

**MINUTES** of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 4th February 2019** at Silkstone Sports Pavilion.

**PRESENT**

**Meeting Chaired by:** Cllr Meryl Liddell.

**Councillors:** Richard Leech, Derek Liddell, Debra Smith, Ron Stier, Chrissie Yates and Alan Thompson.

In attendance: Barnsley Chronicle reporter; Bill Barkworth from CARE.

**PUBLIC QUESTION TIME**

No resident issues raised so the Chair invited councillors to give reports.

Cllr Thompson reported that there had been a report of a dog being poisoned, potentially around 'The Chestnuts' area, there is no indication of what may have caused the poisoning.

Cllr D Liddell again reported an issue with the hedge at 1 Woodland View at the junction with Knabbs Lane is encroaching onto the footway and needs to be cut back. Previous attempts to raise the issue with the Estate Agents have been unsuccessful. Clerk to make further enquiries. Cllr D Liddell also reported continuing issues relative to 'For Sale' signs adjacent to Stonecroft Court being in breach of Town and County Planning (Control of Advertisements) Regulations. Clerk to contact the Estate Agents.

Cllr D Liddell mentioned that funding from Silkstone Band may be requested in connection with the 75<sup>th</sup> anniversary of the YCLA, although nothing has been decided as yet.

Cllr Stier also reported that the new Royal Mail post-box has been installed in Silkstone Common opposite South Yorkshire Buildings has still not been commissioned. Clerk to contact Royal Mail. Cllr Stier also reported the dreadful state of road signs coming into the village which are barely visible due to dirt and algae. Clerk to report to Highways. Cllr Stier was complimentary of the new Station Inn signage which gives a good impression of the village.

Cllr Leech again raised concerns about blocked gullies on the A628 and Cone Lane. He also advised that a chestnut tree behind the bus stop on A628 Silkstone Cross is still showing signs of disease, and although it has been reported to BMBC it has since deteriorated. Clerk to report to Highways. Cllr Leech also reported street lights being inoperative around The Cross. Clerk to establish which ones and report to Highways.

**19-014 APOLOGIES & REMEMBRANCE**

Cllr M Liddell asked those present to respect a minute's silence in remembrance of Cllr Browell who sadly passed away in January.

**RESOLVED** to note no apologies.

## 19-015 DECLARATIONS OF INTEREST

**RESOLVED** to note no declarations of interest.

## 19-016 MINUTES

**RESOLVED** to approve the minutes of the Silkstone Parish Council meeting held on Monday 7<sup>th</sup> January 2019 as a true and accurate record. The Chair signed the minutes.

## 19-017 PLANNING APPLICATIONS FROM BARNESLEY MBC

**RESOLVED** to record 'No comment' on the following planning application (prior notification agricultural). The Clerk will advise the planning officers at Barnsley MBC.

2019/0132	Single storey side/front extension to dwelling at 30 Hall Royd Walk, Silkstone Common, Barnsley S75 4RQ.
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## 19-018 Parish Council Policies Review.

**RESOLVED** to approve the following policies:-

- Reserves Policy
- Retention of Documents Policy
- Internal Audit Policy
- Media Policy
- Photo Release Form
- Clerk's Application Form
- Clerk's Guidance Notes
- Clerk's Job Description
- Clerk's Person Specification
- Members Appraisal Feedback Forms
- Asset Register
- Risk Management Policy
- Asset Register

**RESOLVED** to approve the terms of reference documents:-

- Silkstone Planning Fields Committee
- Policy Committee
- Reserves Policy
- Twinning Committee
- Media Committee
- Staffing Committee
- Grants Working Party 2019

## **19-019 SILKSTONE PAVILION & RECREATION GROUND**

### **a. Silkstone Playing Fields Committee.**

**RESOLVED** to note the minutes of the meeting held on 28<sup>th</sup> January 2019 subject to amendment of minute numbered **19-007** from September 2019 to September 2018 as requested by Cllr Smith.

### **b. Pavilion and Recreation Ground Health & Safety issues**

**RESOLVED** to note that the inoperative floodlight facing the cricket pitch is to be replaced. Clerk to action.

Cllr Stier requested an update of the position with Portable Appliance Testing (PAT) and Fire Extinguishers at the Huskar Community Rooms (HCR). Clerk reported that Paul Denton had confirmed that this had been done by a contractor.

Cllr Stier reported that there have been indications that Moles had returned to the cricket pitch area and it may be prudent to get the Mole Catcher out soon, Clerk to make contact.

