

MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 3 September 2018** at Silkstone Sports Pavilion.

PRESENT

Meeting Chaired by: Cllr Meryl Liddell

Councillors: Richard Bell, Andrew Browell, Richard Leech, Derek Liddell, Debra Smith and Ron Stier

In attendance: Parish Clerk, Ward Cllr Barnard, one resident and Barnsley Chronicle reporter.

PUBLIC QUESTION TIME

Reports from resident to be passed on to Barnsley MBC:

- Ivy at Beacon Close now overgrowing footpath by 2ft 6in.
- Lamppost 7-9 Cone Lane potholes are getting deeper
- Cone Lane trees cut back – thank you
- Noblethorpe Lane wall getting worse with stone falling off and toppers loose.

Report from resident to be passed onto private landowner:

- Hedge overgrowing footpath on left hand side past steps (travelling from Silkstone to Silkstone Common) – Clerk to contact Broad Close farm.

Reports from resident for action by Parish Council:

- Conroyd Wood overhanging bushes into road along Parish Council wall.

Councillors advised:

- the overgrown hedge on Beacon Close has now been cut back by the owner.
- the footpath between SY buildings and Silkstone Common Recreation ground is overgrown. Clerk to advise the footpaths officer at Barnsley MBC.
- A628 road signs are filthy having not been cleaned for a long time. (Cllr Barnard to report)
- A628 gullies Dodworth to Silkstone – majority are blocked. (Cllr Barnard to report)
- 30mph sign from Hoylandswaine – Silkstone cannot be seen, as it is so dirty. (Cllr Barnard to report)
- Hedge overgrown footpath with brambles at Woodland View/Moorend Lane which caught someone in face. Clerk to advise Barnsley MBC.

18-069 APOLOGIES – RESOLVED to accept apologies from Cllr Alan Thompson and Cllr Chrissie Yates.

18-070 DECLARATIONS OF INTEREST

RESOLVED to note a declaration of interest from Cllr Stier in agenda item 11 relating to an expenses payment.

18-071 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 2 July 18 as a true and accurate record. The Chair signed the minutes.

Matters arising from the minutes:

The presentation from the Huskar Community Rooms committee members is deferred to the October meeting due to holidays.

It was noted that the dog and litterbin audit by Barnsley MBC has not yet been received. Cllr Barnard agreed to request an update and advise the Clerk.

Dog bins – it was noted that the dog bin at Manor Park, Silkstone Common Recreation ground (near the MUGA) and the old Mission Rooms site are often missed – Clerk to advise Barnsley MBC.

18-072 PLANNING APPLICATIONS FROM BARNESLEY MBC

RESOLVED to note that no planning application consultations have been received since the Planning committee meeting on 27 July 18.

RESOLVED to note that the application for a cattery on Manor Park, Silkstone has been refused.

18-073 PLANNING COMMITTEE MEETING

RESOLVED to approve the minutes of the planning committee meeting held on 27 July 18.

18-074 BUSINESS CONTINUITY PLAN UPDATES

RESOLVED to note minor amendments have been made to the business continuity plan such as telephone and e-mail address for Clerk contacts. The updated document is held by Chair and Vice Chair as well as copy being held at the Pavilion.

18-075 SILKSTONE RECREATION GROUND

a. Silkstone Playing Fields Committee

RESOLVED to note the minutes of the Silkstone Playing Fields Committee and to agree that Penistone over 35's team may take the vacant 2pm slot on a Saturday for this coming season only.

b. Health & Safety

RESOLVED to note:

- the legionella monitoring contractor continues to visit monthly with no concerns raised.
- emergency lights are not working in a few areas – Clerk to arrange for John Whitmore electrician to inspect and repair as necessary.
- Wasps nest in Pavilion wall was treated last week

- Drainage from Pavilion towards Huskar rooms has been dye tested and shown that 2 joints may need repairing. It was agreed to monitor for the time being.

18-076 FINANCE REPORT TO 30 JUNE 18

RESOLVED to approve the finance report which includes the Bank Reconciliation and budget monitor to 30 June 18

18-077 RESERVES REPORT

RESOLVED to approve the reserves report to 30 June 18.

18-078 INSURANCE RENEWAL

RESOLVED to approve the insurance renewal premium of £2,347.99. The long-term agreement on the policy expires in September 2019.

18-079 INVOICES FOR PAYMENT

RESOLVED to approve the invoices for payment schedules dated 27 July 18 and 3 September 18.

