

**MEETING of SILKSTONE PARISH COUNCIL** held on **Monday 13th May 2019** at Silkstone Sports Pavilion.

## **PRESENT**

**Meeting Chaired by:** Cllr Meryl Liddell

**Councillors:** Richard Leech, Derek Liddell, Debra Smith, Ron Stier, and Peter Millar.

In attendance: Parish Clerk, Barnsley Chronicle reporter and two residents.

### **19-065 ELECTION OF CHAIR**

**RESOLVED** following a proposal from Cllr Leech, seconded by Cllr D Liddell, to appoint Cllr Meryl Liddell as Chair of Silkstone Parish Council for the forthcoming year.

The Chair signed a declaration of acceptance of the Office of Chair.

### **19-066 ELECTION OF VICE CHAIR**

**RESOLVED** following a proposal from Cllr Stier and seconded by Cllr D Liddell, to appoint Cllr Richard Leech as Vice-Chair of Silkstone Parish Council for the forthcoming year.

## **PUBLIC QUESTION TIME**

A resident addressed the Council about a proposal to redevelop Silkstone Common Recreation Ground including the rebuilding of the Pavilion. The project is being led by a resident, Mr. Nigel Matthewman who handed a 'flyer' to all Councillors which explains the aims and aspirations of "Bringing the Community together" centred around the Recreation Ground. Mr. Matthewman explained that talks had been ongoing for several weeks with CISWO (Coal Industries Social Welfare Organisation) who own the land, Barnsley MBC, who manage the ground on their behalf, as well as Silkstone Common Junior and Infant School and Old Silkstone Band – the latter two of which were not only engaged in supporting use of the ground for sports but also to give a permanent home to the Band and provide a music room for the school.

Mr Matthewman reported conversations he has had with the Chief Fire Officer in relation the longstanding rumour that the Pavilion was not rebuilt when it burnt down in the late 1990's due to no access being available for a fire tender; which the Chief Fire Officer has dismissed. In any event, Mr Matthewman is trying to locate archived plans of the proposed rebuild, which could be modified to include modern methods of construction and fire protection, e.g. sprinklers.

A committee is being established and perhaps a member of Silkstone Parish Council can be included. Mr Matthewman will confirm to the Clerk the date, time and location of the next meeting and thanked the Council for the opportunity to speak.

Members reported the following matters: -

Cllr Leech reported that road gullies on the A628 travelling towards Barnsley on the left carriageway were still blocked with debris and needed cleaning by Barnsley MBC.

The 'mountain bike' cycle tracks off the Waggonway in Silkstone, seem to have reduced or are not being used. The land is owned by Cawthorne Estates.

Cllr Leech supported by Cllr Stier, reported a damaged drystone wall at the bottom of the steps leading from the footpath onto Cone Lane. Also reported is a Pyracantha bush protruding onto the footpath next to Lighting Column number 5 (LC5) which needs attention.

Two large 'potholes' have developed on the speed calming humps at the top of Cone Lane heading from the train bridge.

Cllr Leech also reported the possibility that 'Japanese Knotweed' is present on Blacker Green Lane but may be on private land.

Cllr M Liddell raised the issue of the post box on Moorend Lane, Silkstone Common. The Clerk reported that the complaint to Royal Mail had still not being addressed by them. Clerk to post another letter first class in order to test that the box is being collected from.

#### **19-067 APOLOGIES**

**RESOLVED** to accept apologies from Cllr Thompson.

#### **19-068 DECLARATIONS OF INTEREST**

**RESOLVED** to note a declaration from Cllr Stier in relation to the Grant application by Silkstone Common Good Companions.

#### **19-069 REGISTER OF INTERESTS**

**RESOLVED** to note the completion of 'Declarations of Pecuniary Interests' forms by all Councillors handed to the Clerk for onward transmission to the Monitoring Officer at Barnsley MBC.

#### **19-070 APPOINTMENT OF INTERNAL AUDITOR**

**RESOLVED** to note the appointment of David Hughes as Internal Auditor.

#### **19-071 ANNUAL STATEMENT OF ACCOUNTS & NOTES FOR AUDITOR**

**RESOLVED** to note the statement of accounts and notes for auditor.

#### **19-072 SECTION 1 OF THE ANNUAL RETURN – ANNUAL GOVERNANCE STATEMENT 2018/2019**

**RESOLVED** to approve Section 1 of the Annual Return – Annual Governance Statement for 2018/2019.

**RESOLVED** to approve that the Chair to sign the form.

#### **19-073 SECTION 2 OF THE ANNUAL RETURN – ACCOUNTING STATEMENTS 2017/2018**

Silkstone Parish Council 13<sup>th</sup> May 2019 Annual meeting

**RESOLVED** to approve Section 2 of the Annual Return – Annual Governance Statement for 2018/2019 subject to amendment of the “*Balance brought forward*” for year ending 2019 to £45,347

**RESOLVED** to approve that the Chair to sign the amended form.

#### **19-074 ANNUAL REPORT 2018/2019**

**RESOLVED** to approve the annual report for 2018/2019 which will be included in the June edition of the Parish newsletter and uploaded to the website.