Cllr Stier reported that the stair covering in the Pavilion was becoming loose in a few places but does not constitute a danger, it may need to be replaced in the future. The Handyman has glued the covering as a temporary repair. The 'Youth Shelter' next to the MUGA has been marked by graffiti and will need to be repainted in the spring. Clerk reported that CARE had offered to repaint once the relevant anti-graffiti paint had been decided upon and purchased.

Cllr M Liddell asked for the position with the lack of a missing alarm key fob. Clerk reported that football had a spare set of keys with a key fob and the Clerk would be arranging to collect.

### **c. Pavilion Utilities Contract.**

**RESOLVED** to note the contents of the report from the Clerk updated verbally. Energy Advice Line Limited gave both renewal rates from the existing provider for Gas and Electricity (Eon) and options from other providers. Minimal savings could be made by changing the Gas provider to Southern Electric and the Electricity to British Gas. However, the Southern Electric contract would only be for 23 months and the British Gas contract for 12 months; whereas Eon were able to offer 36 months contracts.

**RESOLVED** to renew both Gas and Electricity contracts with Eon on a 36 months contract. Clerk to action.

## **19-020 Summer Fair 2019.**

**RESOLVED** to advertise the date for the first public meeting to be held at 7PM Wednesday 6<sup>th</sup> February 2019 at the Silkstone Sports Pavilion. Members were asked to consider

benefactors of fund raising at the event. Cllr Thompson nominated Silkstone Primary School and Silkstone Common J&I School.

### **19-021 Conroyd Wood – Maintenance & Improvement Works.**

**RESOLVED** to set aside Standing Orders at 19:23 to enable Bill Barkworth from CARE to explain the basis of the project. The Project started in 2016; the aim was to build a circular walk and picnic area in Conroyd Wood. The cost of the project was envisaged to be about £450 for the picnic area and £3,500 for the footpaths.

A grant of £2,350 was received by CARE from the 'Postcode Lottery' so work was commissioned by CARE from Groundwork South Yorkshire. Phase 1 is due to commence on a 150 yard stretch of footpath followed by Phase 2 and Phase 3 – it is expected that the works will be ongoing for 3-4 years at a total cost of £3,900. CARE are donating £800 leaving a shortfall of £800 which is being sought from the Parish Council.

**RESOLVED** to reinstate Standing Orders at 19:35. Cllr M Liddell put forward a motion to grant fund the project to the sum of £800 which was unanimously agreed by Council.

### **19-022 PRECEPT 2019/2020**

**RESOLVED** to note that the precept has been submitted and received by Barnsley MBC including the grant funding as in previous years.

### **19-023 FINANCE REPORT**

**RESOLVED** to note the Finance Report including Bank Reconciliation and Budget Monitor for Q3 2018/2019 as presented by Cllr Smith at the precept has been submitted and received by Barnsley MBC including the grant funding as in previous years.

**RESOLVED** to note the following comments:-

Income is expected to be down due to lower advertisement income.

The Tesco grant award of £1,000 is included.

Employment costs will be lower due to no Clerk salary costs from November until the end of March 2019 with a projected budget surplus of £6,000.

Community Hub budget of £2,500 and Capital match funding budget of £2,500 still unspent.

Cllr M Liddell wished to thank Cllr Smith for all the hard work with the Parish Council Finances for the last 3 months.

**19-024 INVOICES FOR PAYMENT RESOLVED to approve the invoices for payment schedules dated 4<sup>th</sup> February 2019 as follows:**

Date	Payee	Description	Net	Vat	Total	Cheque number
<b><u>Paid in between meetings</u></b>						
06-Jan-19	Carl Brown	Villages Maintenance December 18	350.00	0.00	350	301488
25-Jan-19	Yorkshire Water	Allotments water supply	106.43	0.00	106.43	301489
28-Jan-19	SC Methodist Church	Grant payment - Church Clock	400.00	0.00	400.00	301490
19-Dec-18	EON	Pavilion Electricity December 18	67.44	3.37	70.81	DD
19-Dec-18	EON	Pavilion Gas December 18	92.53	4.63	97.16	DD
08-Nov-18	BT Group	Final invoice - clerk's telephone	8.85	1.76	10.61	DD
<b><u>To be paid 4 February 2019</u></b>						
04-Feb-19	Norcroft Energy	Purchase of Village Christmas Lights	569.03	113.81	682.84	301491
04-Feb-19	SLCC	ILCA Registration	99.00	19.80	118.80	301492
04-Feb-19	Richard Bell	Office Allowance and 'phone	70.00	0.00	70.00	301493
04-Feb-19	Ron Stier	Pavilion Cleaning Materials - KDA	33.72	6.74	40.46	301494
04-Feb-19	Expert Water Services	Legionella monitoring 28.1.19	45.00	9.00	54.00	301495
04-Feb-19	Bothams Prestige	January invoice - groundsman	1,065.42	213.08	1,278.50	301497
04-Feb-19	Profell Tree Services	Tree works	180.00	0.00	180.00	301498
			<b>3,087.42</b>	<b>372.19</b>	<b>3,459.61</b>	
<b>Total Invoices for Payment</b>			<b>3,459.61</b>			

