

**DRAFT MINUTES** of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 4<sup>th</sup> September 2023** in Silkstone Sports Pavilion.

## **PRESENT**

Meeting chaired by Cllr Lesley Gill

Councillors: Cllr Richard Leech, Cllr Meryl Liddell, Cllr Debra Smith, Cllr Alan Thompson, Cllr Derek Liddell, and Cllr Peter Millar.

Also present : Clerk & Responsible Finance Officer : Richard Bell and Cllr Alex Burnett (BMBC).

## **PUBLIC QUESTION TIME**

- Cllr D Liddell said that the fence leading from Knabbs Lane onto the Trans Pennine Trail has now completely come down with nails sticking out. He will send photographs to the Clerk for reporting to Barnsley MBC. He also asked where the signs were from the felled tree in Orchard Wood. Clerk to source replacement signs.
- Cllr Leech said that the Chestnut Trees on A628 opposite the Garage may need to be inspected for disease. He also asked if there had been any progress with the proposed speed reductions in Silkstone and Silkstone Common. Cllr Alex Burnett said that he would ask Highways for an update.
- Cllr Thompson reported dog fouling in the play area adjacent to the Allotments site on Broad Gates. He also reported complaints from neighbours adjacent to Queen Elizabeth Jubilee Gardens about trees blocking sunlight.

## **23-088 APOLOGIES**

**RESOLVED** to note apologies received by the Clerk in advance of the meeting from Cllr Wake.

## **23-089 DECLARATIONS OF INTEREST**

**RESOLVED** to note no declarations of interest made by Councillors.

Members were reminded that they are personally responsible for and must update their entry in the register of interests within 28 days of becoming aware of a pecuniary interest that is not already registered (s31, Localism Act 2011).

## **23-090 MINUTES**

**RESOLVED** to approve the minutes of the Silkstone Parish Council meeting held on Monday 10<sup>th</sup> July as a true and accurate record. The Chair signed the minutes.

## **23-091 PLANNING APPLICATIONS**

**RESOLVED** to note the applications received during Council recess considered by the Chair of the Planning Committee.

**RESOLVED** to note that no new planning applications have been received.

## **23-092 SILKSTONE COMMON METHODIST CHURCH**

The Clerk confirmed that a response has been received from the Legal Officer at Barnsley MBC concerning the application to have the Chapel recorded as a Community Asset. The Church have responded to Barnsley MBC saying they wish to work in partnership with the Parish Council to try and run the Church as an ongoing concern. Barnsley MBC will make their recommendations to Cabinet and confirm in due course.

**RESOLVED** to note the update from the Clerk.

### **23-093 NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Smith updated Council confirming that the next stage is a public referendum which will be organised by Barnsley MBC in due course. Once the date is known, publication of the referendum purpose can be made in the Newsletter.

**RESOLVED** to note the update from Cllr Smith.

### **23-094 PARISH COUNCIL POLICIES**

**RESOLVED** to adopt updated versions of the following policies:-

- (a) Risk Management Policy
- (b) Complaints Procedure
- (c) Equality Policy

### **23-095 FINANCE REPORT**

Cllr Smith reiterated her disappointment that there were no forecasts or projections against budget. She said that this has been asked for previously and should not be difficult to produce and is essential so Members can see if there are going to be any financial pressures on any of the budget headings. Cllr Smith quoted minute reference 22-111 from December 2022 where Council resolved to ask the RFO to undertake training with Scribe.

Cllr M Liddell and Cllr Thompson agreed, with Cllr Leech dissenting.

The Chair asked Council to vote if they wanted to see a forecast report with the next presentation of a Finance Report.

**RESOLVED** by a show of hands 6:1 in favour to ask the RFO to provide more information to Council on forecast spend against budget.

**RESOLVED** to note the Bank Reconciliation and the Budget Monitor for end of Quarter 1.

### **23-096 ONLINE BANKING AUTHORISATION**

The Clerk reported again that only four Councillors were able to undertake online authorisation of payments. Cllr M Liddell, Cllr D Liddell and Cllr Millar will all endeavour to register with the Bank.