Payment to	Description	Total incl. VAT	Cheque/DD etc
<u>27 JULY 18</u> <u>PAYMENTS SCHEDULE</u>			
<u>Paid in between meetings</u> Handyman	Maintenance June 18	318.60	301415
Grounds man	Grounds maintenance June 18	1,278.50	301416
<u>To be paid 27 July 18</u>	cheque cancelled		301417
Post Office	Stamps	41.61	Charge card (£197.50)
Aldi	Pavilion consumables	6.27	
Amazon	New printer, toner & cables	134.67	
Timpson	Key tag for Pavilion	12.95	
Co-op bank	Card fee	2.00	
Signs Xtra	Plaque	30.00	301418
Progas Services	Gas inspection at Pavilion	65.00	301419
EON	Pavilion gas and electric bills	146.00	DD

Viking	Printer toner, bin liners and suspension files	127.18	301420
Employee payments, HMRC & SYPA.	Employee payments including Tax, NI and Pensions.	1,692.73	SO, 301421,301422 & 301433
YLCA	Training courses	160.00	301424 & 301425
<u>3 SEPTEMBER 18</u> <u>PAYMENTS SCHEDULE</u>			
<u>Paid in between meetings</u> Ewden Valley Tractors	Tractor service	474.00	301426
Handyman	Maintenance July 18	380.00	301427
<u>To be paid 3 September 18</u> Cllr Stier	Expenses for Pavilion consumables	19.88	301428
Expert Water Services	Legionella monitoring August 18	54.00	301429
Riley Dunn & Wilson	Minute book binding	66.85	301430
Communicorp	Local Councils update subscription	75.00	301431
BT	Office telephone	106.42	DD
Bothams Prestige	SRG & villages grounds maintenance July 18	1,338.50	301432
Employee payments, HMRC & SYPA.	Pensions August 18	1,692.73	SO,301433, 301434 & 301435
KDA Horsfields Amazon Shaws Waste Recycling Co-op bank	Office & Pavilion consumables Rose plant Refund for telephone cable Skip hire for Pavilion card fee	9.23 17.99 -4.13 9.16 90.00 2.00	Charge card (£124.25)
Horsfields	Rose plant returned and replaced	-3.00	Cash refund
S D Computers	Set up printer, anti-virus and cloud back up.	50.00	301436

Parish Clerk	Travel and parking expenses	33.70	301437
Yorkshire Water	Pavilion water bill	24.64	DD
EON	Pavilion gas and electric bills	147.10	DD
Parish Clerk	Reimburse cash paid to Yorkshire wasp control	50.00	301438
	Total excl VAT	8,649.58	

18-080 SILKSTONE BAND – WATERFORD SPAOI PRESENTATION RESOLVED to note the letter of introduction and presentation made to Waterford Spraoi on behalf of the Parish Council by Old Silkstone Band when they played at the event in August.

18-081 CENTENARY OF THE GREAT WAR ARMISTICE

Cllr Bell gave an update on the research currently being undertaken by the volunteers at the Bramah Gallery in preparation for the centenary of the Great War armistice.

RESOLVED that an agenda item be included for the October meeting to discuss how the Parish Council can support and commemorate this anniversary. The Clerk and Cllr Bell will obtain quotes for various options to be presented at the October meeting.

18-082 NEIGHBOURHOOD PLANNING UPDATE

Cllr Liddell gave an update to the meeting and advised that a first meeting of the steering group will be organised soon. It was noted that Barnsley MBC's local development plan consultation ended on 28 August. It is anticipated that the document will be adopted in Spring 2019.

18-083 MEETINGS

Cllr Ron Stier	Silkstone Common Good Companions meetings Planning Committee meeting on 27 July 18 Silkstone Playing Fields Committee meeting on 13 August 18
Cllr Debra Smith	Planning Committee meeting on 27 July 18
Cllr Richard Leech	Silkstone Playing Fields Committee meeting on 13 August 18 Twinning Committee social – it was noted that the possible dates for next year's visit to France have been submitted to the French committee.
Cllr Derek Liddell	YLCA Joint Executive meeting Planning Committee meeting on 27 July 18 NALC Chair and Vice Chair meeting

18-084 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

Silkstone Luncheon club – thank you for pre-approving a grant and advising that they will submit receipts to claim later in the financial year.
Silkstone Common Ladies Choir grant – thank you for pre-approving grant and submission of a lot of receipts, which unfortunately pre-dated the grant approval date. They have been advised that receipts must be issued for purchases after the approval date. These are now awaited.
Huskar Community Rooms meeting date 20 th September – noted by link councillors.
Local Councils Update – passed to Cllr Liddell
CARE – 18 September 18 AGM noted by link councillors. Failure of some of the new trees planted around the Huskar rooms due to hot summer noted and thanks also noted for CARE sourcing replacements.
All Councillors were asked to pass their Clerk appraisal forms to Cllr Leech

18- 085 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 1 October 2018 at Silkstone Sports Pavilion commencing at 6.45pm.

The Chair closed the meeting at 7.43pm.

Chair's Signature	Date
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