**19-025 ELECTIONS 2019**

**RESOLVED** to note that the Clerk will be attending an event run by Barnsley MBC on Thursday 14<sup>th</sup> February in connection with the Election of new members. Clerk to report back to Council.

**19-026 TWINNING**

Cllr Leech reported that approximately 10 members of the Twinning Society are travelling to France this summer plus the Scout Group who are flying out separately. The current Twinning agreement is 27 years old; due to a merger of two communes and a subsequent name change, the Parish Council are being asked to sign a new agreement. Cllr Leech is happy to represent Council and sign the agreement if Council wish to continue with the Twinning arrangement.

Cllr Leech explained that originally the Twinning was a committee of the Parish Council but became more of a Society in its own right. Since the Chair of the Twinning Society will be resigning following this visit should meetings be taken back by the Parish Council?

Council discussed whether the Twinning arrangement should continue. Cllr Yates likes the cultural aspect of the Twinning but Cllr Thompson asked what benefit the Parish received

by the Twinning arrangement. In view of size of the new commune, does it now reflect the same as our Parish?

Cllr M Liddell asked Council to vote on whether to carry on the Twinning arrangement and whether to resign the Twinning agreement or decline

**RESOLVED** to note that Members voted twice with 4:3 in favour of both continuing the arrangement and resigning the agreement. Cllr Leech will liaise with the Clair of the Twinning Society and prepare an article for the newsletter.

## 19-027 MEETINGS

Richard Leech	Playing Fields Committee, Ward Alliance, Twinning, Huskar Community Rooms Committee.
Derek Liddell	NALC Management Board Meeting, NALC Conference Call, NALC Northern Group Meeting, YLCA Joint Executive Board, SYCFFP Meeting.
Ron Stier	Playing Fields Committee, Good Companions Club AGM, Silkstone Charities.
Debra Smith	Finance Meetings with Clerk x 2.
Meryl Liddell	Finance Committee Budget Meeting, Twinning.
Clerk	Playing Fields Committee, Finance Meetings x 2 with Cllr Smith, Clerk Role Mentoring with Cllr M Liddell.

## 19-028 CORRESPONDENCE TO NOTE

**RESOLVED** to note the following correspondence:

(a) Email from resident concerning the removal of hedges and bushes from around their property seeking confirmation that the Parish Council have no objections.

**RESOLVED** to note that the Clerk will confirm that the Council have no objections.

(b) Email from resident concerned with litter behind and around the Red Lion Public House and Waggon way.

**RESOLVED** to note that the Clerk will advise the resident that no formal litter picking is planned but that CARE may be willing to loan equipment if she wishes to organise an event.

(c) Email from resident concerning a tree overhanging hid property on Woodland Rise.

**RESOLVED** to note that the Clerk will advise the resident that the Council have no objection to the offending branches overhanging his property are removed.

(d) Email from SCOPE asking if there are areas within the Parish that they may install a Clothes Bank.

**RESOLVED** to note that the Clerk will advise SCOPE that regrettably there are no suitable areas of parish Council.

(e) Letter from Silkstone Luncheon Club enclosing 'Dial-a-ride' invoices for 2018/2019 in relation to the grant award.

**RESOLVED** to note that the Clerk will acknowledge receipt.

(f) Letter from TESCO confirming the 'bags for help' grant award of £1,000 for the installation of picnic benches around the trim trail.

**RESOLVED** to note that the project will be added as an agenda item for the next meeting.

**RESOLVED** to note that the Clerk will acknowledge receipt.

(g) Letter from Penistone Line Partnership (PLP) seeking renewal of membership for 2019.

**RESOLVED** to note that the Clerk will as the PLP for a period of grace until the renewal is approved by Council. To be added as an agenda item for the next meeting.

#### **19-029 DATE OF NEXT MEETING**

The next meeting of Silkstone Parish Council will be held on 4<sup>th</sup> March 2019 at Silkstone Sports Pavilion commencing at 6.45pm.

*The Chair closed the meeting at 8.12pm*

Chair's Signature	Date
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