

DRAFT MINUTES of the **ANNUAL MEETING** of **SILKSTONE PARISH COUNCIL**
held on **Tuesday 9th May 2023** in Silkstone Sports Pavilion.

PRESENT

Meeting chaired by Cllr Lesley Gill

Councillors: Cllr Richard Leech, Cllr Debra Smith, Cllr Meryl Liddell, Cllr Alan Thompson, and Cllr Derek Liddell.

Also present : Clerk & Responsible Finance Officer : Richard Bell and Cllr Robert Barnard (Barnsley MBC). .

PUBLIC QUESTION TIME

- Cllr Smith raised the issue of the sheds on the allotment site seemingly being an 'eyesore' and dangerous. The Clerk explained the issues around access to the site and it being virtually impossible to remove. The new holder of the Allotment site adjacent to the sheds is confident he can make good.
- Cllr Leech reported Beech Nuts on the footpaths on Manor Park, which may be hazardous to elderly pedestrians. He also confirmed that the resurfacing works on Towngate had been completed. Gully Cleaning on A628 is still an issue; Cllr Robert Barnard said he would press Highways again.
- Cllr Gill raised the issue of trees adjacent to the former garages site on Martin Croft; Cllr Robert Barnard will see where Planning are in relation to enforcement orders.

23-001 ELECTION OF CHAIRMAN

Members were asked by the outgoing Chairman Cllr Richard Leech to elect a Chairman of the Parish Council for the next 12 months in accordance with Local Government Act 1972 Section 15(2).

Cllr M Liddell nominated Cllr Gill, seconded by Cllr Leech.

RESOLVED to elect Cllr Lesley Gill as Chairman by a unanimous vote demonstrated by the show of hands.

The newly elected Chairman signed a declaration of acceptance of office, which was counter-signed by the Proper Officer of the Council.

Cllr Gill duly took over Chairmanship of the meeting and wished to record thanks to Cllr Leech for his hard work as Chairman.

23-002 ELECTION OF VICE-CHAIRMAN

Members were asked to elect a Vice-Chairman of the Parish Council for the next 12 months in accordance with Local Government Act 1972 Section 15(6).

Cllr Gill nominated Cllr Leech, seconded by Cllr M Liddell.

RESOLVED to elect Cllr Richard Leech as Vice-Chairman by a unanimous vote demonstrated by the show of hands.

The newly elected Vice-Chairman signed a declaration of acceptance of office, which was counter-signed by the Proper Officer of the Council.

23-003 APOLOGIES

RESOLVED to note apologies received by the Clerk in advance of the meeting from Cllr Millar and Cllr Wake.

23-004 DECLARATIONS OF ACCEPTANCE OF OFFICE

RESOLVED to note that all Members present signed their Acceptance of Office forms and passed these to the Proper Officer of the Council.

RESOLVED to also note that Cllr Millar and Cllr Wake signed their Acceptance of Office prior to the Meeting.

23-005 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest made by Councillors.

Members were reminded that they are personally responsible for and must update their entry in the register of interests within 28 days of becoming aware of a pecuniary interest that is not already registered (s31, Localism Act 2011).

23-006 DECLARATIONS OF DISCLOSEABLE PECUNIARY AND OTHER INTERESTS

Members were asked to complete their annual Register of Disclosable Pecuniary Interests and Other Interests form and pass to the Clerk by the end of May 2023 by electronic means or hard copy.

RESOLVED to comply with the requirements of the Localism Act 2011 Section 30(1).

23-007 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 3rd April 2023 as a true and accurate record. The Chair signed the minutes.

23-008 PLANNING APPLICATIONS

RESOLVED to note no Planning Applications received.

23-009 NOMINATION OF MEMBERS TO COMMITTEES AND WORKING PARTIES.

