

DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 5 February 2018** at Silkstone Sports Pavilion.

PRESENT

Chair: Cllr Meryl Liddell

Councillors: Richard Bell, Andrew Browell, Richard Leech, Derek Liddell, Debra Smith, Ron Stier, Alan Thompson (following co-option) and Chrissie Yates.

In attendance: Ward Cllr R Barnard, Paula Tweed (Barnsley MBC Planning officer) and 14 residents.

PUBLIC QUESTION TIME

Cllr Liddell reported a pot hole at the crossing near the railway station in Silkstone Common – Cllr Barnard will pass on to highways.

Cllr Leech reported the poor road surface on the A628 at the junction with Silkstone Lane/Church Hill

Cllr Leech reported blocked gullies on Cone Lane, Silkstone – Cllr Barnard will pass on to Highways.

Cllr Stier advised that the post box on Moorend Lane has been blocked up – still no news as to when the new post box will be installed – Clerk to chase.

As there were no further public questions it was **RESOLVED** to open the meeting early at 6.50pm

17-150 APOLOGIES – NONE

17-151 BARNSELY MBC LOCAL DEVELOPMENT PLAN – HOUSING ALLOCATION IN SILKSTONE COMMON

Paula Tweed from Barnsley MBC addressed the Parish Council relating to the Local Development Plan process. She explained that the plan had been submitted to the planning inspector and that the planning inspector deemed the plan 'unsound' as it did not include any housing allocation in villages. As a result, Barnsley MBC has had to revisit the plan and make allowance within it for housing in the borough's villages.

A parcel of land has been identified in Silkstone Common and is labelled EC11 – a summary of how to view the plan and the contact information for making comments on the proposals is below:

Notice of Barnsley's Local Plan Examination Consultation 2018

Barnsley MBC has updated their local plan for development of the borough following the planning inspector's recommendations.

The consultation period runs until 10am on Monday 12 March 2018.

A parcel of land in Silkstone Common (EC11) is part of the proposed housing allocation and allows for up to 50 homes on the site off Moorend Lane, Silkstone Common during the period of the plan (up to 2033). The site is on the edge of the village at the bottom of Moorend Lane.

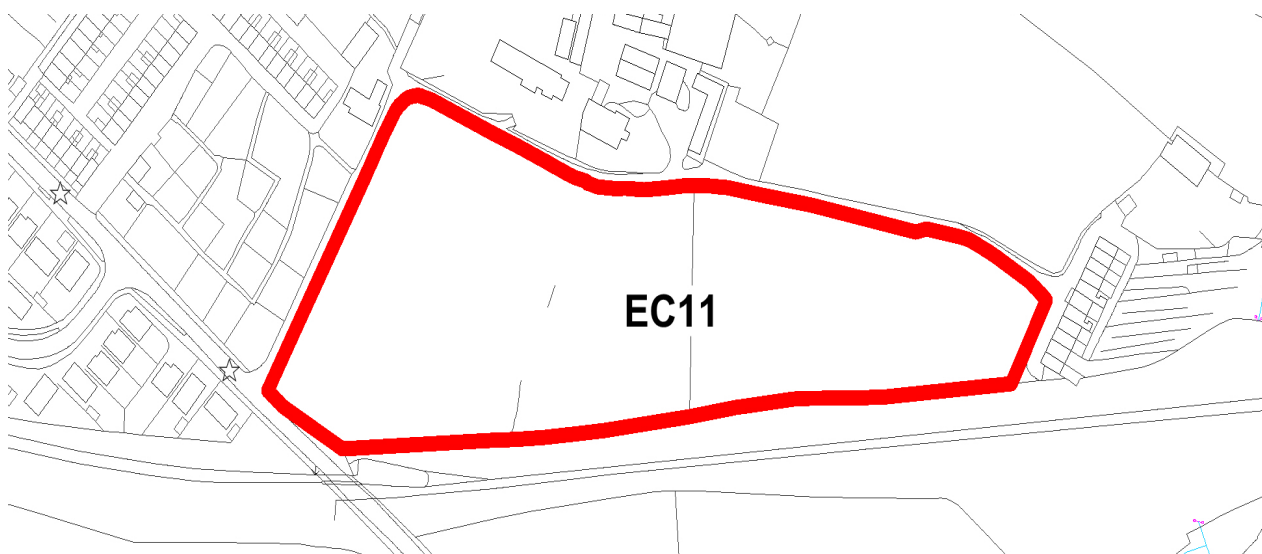
The Planning Inspector has issued a document called 'Inspector's matters, issues and questions' which is available online at www.consult.barnsley.gov.uk/portal

The full plan is available to view as a paper copy at Barnsley Central Library, Wellington House where you can also use a computer to see the documents on line at www.barnsley.gov.uk/local-plan-examination

Comments on the proposed plan can be submitted in the following ways:

- By e-mail to PO@barnsley.gov.uk
- By post to: The Programme Officer C/O Planning Policy team, Economic Regeneration, BMBC, PO Box 634, Barnsley S70 9GG

If you would like any further information, please contact the Programme Officer Richard Gilbert on 07713-326295.



