DD	N/A
02-Jan-22		Eon	Pavilion Electricity Supply	£69.71	£3.49	£73.20	DD	N/A
10-Jan-22		Adobe	Adobe Pro Software	£12.64	£2.53	£15.17	DEBIT	N/A
17-Jan-22		Giff Gaff	Business Continuity Mobile 'phone	£8.34	£1.66	£10.00	DD	N/A
19-Jan-22		South Yorkshire Pensions	Local Government Pension Scheme	£277.02	£0.00	£277.02	DD	N/A
01-Jan-22		EE	Office Mobile Telephone	£5.00	£1.00	£6.00	DD	N/A
21-Jan-22		Zoom Video Conferencing	Conferencing Facilities Fee	£11.99	£2.40	£14.39	DD	N/A
04-Feb-22		Expert Water Services	Legionella Monthly monitoring	£50.00	£10.00	£60.00	SO	2021-012
01-Jan-22	SPC01	Richard Bell	Parish Clerk Salary	£718.40	£0.00	£718.40	SO	N/A
02-Feb-22		Richard Bell	Office Allowance	£40.00	£0.00	£40.00	SO	N/A
31-Jan-22		Claire Kellett	Pavilion Cleaning (£20 per week)	£100.00	£0.00	£100.00	SO	2021-023
19-Jan-22		ID Cards online	PC Passes	£41.63	£8.33	£49.86	DEBIT	N/A
19-Jan-22		Just Lanyards	PC Lanyards	£140.50	£28.10	£168.60	DEBIT	N/A
27-Jan-22		Amazon	Wasp Nest Killer & Stationary	£14.14	£2.83	£16.97	DEBIT	N/A
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07-Feb-22		HMRC	Income Tax & National Insurance	£679.27	£0.00	£679.27	301940	N/A
31-Jan-22		Richard Bell	Office Stationary	£28.02	£5.61	£33.63	301941	N/A
07-Feb-22		Neil Pyne	Pavilion Boiler Call Out Fee	£25.00	£0.00	£25.00	301942	N/A
07-Feb-22		Penistone Round Table	Equipment Hire for QE Jubilee Fair	£257.50	£0.00	£257.50	301943	N/A
07-Feb-22		S C Hale (Profell)	Annual Woodland Inspectio	£180.00	£0.00	£180.00	301944	N/A
01-Feb-22	1084	Kirkwells Limited	NDP Consultancy	£980.00	£196.00	£1,176.00	301945	N/A
07-Dec-21	13987	Vision ICT	Website SSL Certificate	£125.00	£25.00	£150.00	301946	N/A
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Total invoices for payment				£3,947.56	£296.12	£4,243.58		

RESOLVED to approve the payments schedule dated 7th February 2022.

21-209 GRANT APPLICATIONS

The Clerk confirmed that one grant application had been received from Silkstone CARE to reimburse their annual insurance premiums.

Council has the power under Section 137 of Local Government Act 1972 to incur expenditure in the interests of and bring benefit to some or all of the area, or some or all of the inhabitants.

RESOLVED to approve a Grant from Silkstone CARE group using Section 137.

21-210 UTILITY PROVIDER CONTRACT

The Clerk explained that it is difficult to present up to date details of the various options and providers quotations given that everything is online and changes constantly. The option put forward to Council is to delegate responsibility to the Clerk using Section 101 of the Local Government Act 1972 to seek options and decide based on the Best Value for the Council for a 2-year contract duration.

RESOLVED to delegate power to the Clerk & Responsible Finance Officer to source a provider and sign up to a new contract for 2 years.

21-211 COMMUNITY & ASSET SECURITY

RESOLVED to defer to the next meeting due to the absence of Cllr Wake.

21-212 HM QUEEN ELIZABETH JUBILEE GARDENS

The Clerk confirmed that a site meeting had taken place with Silkstone CARE attended by Cllrs Gill and Williams to look at the options for planting and landscaping.

A quotation has been obtained for a Commemorative Bench and Council was asked to approve the purchase.

RESOLVED to note the update and approve the purchase of a new bench.

21-213 VILLAGE MAINTENANCE

The Clerk asked Council to consider a request from Silkstone CARE to carry out improvement works on Hall Royd Walk and Champany Hill.

The area on Hall Royd Walk is the Parish Council responsibility under licence from Barnsley MBC granted in 1997. The Clerk confirmed that the improvement works on Champany Hill had been approved by Barnsley MBC and refurbishment of the memorial bench had been agreed by the family.

Cllr Leech thought the cost of the gravel was excessive and said the Council could purchase.

RESOLVED to authorise the improvement works and providing funding as requested.

21-214 EXCLUSION OF PRESS & PUBLIC

Cllr Leech asked Members to approve a resolution to exclude members of the press and public under the Public Bodies (Admissions to Meetings) Act 1960, due to the nature of the following business to be transacted being prejudicial to the public interest.

RESOLVED to exclude the press and public from the meeting.

21-215 STAFFING COMMITTEE

Cllr M Liddell said that a meeting of the Staffing Committee had taken place to consider the request from the Clerk to undertake a reassessment of the role profile benchmark salary range.

The Staffing Committee will be recommending moving the Clerk from the current Spinal Column Point (SCP) of 21 to 23 and upon achieving the CiLCA qualification to move to SCP 25.

RESOLVED to ask the Clerk to consider the proposal.

21-216 CORRESPONDENCE FOR NOTE

RESOLVED to note the following correspondence:

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| 1) Resident asked if Members could nominate suitable recipients for 'Happy pots' of Spring bulbs created by the Stainborough Rotary Club. |
| 2) Contact from 'Sustrans' concerning volunteer workdays on the Trans Pennine Trail in Silkstone Common. |

21-217 MEETINGS

Cllr Richard Leech	Neighbourhood Development Plan and Speed Indicator Device maintenance with the Clerk.
Cllr Derek Liddell	YLCA Branch, Meeting with YLCA Chief Executive.
Cllr Meryl Liddell	Neighbourhood Development Plan
Cllr Debra Smith	Neighbourhood Development Plan
Cllr Janice Wake	Not present
Cllr Lesley Gill	Neighbourhood Development Plan, Queen Elizabeth Jubilee Gardens site meeting.
Cllr Sue Williams	Neighbourhood Development Plan, Queen Elizabeth Jubilee Gardens site meeting.
Cllr Peter Millar	None
Clerk	Speed Indicator Device maintenance with the Cllr Leech. Queen Elizabeth Jubilee Gardens site meeting.

21-218 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held in the Silkstone Sports Pavilion on Monday 7th March 2022 commencing at 6.45pm.

The Chair closed the meeting at 8.08 pm.

Chair's Signature	Date
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