

**MINUTES of the REMOTE MEETING of SILKSTONE PARISH COUNCIL held on Monday 1<sup>st</sup> February 2021** via Zoom Conferencing facilities as permitted by paragraph 10 of the Local Government Act 1972.

On 2nd April 2020 HM Government published 'The Local Authorities and Police and Crime panels (Coronavirus) Regulations which allows Silkstone Parish Council to hold remote meetings until 7th May 2021. The Council's Standing Orders have been amended by the Clerk using delegated powers to confirm the procedures for holding a lawful and effective meeting, including voting rights, how members of the public can access documents and allows remote access for members of the public and press.

## **PRESENT**

**Meeting Chaired by** Cllr Meryl Liddell

**Zoom Host:** Richard Bell, Parish Clerk

**Councillors:** Derek Liddell, Peter Millar, Debra Smith, Ron Stier, Lesley Gill, Sue Williams and Richard Leech.

**Also, In attendance:** Parish Clerk, Cllr John Wilson (BMBC) and Cllr Robert Barnard (BMBC) and Barnsley Chronicle reporter.

## **STATEMENT FROM CHAIR**

Prior to commencement of the Meeting and in accordance with guidance, a statement was read by the Chair outlining the procedures to be undertaken to hold a lawful and effective remote meeting including the requirement for Councillors with voting rights to observe the code of conduct adopted by the Council.

Members are reminded to note the addendum to the Standing Orders of the Council under paragraph 27 - Remote Meetings.

The Clerk will mute all participants except the Chair - if anyone wishes to speak could they please clearly raise their hand. Voting will be undertaken by the same method.

## **PUBLIC QUESTION TIME**

Cllr Stier reported that the road at the top of Cone Lane had iced up again. It looks as if the water hydrant is leaking underground so needs reporting to Yorkshire Water again. Also, it seems that the 'bus timetables in Silkstone Common are not working so the arrival times are not showing.

Cllr Leech reported that CARE have been doing a huge amount of litter picking; it seems that litter is increasing massively and perhaps needs to be highlighted in the next newsletter.

With heavy snow forecast tomorrow Cllr Leech hopes that the people with 'Quad bikes' do not return to Silkstone Recreation Ground. This seems to be a Boroughwide issue and causes much damage to grassed areas.

Cllr D Liddell reported damage to trees on the Trans Pennine Trail, he has been in correspondence with the Public Rights of Way Officer, Sarah Ford at Barnsley MBC about the issue. It appears that the lock on a gate leading to the Trans Pennine Trail has been maliciously damaged. Cllr John Wilson asked if he could have sight of the photographs he will discuss with Sarah Ford.

## 20-126 APOLOGIES

**RESOLVED** to note no apologies.

## 20-127 DECLARATIONS OF INTEREST

**RESOLVED** to note no declarations of interest.

## 20-128 MINUTES

Cllr Smith mentioned that in 20-118 the word “final” should in fact be “financial” – Cllr M Liddell will amend prior to signing.

**RESOLVED** to approve the minutes of the Silkstone Parish Council meeting held on Monday 4<sup>th</sup> January 2021 as a true and accurate record subject to the above amendment. The Chair signed the minutes. The signed document will be collected by the Clerk within 7 days.

## 20-129 PLANNING APPLICATIONS

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1388>

2020/1388	Alterations to roof to allow for attic conversion and single storey rear extension at 25 Viewlands, Silkstone Common, S75 4QP.
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<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2020%2F1379>

2020/1379	Erection of single storey extension to dwelling at 71 High Street, Silkstone S75 4LW.
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<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2021%2F0017>

2021/0017	Erection of single storey rear extension at 90 Ben Bank Road, Silkstone Common, S75 4PG.
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<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2021%2F0024>

2021/0024	Erection of side and rear extension and alterations to bungalow at 11 Woodland Rise, Silkstone Common, S75 4RP.
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2021/0029	Front porch and first floor side extension at 35 Nether Royd View, Silkstone Common, S75 4QQ.
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**RESOLVED** to make no comments on any of the applications subject to Cllr Ron Stier having sight of the planning documents.

### **20-130 PARISH BUSINESS & DEVELOPMENT PLAN WORKING PARTY**

**RESOLVED** to note the report of the meeting of 26<sup>th</sup> January 2021.

### **20-131 NEIGHBOURHOOD PLANNING COMMITTEE**

**RESOLVED** to note an update from Cllr Smith following the meeting of 19<sup>th</sup> January 2021 that the Consultation is about to start. The newsletters have been printed but delivery is on hold until the website is live.