RESOLVED to nominate Members to the following Committees and Working Parties of the Council in accordance with a list held by the Clerk and published on the website :-

- Silkstone Playing Fields Working Party
- Neighbourhood Development Steering Group
- Planning Committee

- Policy Committee
- Staffing Committee
- Finance Committee
- Media Working Party
- Allotments Working Party
- Business Development Plan Working Party
- Grants Working Party
- Events Working Party
- Operation London Bridge Working Party
- Silkstone Common Recreation Ground Working Party

23-010 NOMINATIONS OF COUNCILLOR REPRESENTATION TO OUTSIDE BODIES AND LOCAL GROUPS

RESOLVED to nominate Members as liaison to the following Outside Bodies and Local Groups in accordance with a list held by the Clerk and published on the website :-

- Penistone Area Ward Alliance
- CARE
- Huskar Community Rooms Management Committee
- Silkstone United Football Club
- Silkstone United Cricket Club
- Old Silkstone Band
- Silkstone Common Methodist Church
- Silkstone Charities
- Yorkshire Local Councils Associations
- Paramount Cinema
- Scouting Association Groups
- Silkstone Heritage Group

23-011 ASSET REGISTER

Cllr D Liddell said that the landline Telephone was used by the previous Clerk and is of no use.

RESOLVED to remove the Telephone recorded on the Asset Register and ask Cllr D Liddell to arrange appropriate disposal.

RESOLVED to approve the updated Asset Register.

The Clerk explained that in the event of a loss of the Chairmans Pendant the Council would be unable to demonstrate to insurers its value or replacement cost.

RESOLVED to ask the Clerk to arrange for a valuation of the Civic Regalia.

23-012 EVENTS WORKING PARTY AND SUMMER FAYRE

Cllr Gill said that the Summer Fayre was progressing well with over 20 stalls booked and various rides and activities arranged.

Banners have been ordered and will be put up in the villages when they arrive. A meeting with Scouts is scheduled for tomorrow, 10th May, to discuss provision of refreshments. Parking for the event has been arranged with the Head of Silkstone Common Junior and Infant School, Mr Simon Tabner.

Cllr Gill said that she will need assistance from volunteers and Councillors on the day.

RESOLVED to note the update and encourage all Councillors who are able, to attend the Summer Fayre.

23-013 SILKSTONE WARM WELCOME SESSIONS

Cllr Leech confirmed that the events would for the time being continue every fortnight following excellent feedback. Ague UK are continuing to provide support.

Cllr Thompson wondered if there was the possibility of involving local children to be arranged via the schools to attend and take part.

RESOLVED to note the update and encourage all Councillors who are able to assist with the sessions.

23-014 BUSINESS DEVELOPMENT PLAN 2023-2027

RESOLVED to ask the Business Development Plan Working party to meet on Tuesday 13th June 2023 at 7PM in Silkstone Sports Pavilion.

23-015 NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Smith confirmed that the questions raised by the Examiner had been answered with support from Helen Willows at Barnsley MBC. The final report is awaited.

The Examiner agreed to an amendment to the plan in relation to the Rural Housing Development Policy and inclusion of the abortive development in Silkstone Common adjacent to the Trans Pennine Trail.

RESOLVED to note the update.

23-016 CONSULTATION ON INFRASTRUCTURE LEVY

Cllr D Liddell said that he thought it important that Council responds to the request for comments concerning this proposal.

RESOLVED to ask the Clerk to defer this item so Councillors can consider the proposal and bring any comments to the next meeting of the Council on Monday 5th June 2023.

23-017 APPOINTMENT OF INTERNAL AUDITOR

RESOLVED to ask David Hughes to act as Internal Auditor for the Council.

23-018 SCRIBE ACCOUNTANCY SOFTWARE

RESOLVED to accept the advice of the Responsible Finance Officer and approve renewal of the annual finance software contract.

23-019 INVOICES FOR PAYMENT

Date Tax Point	Invoice number	Payee	Description	Net	Vat	Total	Cheque number
10-Apr-23		Adobe	Adobe Pro Software	£12.64	£2.53	£15.17	DEBIT
04-Apr-23		Barnsley MBC	Commercial Waste Contract			£487.24	DEBIT
12-Apr-23		Plusnet	Broadband	£19.00	£3.80	£22.80	DD
10-Apr-23		South Yorkshire Pensions	Local Government Pension Scheme	£341.93	£0.00	£341.93	DD
30-Apr-23		EE	Mobile Telephone	£25.61	£5.12	£30.73	DEBIT
01-May-23		Expert Water Services	Legionella Monthly monitoring	£50.00	£10.00	£60.00	SO
01-May-23		Richard Bell	Parish Clerk Salary	£718.40	£0.00	£718.40	SO
01-May-23		Keeley Baxter	Pavilion Cleaning (£22 per week) x4	£88.00	£0.00	£88.00	SO
29-Apr-23		British Gas	Pavilion Electricity Supply	£108.78	£5.44	£114.22	DD
13-Apr-23		Bothams Prestige	Grounds works & village maintenance	£1,025.42	£205.08	£1,230.50	SO
26-Apr-23		Breakthrough Communications	Social Media Support	£200.00	£40.00	£240.00	DEBIT
01-May-23		Richard Bell	Salary underpayment & Office Allowance	£168.58	£0.00	£168.58	302082
01-May-23		HMRC	Income Tax & National Insurance	£698.25	£0.00	£698.25	302083
Total invoices for payment				£3,456.61	£271.97	£4,215.82	

