

**MINUTES** of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 7<sup>th</sup> April 2025** in Silkstone Sports Pavilion.

## **PRESENT**

Meeting chaired by Cllr Richard Leech.

Councillors: Cllr Janice Wake and Cllr Jim Logan.

Also present: Clerk & Responsible Finance Officer: Richard Bell.

## **PUBLIC QUESTION TIME**

Cllr Leech again reported that the gullies on Cone Lane and A628 both need to be cleared of debris and will raise with Ward Councillors. He also wished to place on record thanks to Barnsley MBC for the kerbside improvement works and cleaning on the A628 entering Silkstone from Hoylandswaine

Cllr Leech asked the Clerk to make a further report concerning the steps between Towngate and Manor Park, called Footpath 29. Cllr Leech will raise this with Ward Councillors.

Cllr Leech has received concerns from residents about increased traffic on Blackergreen Lane in Silkstone.

## **24-184 CHAIRMANSHIP OF THE MEETING**

**RESOLVED** that Cllr Richard Leech would Chair the meeting in the absence of Cllr M Liddell.

## **24-185 APOLOGIES**

**RESOLVED** to note apologies received by the Clerk prior to commencement of the meeting from Cllr Millar, Cllr Smith, Cllr M Liddell, and Cllr D Liddell.

## **24-186 DECLARATIONS OF INTEREST**

**RESOLVED** to note no declarations of interest were made.

## **24-187 MINUTES**

**RESOLVED** to approve the minutes of the meeting of Silkstone Parish Council held on Monday 3rd March 2025, as a true and accurate record.

The Vice-Chair signed the minutes.

## **24-188 PLANNING APPLICATIONS**

2024/0968	Removal of rear conservatory, erection of single storey side and rear extensions, removal of artificial stone tiles to front and application of render to dwelling at 15 Beech Avenue, Silkstone Common, S75 4RH.
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**RESOLVED** to make no comment.

2025/0103	Removal of rear conservatory and erection of single storey rear extension to dwelling at 10 Broad Gates, Silkstone, S75 4HD.
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**RESOLVED** to make no comment.

2024/0676	Proposed Community Hall on land off Beacon Close, Silkstone Common, S75 4PL
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**RESOLVED** to raise concerns around pedestrian safety due to vehicular trespass on the very narrow Public Right of Way during proposed works and after completion and how the proposed car park will be accessed.

The Council agreed to also raise concerns about the removal of trees contrary to the Tree Report supplied in support of the application and Biodiversity damage caused.

#### **24-189 EVENTS WORKING PARTY & VE DAY 80<sup>th</sup> ANNIVERSARY CELEBRATIONS 2025.**

Cllr Wake reported that the Events Working Party had met to discuss VE Day celebration events.

**RESOLVED** to ask the Clerk to arrange road closure notices for affected houses around Beacon Hill.

**RESOLVED** to ask Cllr Leech to organise gas bottle refilling for the two events and use Petty Cash to reimburse the cost.

**RESOLVED** to note that Silkstone Primary School will be running a drawing competition to celebrate VE Day with the winning entry and all participants receiving a certificate and appearance in the Summer Newsletter.

#### **24-190 PARISH COUNCIL POLICIES 2025**

**RESOLVED** to adopt the following policies: -

- (a) Sickness Absence Policy
- (b) Annual Leave Policy
- (c) Anti Bullying & Harassment Policy
- (d) Financial Regulations 2025
- (e) Code of Conduct Policy 2025

#### **24-191 FINANCE REPORT – END OF FINANCIAL YEAR 2024/2025**

**RESOLVED** to agree the Bank Reconciliation and the end of fiscal year Finance Report for the period 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025.

#### **24-192 RESERVES REPORT**

**RESOLVED** to note the end of fiscal year Reserves Report.

#### **24-193 INTERNAL AUDITOR**

**RESOLVED** to agree to the appointment of David Hughes as Internal Auditor.

#### **24-194 GRANT APPLICATIONS**

**RESOLVED** to note no grant applications have been made.

## 24-195 ANNUAL CONTRACTS FOR RENEWAL

**RESOLVED** to agree renewal of the following contracts: -

- (a) Scribe Accountancy Software
- (b) BMBC Commercial Waste Contract
- (c) YLCA Annual Membership

## 24-196 BUILDING SURVEY REPORTS

**RESOLVED** to ask the Clerk to arrange for building condition and reinstatement valuation surveys for the Sports Pavilion and Huskar Community Rooms up to a budget of £1,000.