#### **19-075 NOMINATION OF CHAIRPERSONS TO PARISH COUNCIL COMMITTEES AND WORKING PARTIES**

**RESOLVED** to update and approve the Parish Council’s committee structure. The structure will be uploaded to the website and distributed to members.

#### **19-076 NOMINATION OF COUNCILLOR REPRESENTATIVES TO LOCAL GROUPS**

**RESOLVED** to update and approve Councillor representatives for local groups. Updated document to be distributed to members.

#### **19-077 SCHEDULE OF DIRECT DEBITS**

**RESOLVED** to approve the schedule of current direct debits.

#### **19-078 GENERAL POWER OF COMPETENCE**

**RESOLVED** to note that the Council no longer have General Power of Competence.

#### **19-079 MINUTES**

**RESOLVED** to approve the minutes of the Silkstone Parish Council meeting held on Monday 1<sup>st</sup> April 2019 as a true and accurate record. The chair signed the minutes.

**RESOLVED** to note the minutes of the Annual Parishioners meeting held on Monday 15<sup>th</sup> April 2019. The chair signed the minutes.

#### **19-080 PLANNING APPLICATIONS FROM BARNESLEY MBC**

**RESOLVED** to note that no planning applications have been received.

#### **19-081 YLCA SOUTH YORKSHIRE BRANCH NOMINATIONS.**

**RESOLVED** to note the nomination of Duncan Wright of Hatfield Parish Council as Branch Chairman, Derek Liddell of Silkstone Parish Council as Vice-Chairman. Also to nominate Derek Liddell as representative on the Joint Executive Board.

#### **19-082 SILKSTONE RECREATION GROUND**

**a. Silkstone Playing Fields Committee**

**RESOLVED** to note the minutes of the Silkstone Playing Fields Committee held on Monday 29<sup>th</sup> April 2019.

**b. Budget Monitor 2018/2019**

**RESOLVED** to note the budget monitor for Silkstone Pavilion and recreation ground up to 31st March 2019.

**c. Health & Safety**

**RESOLVED** to note that the plumber has not attended in relation to the changing room heater.

Cllr Stier is concerned that there does not appear to be a specific key for opening the disabled persons toilet in the Pavilion, in the event of an emergency. As reported in the SPFC minutes Cllr Leech is content that there are plenty of non-specific methods of opening the door if required.

Cllr Leech also reported the following matters that are in the SPFC minutes;

- Fence owned by neighbouring resident apparently damaged by football players retrieving balls.
- Refrigerator left turned to coldest setting thereby freezing contents.
- Football storage container – a potential hazard from children playing on the unstable roof. Steve Fletcher from SUJFC has been given authority to proceed with repairs. Clerk to seek update in view of the potential risk of personal injury or death.

**19-083 HANGING BASKETS**

**RESOLVED** to note that there will be 34 hanging baskets in the Parish this year with 15 in Silkstone Common and 19 in Silkstone.

**RESOLVED** to reject the idea of installing hanging brackets on all lighting columns not having hanging baskets in 2019.

**19-084 FIRST AID TRAINING**

**RESOLVED** to note the offer from the British Red Cross to provide free training to the Parish Council and other Community groups.

**RESOLVED** to note that the Clerk will thank the British Red Cross and refer to Community groups as well as inviting them to the Summer Fair.

**19-085 FOURTH QUARTER FINANCE REPORT at year end to 31st March 2019**

**RESOLVED** to approve the fourth quarter finance report at year end to 31st March 2019 including Bank Reconciliation, budget monitor, receipts and payments.

**RESOLVED** to thank Cllr Smith for her assistance to the Clerk.

#### **19-086 RESERVES REPORT to 31st March 2019**

**RESOLVED** to approve the Reserves Report to 31st March 2019 and to thank Cllr Smith for her work on this.

#### **19-087 PAVILION ALARM MAINTENANCE CONTRACT**

**RESOLVED** to agree renewal of the contract with Minder Fire & Alarm Limited for a further 12 months at a cost of £50 + VAT.

#### **19-088 2018/2019 GRANT APPLICATIONS**

**RESOLVED** to approve the following grant applications:

- Silkstone Common Good Companions £400 towards the cost of a coach for a trip to St. Anne's-on-Sea.
- Old Silkstone Band £400 towards cost of coach to the Whit Friday marches.