Councillors were asked if anyone would be interested in doing a 'voice over' for a video to be issued on the Parish Council's YouTube channel. Cllr Gill volunteered.

### **20-132 YOUTH ADVISORY COMMITTEE**

Cllr Williams gave an introduction into the potential for involving young people in the Parish by creating a Committee, consulting with them and seeking their views about the Neighbourhood Plan in the first instance and other issues.

Council were presented with a draft of a Terms of Reference and asked for views on the potential of this opportunity.

Cllr M Liddell asked for Standing Orders to be set aside so that Cllr John Wilson could speak.

Cllr Wilson reported that Barnsley MBC have a new 'Engagement Officer' who has some experience of engaging with young people and wondered if the Penistone Area Team could assist so will liaise with Cllr Williams.

Standing Orders were reinstated.

**RESOLVED** to agree to the setting up of a group as proposed subject to minor amendments to the draft terms of reference document.

### **20-133 FINANCE REPORT**

**RESOLVED** to accept the Q3 2020/2021 Finance Report, Budget Monitor and Bank Reconciliation as an accurate record subject to ensuring that the minor formulae errors pointed out by Cllr Smith have been resolved.

### **20-134 PAYMENTS BY BANK STANDING ORDER, DIRECT DEBIT & RECURRING DEBIT CARD.**

**RESOLVED** to agree the schedule of payments as presented to Council and add payment of the Clerk Office Allowance of £40 per month to be paid to Richard Bell by Standing Order on 2<sup>nd</sup> of each month until further notice.

## 20-135 ADDITION OF AUTHORISED SIGNATORIES

**RESOLVED** to agree to the addition of Cllr Lesley Gill and Cllr Sue Williams as authorised signatories of the Council.

**RESOLVED** to remove Alan Thompson as an authorised signatory.

## 20-136 PRECEPT DEMAND.

**RESOLVED** to note that the Clerk has demanded the Precept required to meet the expenses of the Parish Council for 2021/2022 – the Precept amount has no increase on the 2020/2021 Precept as agreed by Council.

## 20-137 CLERK PROFESSIONAL QUALIFICATION

**RESOLVED** to agree a budget of £800 for the Clerk to commence the CiLCA professional qualification.

## 20-138 COUNCIL ID CARDS

The Clerk presented a report to Council recommending that Council adopt a voluntary system of Identification cards to be worn by Councillors and Clerk whilst undertaking community work.

**RESOLVED** to agree that the Clerk can organise ID cards for Council.

## 20-139 INVOICES FOR PAYMENT

Date	Invoice number	Payee	Description	Net	Vat	Total	Cheque number	Purchase Order
<b>30-Nov-20</b>	29696	Barnsley Timber	Supply of wood for Conroyd Bridge repair	£26.10	<b>£5.22</b>	£31.32	DEBIT	N/A
<b>19-Jan-21</b>		All Green Limited	Wheelie Bin Bags	£7.91	<b>£1.58</b>	£9.49	DEBIT	N/A
<b>24-Jan-21</b>	507581	SLCC Enterprises Ltd	Local Council Administration Book	£123.00	<b>£0.80</b>	£123.80	DEBIT	N/A
20-Jan-21	108	Steve Hale (Profell)	Annual Woods Audit & Inspection	£180.00	£0.00	£180.00	301797	2021-002
<b>17-Jan-21</b>	7857550464	Giff Gaff	Business Continuity Mobile 'phone	£8.34	<b>£1.66</b>	£10.00	DEBIT	N/A
18-Jan-21	329	South Yorkshire Pensions	Local Government Pension Scheme	£277.02	£0.00	£277.02	DD	N/A
17-Jan-21	7984545504	EE	Office Mobile Telephone	£10.00	£0.00	£10.00	DEBIT	N/A
<b>20-Jan-20</b>	47606322	Zoom Video Conferencing	Conferencing Facilities Fee	£11.99	<b>£2.40</b>	£14.39	DEBIT	N/A
<b>03-Jan-21</b>	4991609-003	Plusnet	Broadband Connection	£17.00	<b>£3.40</b>	£20.40	DEBIT	N/A
<b>31-Jan-21</b>	2187	Bothams Prestige	Grounds & Villages Maintenance	£1,025.42	<b>£205.08</b>	£1,230.50	301798	2019-09
01-Feb-21	SPC01	Richard Bell	Parish Clerk Salary - January 2021	£718.40	£0.00	£718.40	SO	N/A
01-Feb-21	223678	HMRC	Income Tax & NI - January 2021	£559.67	£0.00	£559.67	301799	N/A
01-Feb-21	1240-2021	YLCA	Councillor Training (Williams)	£48.00	£0.00	£48.00	301800	N/A
01-Feb-21	N/A	Richard Bell	Office Allowance	£40.00	£0.00	£40.00	301801	N/A
01-Feb-21	1280-2021	YLCA	Councillor Training (Williams)	£15.00	£0.00	£15.00	301802	N/A
01-Feb-21	1296-2021	YLCA	Clerk Training	£15.00	£0.00	£15.00	301803	N/A
01-Feb-21		Old Silkstone Brass Band	Grant Award - repairs to musical instruments	£400.00	£0.00	£400.00	301804	N/A
01-Feb-21	120	Steve Hale (Profell)	Tree Management works in Orchard Wood	£150.00	£0.00	£150.00	301805	2021-003
<b>Total invoices for payment</b>				<b>£3,632.85</b>	<b>£220.14</b>	<b>£3,852.99</b>		