Paula Tweed took questions from councillors and residents and advised that all comments are being dealt with by the programme officer for the planning inspector and not via Barnsley MBC planning.

Many points were raised by Councillors and residents, residents were encouraged to submit their comments to the planning inspector's programme officer. The Parish Clerk will draft a letter from the Parish Council to include comments relating to school capacity, infrastructure, progression of a neighbourhood plan and timescales, housing types, wildlife habitats in the proposed area and allotment land.

17-152 DECLARATIONS OF INTEREST – NONE

17-153 PARISH COUNCIL MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council's meeting held on Monday 8 January 18 as a true and accurate record.

It was noted that the bin collection dates list is now online on the Barnsley MBC website. The Parish Council will include the calendar of dates on the back of the next Parish newsletter in March.

17-154 PLANNING APPLICATIONS

RESOLVED to return 'no comment' on the following planning applications:

Date	Application No.	Description	Location
08-01-18	2017/1590	Erection of extension to existing garage and erection of extension to form new main entrance to dwelling. (extension to 21 day deadline requested and granted)	5 Hall Royd Lane Silkstone Common
10-01-18	2017/1728	Replacement of timber doors and windows (Listed building consent) (extension to 21 day deadline requested and granted)	3 Woolley Manor Barn Blackergreen lane Silkstone
19-01-18	2017/1690	Erection of two storey side extension to dwelling	33 Black horse drive Silkstone Common

RESOLVED to note advice from the planning officer that the new staircase at the end of the row of terraced houses on High Street, Silkstone is to be rendered along with the end wall of the house so that the staircase wall and end wall match. Councillors raised concerns that it appeared that the contractor has left site – Clerk to advise planning officer.

17-155 GENERAL DATA PROTECTION REGULATIONS (GDPR)

RESOLVED that Cllrs Bell and M Liddell will meet with the Clerk to compile the forms required to state how and where the Parish Council's data is stored i.e. to carry out an information audit. NALC are developing a toolkit to assist this process but it was agreed that the review should take place before the next Council meeting.

FURTHER RESOLVED to note the advice on the appointment of a Data Control Officer from YLCA and SLCC. Barnsley MBC will advise in due course whether they can offer this service to Parish Councils.

17-156 POLICY COMMITTEE MEETING

RESOLVED to approve the minutes of the Policy Committee meeting held on 29 January 18.

The following policies were approved:

- *Business Continuity Plan
- *Risk Management Policy
- *Risk Assessments (annual review completed by the Clerk & Cllr Bell)
- *Reserves policy
- * Terms of Reference document for Allotments working party

Internal Controls policy

It was agreed that this document would be updated to a tick list. Cllr Debra Smith agreed to progress this and report back to Council.

17-157 PARISH COUNCIL COMMITTEE STRUCTURE

RESOLVED to fold the Community Hub working party and War Memorials Working Party. The Grants working party will deal with all grants awarded by the Parish Council and all grant applications for projects.

17-158 GRANTS WORKING PARTY

RESOLVED to approve the grants working party terms of reference document.

Paul Whitehouse from Barnsley Chronicle joined the meeting.

17-159 SILKSTONE RECREATION GROUND

a. Silkstone Playing Fields Committee

RESOLVED to note the minutes of the Silkstone Playing Fields Committee held on 22 January 18.

b. Health & Safety

RESOLVED to note that a mole control contractor has visited to deal with the mole problem – he is likely to visit 5 times and quoted £160 which was approved in between meeting by Chair/Vice Chair. A new smoke alarm which is connected to the mains was also fitted today by the Parish Council's electrician at a cost of £75 +Vat.

RESOLVED to suspend standing orders to allow Paul Whitehouse from Barnsley Chronicle to address members. Paul advised that he leaving the Barnsley Chronicle at the end of this month and will be working on local democracy stories in the region. Members thanked Paul for his pro-active coverage of projects in Silkstone and Silkstone Common and thanked him for attending the Parish Council's meetings. Members wished him well in his new role.

RESOLVED to re-instate standing orders.

17-160 TOUR DE YORKSHIRE

RESOLVED to note that the Tour De Yorkshire will pass through Silkstone on 4 May 18 following a route along High street and then onto the A628 up to Hoylandswaine. Barnsley MBC have been asked to provide an article for the March edition of the newsletter to promote the event and will advise residents directly nearer the time regarding when cars will need to be moved off High street etc.