## 24-197 INVOICES FOR PAYMENT

Date	Online Authorisers	Payee	Description	Net	Vat	Total	Payment Type
10-Mar-25		Bothams Prestige	Grounds works - Sports Pitches	£1,025.42	£205.08	£1,230.50	SO
19-Mar-25		South Yorkshire Pensions	Redacted	£472.78	£0.00	£472.78	DD
20-Mar-25		C Landscapes Limited	Village Grass Cutting	£187.50	£0.00	£187.50	SO
27-Mar-25		BT	Office Broadband	£27.11	£5.42	£32.53	DD
27-Mar-25		British Gas	Pavilion Utilities	£145.25	£7.26	£152.51	DD
28-Mar-25		British Gas	Pavilion Utilities	£90.91	£4.55	£95.46	DD
28-Mar-25		Redacted	Pavilion Cleaning (£26 per week) x 4	£104.00	£0.00	£104.00	SO
28-Mar-25		Unity Trust Bank	Service Charges	£9.75	£0.00	£9.75	DD
31-Mar-25		Redacted	Cleaning Contract - Pavilion	£104.00	£0.00	£104.00	SO
03-Apr-25		EE	Office Telephone & Microsoft 365	£37.51	£7.50	£45.01	DD
03-Apr-25		Redacted	Salaries	£912.88	£0.00	£912.88	SO
03-Apr-25		Redacted	Office Allowance	£26.00	£0.00	£26.00	SO
03-Apr-25		Expert Water Services	Legionella Monthly monitoring	£55.00	£11.00	£66.00	SO
07-Mar-25	RL/JW	Huskar Community Rooms	Warm Welcome Room Hire	£750.00	£0.00	£750.00	ONLINE
07-Mar-25	RL/JW	Wybone Limited	New Bins for Recreation Ground	£1,468.69	£293.74	£1,762.43	ONLINE
07-Mar-25	RL/JW	Bothams Prestige	Pitch Marking	£200.00	£40.00	£240.00	ONLINE
07-Mar-25	RL/JW	HMRC	Tax & National Insurance	£512.78	£0.00	£512.78	ONLINE
07-Mar-25	RL/JW	Business Stream	Water Supply	£108.71	£0.00	£108.71	ONLINE
10-Mar-25	RL/JW	PWLB	Loan Repayment	£6,744.18	£0.00	£6,744.18	ONLINE
24-Mar-25	RL/JW	Infinite	Fire Detection System Monitoring	£120.00	£24.00	£144.00	ONLINE
24-Mar-25	RL/JW	Robert Flewitt	Newletter & VE Day Delivery	£260.00	£0.00	£260.00	ONLINE
24-Mar-25	RL/JW	John Whitmore Electrical	Emergency Floodlight Replacement	£1,250.00	£250.00	£1,500.00	ONLINE
24-Mar-25	RL/JW	BOS Design & Print	Spring Newsletter	£785.00	£0.00	£785.00	ONLINE
24-Mar-25	RL/JW	CARE	Gravel for Villages	£14.95	£0.00	£14.95	ONLINE
24-Mar-25	RL/JW	Redacted	Handyman Services	£26.00	£0.00	£26.00	ONLINE
24-Mar-25	RL/JW	BOS Design & Print	VE Day Booklets	£852.50	£0.00	£852.50	ONLINE
26-Mar-25	RL/JW	Infinite	Fire Detection System Back up	£60.00	£12.00	£72.00	ONLINE
26-Mar-25	RL/JW	Bothams Prestige	Pitch Marking	£50.00	£10.00	£60.00	ONLINE
26-Mar-25	RL/JW	Huskar Community Rooms	Warm Welcome Room Hire	£150.00	£0.00	£150.00	ONLINE
Total invoices for payment				£16,550.92	£870.55	£17,421.47	

**RESOLVED** to approve the payment schedule dated 7<sup>th</sup> April 2025.

## 24-198 NATIONAL LIVING WAGE

**RESOLVED** to adopt the National Living Wage of £12.21 per hour as a minimum for contractors engaged by the Council.

## 24-199 ANNUAL PARISHIONERS MEETING

**RESOLVED** to note the Annual Parishioners Meeting will be held in Silkstone Common Methodist Chapel at 7PM on Monday 14<sup>th</sup> April 2025.

## 24-200 PARISH BOUNDARY WALKS

**RESOLVED** to agree to fund Boundary Walk Markers to be installed by CARE around the parish up to a budget of £1,000.

#### **24-201 PURCHASE OF SPRING BULBS**

**RESOLVED** to agree to fund the purchase of Spring Bulbs from Horsefield Nurseries up to a value of £175 + VAT for planting by volunteers in Autumn 2025.

#### **24-202 TREES IN QUEEN ELIZABETH JUBILEE GARDENS**

**RESOLVED** to reject a resident's request for tree reduction/removal in Queen Elizabeth Jubilee Gardens as it is not the policy of the Council to make unnecessary interventions on healthy trees that are not causing a nuisance.

#### **24-203 SIKSTONE RECREATION GROUND**

**RESOLVED** to authorise the football pitch refurbishment works at Silkstone Recreation Ground as quote by Botham's Prestige.

#### **24-204 CORRESPONDENCE FOR NOTE**

1) Resident asking when minutes and agenda would be uploaded to the PC website.
2) Enquiry from a local charity asking if there is a Summer Fayre planned for 2025.
3) Resident asking if she could prune a Hawthorn bush on Council land
4) Allotment holder asking if assistance can be provided to manage the bordering hedge.

**RESOLVED** to note the correspondence dealt with by the Clerk.

#### **24-205 MEETINGS & CLERK UPDATE**

Cllr Richard Leech	Warm Welcome x 3, Twinning Meeting, Meeting with CARE regarding Boundary Walks, Meeting with Groundsman, undertook Community Litter Pick and installed new bins on the Recreation Ground. Weekly Defibrillator check undertaken in Silkstone.
Cllr Derek Liddell	Not present
Cllr Meryl Liddell	Not present
Cllr Debra Smith	Not present
Cllr Janice Wake	Events Working Party
Cllr Peter Millar	Not present

Cllr Jim Logan	Events Working Party.
Clerk Update	<ul style="list-style-type: none"> <li>• Local Government Reorganisation – How will it affect Local Councils? – Webinar training by SLCC.</li> <li>• VAT Reclaim completed for March 2025.</li> <li>• SOLACE policy meeting via Teams.</li> <li>• Precept &amp; Grant received from Barnsley MBC.</li> <li>• Defibrillator Weekly Checks undertaken in Silkstone Common.</li> <li>• Newsletter &amp; VE Day Booklet delivery completed.</li> </ul>

## 24-206 DATE OF NEXT MEETING OF THE COUNCIL

The Annual Meeting of Silkstone Parish Council will be held in Silkstone Sports Pavilion on Monday 12<sup>th</sup> May 2025.

*The Chair closed the meeting at 7.52pm*

Chair's Signature	Date
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