The Clerk reported that the monthly payments to Eon by Direct Debit for Pavilion gas and electricity supply are not on the payment schedule as their website is unavailable, so we are unable to confirm the amount. This will be reported next month.

**RESOLVED** to approve the payments schedule dated 1<sup>st</sup> February 2021.

## **20-140 GRANT APPLICATIONS**

The Clerk reported that two applications have been received from the CARE Group; the first being for the cost of their insurance premium and the second for the balance up to £400 to allow for the purchase of additional plants for the villages.

Cllr M Liddell said that the cost of plants for the villages should be borne by the Parish Council not as part of a grant application. Cllr D Liddell, Cllr Leech and Cllr Smith agreed.

**RESOLVED** to accept the first grant application and pay £247.75 to the CARE group note in reimbursement of their insurance premiums.

**RESOLVED** to reject the second application for plants and agree a budget of £200 for additional planting.

## **20-141 SPEED INDICATOR DEVICES**

**RESOLVED** to note that the Purchase Order has been issued to Westcotec.

## **20-142 WOODLAND AUDIT**

The Clerk reported the outcome of the annual tree audit following a joint visit with Profell Tree Services. There are new tree management works required and a completion of work authorised in early 2020 which have not taken place due to adverse weather and Covid-19 disruptions.

One major issue related to a tree in Conroyd Wood running parallel to Cone Lane that needs to be reported to Barnsley MBC as being a potential issue as it overhangs the Highway. This tree was reported by the Clerk to Barnsley MBC as being an issue on 7<sup>th</sup> January 2020.

**RESOLVED** to note the annual audit report and agree a budget of £250 for management works.

**RESOLVED** to make a further report to Barnsley MBC concerning the tree in Conroyd Wood.

## **20-143 INSTALLATION OF HEDGING**

The Clerk presented a report to Council proposing planting of hedging on Silkstone Recreation Ground near to the car park in order to provide an environmentally friendly security barrier to reduce the possibility of unauthorised vehicular access.

**RESOLVED** to approve the installation of security hedging with a budget of £2,000 plus VAT.

## **20-144 MEETINGS**

Cllr Richard Leech	Business Development Plan Working Party, Neighbourhood Planning Committee, Ward Alliance.
Cllr Derek Liddell	Business Development Plan Working Party, YLCA Board, NALC Management Board.

Cllr Meryl Liddell	Neighbourhood Planning Committee, Business Development Working Party.
Cllr Debra Smith	Business Development Plan Working Party and Neighbourhood Planning Committee.
Cllr Ron Stier	None.
Cllr Lesley Gill	Business Development Plan Working Party, Neighbourhood Planning Committee and attended two training webinars.
Cllr Sue Williams	Neighbourhood Planning Committee.
Cllr Peter Millar	Business Development Working Party
Clerk	Business Development Plan Working Party, Tree Audit, Security Hedging Meeting with contractors.

## 20-145 CORRESPONDENCE TO NOTE

**RESOLVED** to note the following correspondence:

1) A Christmas card from The Rt Hon Miriam Cates MP addressed to Silkstone Parish Council has been received.
2) A letter has been received from an elderly resident complaining about the lack of post box on Cone Lane and various Covid-19 issues.

## 20-146 DATE OF NEXT MEETING

The next remote meeting of Silkstone Parish Council will be held on Monday 1<sup>st</sup> March 2021 via Zoom conferencing facilities commencing at 6.45pm.

*The Chair closed the meeting at 7.45 pm.*

Chair's Signature	Date
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