**RESOLVED** to note the update and ask that all Councillors register as soon as possible.

## 23-097 INVOICES FOR PAYMENT

01-Aug-23		Expert Water Services	Legionella Monthly monitoring	£50.00	£10.00	£60.00	SO
01-Sep-23		Expert Water Services	Legionella Monthly monitoring	£50.00	£10.00	£60.00	SO
01-Aug-23		Richard Bell	Parish Clerk Salary	£1,029.56	£0.00	£1,029.56	SO
01-Sep-23		Richard Bell	Parish Clerk Salary	£1,029.56	£0.00	£1,029.56	SO
31-Aug-23		Keeley Baxter	Pavilion Cleaning (£24 per week) x 8	£192.00	£0.00	£192.00	SO
10-Jul-23		Bothams Prestige	Grounds works & village maintenance	£1,025.42	£205.08	£1,230.50	SO
10-Aug-23		Bothams Prestige	Grounds works & village maintenance	£1,025.42	£205.08	£1,230.50	SO
10-Jul-23		Plusnet	Broadband	£19.00	£3.80	£22.80	DD
14-Jul-23	RL/LG	EE Limited	Office Telephone	£57.20	£11.44	£68.64	ONLINE
14-Jul-23	RL/LG	BOS Design & Print	Newsletter Production & Delivery	£828.00	£0.00	£828.00	ONLINE
14-Jul-23	RL/LG	British Gas Trading	Pavilion Gas Supply - Arrears	£92.48	£4.62	£97.10	ONLINE
14-Jul-23	RL/LG	HMRC	Income Tax & National Insurance	£698.25	£0.00	£698.25	ONLINE
14-Jul-23	RL/LG	Old Silkstone Band	Summer Fayre Performance Fee	£150.00	£0.00	£150.00	ONLINE
14-Jul-23	RL/LG	Richard Bell	Batteries for Hive Control	£6.25	£0.00	£6.25	ONLINE
20-Jul-23		British Gas Trading	Pavilion Gas Supply - Arrears (duplication)	£92.48	£4.62	£97.10	DD
28-Jul-23		British Gas Trading	Pavilion Electricity Supply	£127.04	£6.35	£133.39	DD
10-Aug-23		Plusnet	Broadband	£19.00	£3.80	£22.80	DD
10-Aug-23	RL/LG	Heather Lindsay	Confidential Waste Destruction	£168.00	£0.00	£168.00	ONLINE
10-Aug-23	RL/LG	Silkstone Scouts	Newsletter Distribution	£120.00	£0.00	£120.00	ONLINE
10-Aug-23	RL/LG	South Yorks Pensions Authority	Pension - Arrears	£1,780.88	£0.00	£1,780.88	ONLINE
10-Aug-23	RL/LG	HMRC	Income Tax & National Insurance	£698.25	£0.00	£698.25	ONLINE
10-Aug-23	RL/LG	YLCA	Training - Cllr Gill & Cllr Leech	£100.00	£0.00	£100.00	ONLINE
25-Aug-23	DS/LG	Daniel Wood	Newsletter Distribution	£120.00	£0.00	£120.00	ONLINE
25-Aug-23	DS/LG	Stewart Walton	Millennium Oaks - Signage Installation	£36.00	£0.00	£36.00	ONLINE
25-Aug-23	DS/LG	Mindful Memorials Ltd	War Memorial Refurbishment	£576.00	£0.00	£576.00	ONLINE
26-Aug-23	LG/RL	EE Limited	Office Telephone Arrears	£57.20	£11.44	£68.64	ONLINE
29-Aug-23		British Gas Trading	Pavilion Gas Supply	£86.33	£4.32	£90.65	DD
04-Sep-23		PKF Littlejohn LLP	External Audit Services	£420.00	£84.00	£504.00	ONLINE
04-Sep-23		Minder Security	Annual Alarm Survey	£80.00	£16.00	£96.00	ONLINE
04-Sep-23		BOS	Bin Bags & PPE	£38.72	£6.15	£44.87	ONLINE
04-Sep-23		Profell	Emergency Tree Services	£700.00	£0.00	£700.00	ONLINE
04-Sep-23		HMRC	Income Tax & National Insurance	£698.25	£0.00	£698.25	ONLINE
Total invoices for payment				£12,171.29	£586.70	£12,757.99	

**RESOLVED** to approve the payment schedule dated 4<sup>th</sup> September 2023.

## 23-098 GRANT APPLICATIONS

**RESOLVED** to note no applications have been received.

## 23-099 WHOLE COUNCIL TRAINING

Cllr Gill said she would like all Members to attend a training session to be run by YLCA on a Saturday, possibly in February 2024.

**RESOLVED** to agree to a Whole Council training event and ask the Clerk to contact YLCA for some dates in February 2024.

## 23-100 COMMEMORATION OF D-DAY 6<sup>th</sup> JUNE 2024

Members agreed, with a dissention by Cllr Smith that commemoration of the historical event should take place in line with National events.

**RESOLVED** to ask the Events Working Party to organise together with a Beacon Lighting to take place and make contact with the schools and All Saints Church.

## 23-101 SUMMER FAYRE 2024

Members agreed to hold an event on Silkstone Recreation Ground with a working date of Saturday 15<sup>th</sup> June 2024.

**RESOLVED** to ask the Events Working Party to organise.

## 23-102 SUMMER FAYRE RAFFLE FUNDS

**RESOLVED** to split the £218 proceeds of the Summer Fayre between Silkstone Common Good Companions and Silkstone Luncheon Club.

### **23-103 CORRESPONDENCE FOR NOTE**

**RESOLVED** to note the following correspondence:

1) Resident reported cycle ramps being constructed in Orchard Wood.
2) Call from a Leader of Adult Services disappointed that service users could not use the Huskar Community Rooms toilets.

### **23-104 MEETINGS**

Cllr Richard Leech	Silkstone Warm Welcome, Talking Tables Day, Ward Alliance.
Cllr Derek Liddell	Yorkshire Day event, YLCA Joint Executive AGM, Talking Tables Day, YLCA Strategic Working Group.
Cllr Meryl Liddell	Yorkshire Day event.
Cllr Debra Smith	Silkstone Warm Welcome,
Cllr Janice Wake	Not present.
Cllr Alan Thompson	Silkstone Warm Welcome, Berneslai Homes Neighbourhood Team.
Cllr Lesley Gill	YLCA Training event, Silkstone Warm Welcome, Talking Tables Day.
Cllr Peter Millar	None.

### **23-105 DATE OF NEXT MEETING**

The next Meeting of Silkstone Parish Council will be held in the Silkstone Sports Pavilion on Monday 2<sup>nd</sup> October 2023.

*The Chair closed the meeting at 7:29pm.*

Chair's Signature	Date
-------------------	------