RESOLVED to approve the payment schedule dated 9th May 2023.

23-020 GRANT APPLICATIONS

Grant Application from Silkstone Common Good Companions received and discussed by Council.

RESOLVED to approve the Grant and award the sum of £500 using the power under Local Government Act 1972 Section 137.

23-021 HOURLY RATE FOR CONTRACTORS

The Clerk asked Council to consider an increase on the hourly rate paid to contractors due to increased inflationary indices and average weekly earnings index.

RESOLVED to raise the hourly rate paid to contractors from £11 to £12 with effect from 12th May 2023.

23-022 SILKSTONE RECREATION GROUND

Cllr Leech said that works were now required following a reduction in pre-season pitch renovation during the pandemic. Cllr Smith wished to record her concerns at the disproportionate costs of running the sports facility for the benefit of people from outside the parish. However, she accepted that the costs were in the budget agreed by Council so did not object.

RESOLVED to agree to the pre-season pitch renovation works proposed by the Groundsman.

23-023 TRANSFER OF BANKING

RESOLVED to note that the transfer of the Council's banking arrangements from Co-operative Bank to Unity Trust Bank is scheduled to take place on Friday 12th May 2023.

23-024 'RAMP IT UP' PROJECT

RESOLVED to give permission to Barnsley MBC to use the MUGA in Silkstone Recreation Ground for the purposes of this project.

RESOLVED to note that Cllr Thompson left the meeting at 7.48pm with the permission of the Chair.

23-025 CLERK ANNUAL LEAVE

RESOLVED to note the Clerk will be on leave for a week from 15th May 2023 and that Cllr Leech will monitor emails and hold the office telephone.

23-026 CORRESPONDENCE FOR NOTE

RESOLVED to note the following correspondence:

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| 1) Resident complaining that the grass had not been cut on Silkstone Lane at the Junction with Bull Haw Lane. Also, there were several Estate Agents signs which looked unsightly. |
| 2) Resident enquiring about the possibility of a memorial bench in Silkstone. |

23-027 SUSPENSION OF STANDING ORDERS

The Chair asked Council to suspend Standing Orders.

RESOLVED to suspend Standing Orders to allow Cllr Robert Barnard to speak.

Cllr Robert Barnard said that the issue of Estate Agents Boards is a Borough wide problem and has been discussed by Council, with the possibility of charges being levied at Estate Agents as they do not have permission. He will raise again.

23-028 REINSTATEMENT OF STANDING ORDERS

The Chair asked Council to reinstate Standing Orders.

RESOLVED to reinstate Standing Orders.

23-029 MEETINGS

Cllr Richard Leech	Annual Parishioners Meeting, Silkstone Warm Welcome, Beacon Lighting and Community Litter Picking
Cllr Derek Liddell	Annual Parishioners Meeting, Methodist Church, YLCA Finance & Scrutiny, YLCA Extraordinary Meeting, YLCA Joint Executive Board,
Cllr Meryl Liddell	Silkstone Charities.
Cllr Debra Smith	Annual Parishioners Meeting, Silkstone Warm Welcome, Neighbourhood development Plan
Cllr Janice Wake	Not Present
Cllr Alan Thompson	Not Present
Cllr Lesley Gill	Annual Parishioners Meeting, Silkstone Warm Welcome and Beacon Lighting.
Cllr Peter Millar	Not present

23-030 DATE OF NEXT MEETING

The next Meeting of Silkstone Parish Council will be held in the Silkstone Sports Pavilion on Monday 5th June 2023.

The Chair closed the meeting at 7:58pm.

Chair's Signature	Date
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