17-161 DEFIBRILLATORS

RESOLVED to note that the defibrillators are now installed in Silkstone at the Huskar Community Rooms and in Silkstone Common at the Station Inn public house. Residents will be given the code for the units if required when contacting 999. Many thanks to everyone involved in the fundraising over the last year, which enabled the defibrillators to be installed in the villages. An article will be included in the next newsletter.

17-162 FINANCE REPORT TO 31 DECEMBER 17

RESOLVED to approve the Bank Reconciliation, Budget Monitor, Receipts and Payments schedules up to 31 December 17.

RESOLVED to approve the Reserves report up to 31 December 17 and to thank Cllr Debra Smith for her work updating the format of this report.

17-163 INVOICES FOR PAYMENT

RESOLVED to approve the invoices for payment schedule dated 8 January 18 summarised below:

Payee	Description	Total	Cheque/DD/SO
Paid in between meetings Handyman	Maintenance Dec 17	280.00	301340
Cllr Stier	2017 expenses	15.40	301341
YLCA	New Councillor training 15 Jan	70.00	301342
SC Methodist Church	Room hire for defib awareness session	10.00	301343
KDA wholesale	Masonry paint for Pavilion	19.99	Charge card (£61.47)
Co-op	Mince pies etc for Christmas meeting	7.49	
Amazon	Wet & Forget for boundary stones	31.99	

Co-op bank	card fee	2.00	
To be approved 8 January 18 Expert Water Services	Legionella monitoring Jan 18	54.00	301344
Salaries, Tax & NI and Pension payments		1,662.00	SO,301345, 301346 & 301347
Viking Direct	Laminating pouches	29.87	301348
Armour Fire Protection	Service fire extinguishers and PAT testing pavilion	143.00	301349
Profell Tree Services	Annual woodlands inspection	150.00	301350
Handyman	Maintenance Jan 18	448.40	301351
Expert Water Services	Legionella monitoring Feb 18	54.00	301352
Bothams Prestige	Grounds Maintenance Jan 18	1,230.50	301353
	Totals	4,208.64	

Totals include VAT where applicable.

RESOLVED that the annual Legionella Report will be placed on the March agenda for note.

RESOLVED that a review of the PAT testing and Fire Extinguisher servicing contract will be completed before the next annual test/service in November 18.

17-164 MEETINGS

Cllr Richard Bell	Defibrillator Awareness session
Cllr Richard Leech	Defibrillator Awareness session Meeting with new Cllr Alan Thompson Meeting with Clerk to review the business continuity plan Silkstone Playing Fields Committee meeting Policy Committee meeting
Cllr Meryl Liddell	Policy Committee meeting
Cllr Derek Liddell	Defibrillator Awareness session YLCA Joint executive board meeting NALC management board meeting

	Silkstone Policy Committee meeting
Cllr Debra Smith	Finance meeting with RFO
Cllr Ron Stier	Crime & Safety Sub Group. During the period 5 Dec 17 to 18 Jan 18 there was 1 residential burglary in Silkstone Common. It was noted that the Penistone West area had the highest number of theft offences, dwelling burglaries and vehicle interference in the borough during this 5-week period. Silkstone Common Good Companions AGM Silkstone Playing Fields Committee Allotments inspection with the Clerk
Cllr Alan Thompson	Attended new Councillor training and a meeting with Cllr Leech as an introduction to Parish Council.
Cllr Chrissie Yates	Attended new Councillor training.
Clerk	9 Jan – Defib awareness session 12 Jan Meeting with Cllr Leech regarding business continuity plan 15 Jan Hosted the New Councillor Training session at the Pavilion with YLCA 22 Jan – Silkstone Playing Fields Committee meeting 29 Jan – Policy Committee meeting 5 Feb – Allotments inspection with Cllr Stier 5 Feb – Meeting with Eric Steer from Berneslai Homes with Cllr Stier regarding their proposed tidy up of the garages site.

17-165 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

Penistone Line Partnership magazine – copy to each councillor
The Clerk magazine – passed to Cllr Liddell
Copy of letter from BMBC to residents of Martin Croft, Silkstone regarding rats in the area. It was agreed that the Allotments tenancy agreement would be updated to state that no new livestock or chickens will be permitted on the pack horse green allotment site.
Letter from Addleshaw Goddard relating to the Gas governor site lease on Silkstone Recreation Ground – name change from British Gas to Cadent Gas Limited – Clerk to sign paperwork.

17-166 ITEMS FOR NEXT AGENDA

- Winter Weather Policy (informal meeting at the end of this meeting with Cllr Bell and members of Policy Committee to clarify a few points)
- Grants Awarding Policy
- Huskar 180
- Allotments inspection update
- Annual Legionella report

17-167 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 5 March 18 at Silkstone Sports Pavilion commencing at 6.45pm.

The Chair closed the meeting at 9.09 pm

Chair's Signature	Date
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