#### **19-089 INVOICES FOR PAYMENT**

**RESOLVED** to approve the invoices for payment.

Date	Invoice number	Payee	Description	Net	Vat	Total	Cheque number
<b>Paid in between meetings</b>							
01-Apr-19		76 Carl Brown	Handyman	£355.00	£0.00	£355.00	301572
05-Apr-19		Thomas Taylor	Newsletter Delivery	£85.00	£0.00	£85.00	301573
05-Apr-19		Laura Hill	Newsletter Delivery	£68.00	£0.00	£68.00	301574
05-Apr-19	673/G3108	HMRC	Income Tax (Hill)	£17.00	£0.00	£17.00	301575
14-Apr-19		Penistone Line Partnership	Annual Membership	£25.00	£0.00	£25.00	301576
14-Apr-19		Information Commissioner	DPA Registration Fee	£40.00	£0.00	£40.00	301577
14-Apr-19		YLCA	Annual Membership Fee	£729.00	£0.00	£729.00	301578
14-Apr-19	EWS-2019-03	Gareth Pritchard	Legionella Monitoring (March)	£45.00	£9.00	£54.00	301579
14-Apr-19		South Yorkshire Pensions Auth.	Pension Defecit (Canadine)	£83.42	£0.00	£83.42	301580
16-Apr-19	H17001C707	Eon	Pavillion Electricity	£57.56	£2.88	£60.44	DD
16-Apr-19	H17001C258	Eon	Pavilion Gas	£104.41	£5.22	£109.63	DD
29-Apr-19		77 Carl Brown	Handyman	£290.00	£0.00	£290.00	301581
01-May-19	9000250359	Barnsley MBC	Trim Trail Statutory Inspection (January 19)	£48.33	£9.67	£58.00	301582
13-May-19		Parish Clerk	Office Allowance	£40.00	£0.00	£40.00	301583
13-May-19	07947 545504		Office Mobile Telephone	£10.00	£0.00	£10.00	301583
13-May-19	24902223		Parish Council Laptop	£291.59	£58.33	£349.92	301583
13-May-19			Invoice Book	£2.99	£0.60	£3.59	301583
13-May-19			Bereavement Card	£2.00	£0.00	£2.00	301583
13-May-19			Laptop VGA Cable	£5.24	£1.05	£6.29	301583
13-May-19			Postage Stamps	£18.96	£0.00	£18.96	301583
13-May-19			Laptop Case	£12.49	£2.50	£14.99	301583
13-May-19			Receipt Book	£1.32	£0.27	£1.59	301583
			<b>Total £447.34</b>				301583
13-May-19	176676	Viking	Office Stationary & Printer Cartridge	£69.99	£14.00	£83.99	301584
13-May-19	37587	Minder Security & Fire Ltd.	Annual Pavilion Alarm Inspection & Testing	£50.00	£10.00	£60.00	301585
13-May-19	EWS-2019-04	Gareth Pritchard	Legionella Monitoring (April)	£45.00	£9.00	£54.00	301586
13-May-19	9500037154	Barnsley MBC	Commercial Waste Collection Annual Fee	£428.48	£0.00	£428.48	301587
13-May-19	1706	Bothams Prestige	Groundsman (March)	£1,065.42	£213.00	£1,278.42	301588
13-May-19	1730	Bothams Prestige	Groundsman (April)	£1,065.42	£213.00	£1,278.42	301589
13-May-19	EWS-2019-05	Gareth Pritchard	Legionella Monitoring (May)	£45.00	£9.00	£54.00	301590
13-May-19		Old Silkstone Band	Grant Award 19/20	£400.00	£0.00	£400.00	301591
13-May-19		SC Good Companions	Grant Award 19/20	£400.00	£0.00	£400.00	301592
			<b>Total Invoices for Payment</b>	<b>£5,901.62</b>	<b>£557.52</b>	<b>£6,459.14</b>	

## 19-090 MEETINGS

Cllr Alan Thompson	Annual Parishioners Meeting Trim Trail Picnic benches working party
Cllr Richard Leech	Annual Parishioners Meeting Silkstone Playing Fields Committee meeting Trim Trail Picnic benches working party Meeting with CARE
Cllr Derek Liddell	YLCA Finance & General Purposes Committee NCVO Conference (representing NALC) Annual Parishioners Meeting Joint Executive Board of YLCA
Cllr Meryl Liddell	Annual Parishioners Meeting Trim Trail Picnic benches working party
Cllr Ron Stier	Silkstone Common Good Companions Annual Parishioners Meeting Silkstone Playing Fields Committee meeting

Cllr Debra Smith	Annual Parishioners Meeting Finance Meeting with Clerk.
Cllr Peter Millar	Annual Parishioners Meeting

### 19-091 CORRESPONDENCE TO NOTE

**RESOLVED** to note the following correspondence:

The Clerk Magazine
Clerks & Councils Direct – passed to Cllr Liddell
Enquiry from resident about minutes relating to the Silkstone Common pavilion fire and copies of accounts from 2009-2016.
Resident seeking Parish Council views in relation to old Mission Rooms demolished site.
Resident updated Clerk on various outstanding Highways reports seeking assistance.
Report of overhanging hedge at 1 Woodland View (previously reported).

### 18- 092 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 3<sup>rd</sup> June 2019 at Silkstone Sports Pavilion commencing at 6.45pm.

Cllr Leech gave his apologies for the June meeting.

*The Chair closed the meeting at 8.38pm.*

Chair's Signature	Date