

DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 3rd April 2023** in Silkstone Sports Pavilion.

PRESENT

Meeting chaired by Cllr Richard Leech

Councillors: Cllr Lesley Gill, Cllr Janice Wake, Cllr Debra Smith, Cllr Meryl Liddell, and Cllr Derek Liddell.

Also present : Clerk & Responsible Finance Officer : Richard Bell, Cllr Robert Barnard (BMBC) and one member of the public.

PUBLIC QUESTION TIME

- A member of the public asked if there had been any further developments with improving footpath number 8 (St Florent Way) – the resident said that a notice had appeared in the Barnsley Chronicle reporting the closure of the footpath further up the village which has already been repaired not that long ago. Cllr Leech said that there may be misunderstanding within BMBC, and the Clerk will make contact to clarify. The resident also said that the gullies and footpaths on Cone Lane had been cleaned. The resident reported that he had not received a Spring Newsletter.
- Cllr D Liddell reported that the fence and protruding nails on the footpath adjacent to the Trans Pennine Trail is no completely broken. He also pointed out to Councillors a YLCA webinar by Sarah Ford from BMBC about Public Rights of Way.
- Cllr Leech said that the steps between Manor Park and Towngate has been repaired and to give thanks to BMBC for the swift response. He also reported the ongoing issues of no gully clearance works on the A628 and that the footpaths needed clearing of tree seed pods.
- Cllr Gill said that she had been made aware of ongoing issues with the former garage site at the top of Martin Croft involving soil removal and potential damage to trees.

22-192 APOLOGIES

RESOLVED to note apologies received by the Clerk in advance of the meeting from Cllr Millar.

22-193 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest made by Councillors.

Members were reminded that they are personally responsible for and must update their entry in the register of interests within 28 days of becoming aware of a pecuniary interest that is not already registered (s31, Localism Act 2011).

22-194 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 6th March 2023 as a true and accurate record. The Chair signed the minutes.

22-194 EXTRAORDINARY MEETING OF COUNCIL MINUTES

RESOLVED to accept the minutes of the Silkstone Parish Council Extraordinary meeting held on Friday 17th March 2023. The Chair signed the minutes.

22-195 PLANNING APPLICATIONS

2023/0086	Alterations at first floor level including rear dormer extension, rear raised terrace, and additional windows – Sunny Bank Cottage, 39 High Street, Silkstone, S75 4JN
-----------	--

RESOLVED to make no comments.

2023/0256	Erection of single storey rear extension - 32 Hall Royd Lane, Silkstone Common, Barnsley, S75 4PP
-----------	---

RESOLVED to make no comments.

22-196 ELECTIONS 2023

The Clerk reminded Councillors that the deadline for nominations was 4pm on Tuesday 4th April 2023.

RESOLVED to note the reminder.

22-197 EVENTS WORKING PARTY

Cllr Gill said she was very happy at progress and that 18 stalls had been confirmed. Dependent upon weather conditions, an assault course, rides, and bouncy castle would be at the Fayre. She asked that Councillors be available to help out where they can.

The Clerk asked for details of what advertising / location signage is required so this can be ordered in good time.

RESOLVED to note the update.

22-198 SILKSTONE WARM WELCOME SESSIONS

Cllr Leech confirmed that the next event would be on Tuesday 4th April and that they continue to be very popular amongst residents. He confirmed that Age UK had been twice and been able to give targeted help to some individuals.

RESOLVED to note the update and encourage all Councillors who are able to assist with the sessions.

22-199 SILKSTONE COMMON RECREATION GROUND WORKING PARTY

Councillors were concerned that the prospect of working in partnership was diminishing due to a difference in objectives, particularly in relation to the goal of the SCSRA to erect a building on the Recreation Ground.

Councillors were also concerned that the suggestion of Barnsley MBC for the Parish Council to take over the lease and work in partnership with the SCSRA through a memorandum of understanding was not received well by SCSRA.

The Clerk advised Council that consideration should be given to a deadline being put forward to the SCSRA so that if no agreement is possible, the Parish Council report the impasse to Barnsley MBC.

Cllr Leech suggested that a further Working party meeting take place in June.

RESOLVED to acknowledge the Notes of the Working Party meeting held on 14th March 2023 and hold a further meeting in June.

22-200 SILKSTONE COMMON METHODIST CHURCH

Further to the resolution made at the extraordinary meeting held on Friday 17th March, Councillors have met with representatives of the Methodist Church to discuss the Parish Council's desire to make a nomination for the Methodist Chapel to be considered a building "An asset of Community Value".

It was reported that decisions about the Chapel, following cessation of worship is likely to be made within the next 12 months.

RESOLVED to agree to the Clerk making the application on behalf of the Parish Council. .

22-201 NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Smith confirmed that the appointed Examiner had raised questions concerning the Neighbourhood Development Plan submission. The Extraordinary meeting had delegated the Steering Group with responding on behalf of the Parish Council. Cllr Smith explained that most of the questions relate to mapping and technical issues.

The Steering Group will provide responses for the Clerk to email to Helen Willows at Barnsley MBC and the Examiner with an initial deadline of 6th April 2023. However, the Clerk will ask for an extension.

RESOLVED to note the update and ask the Clerk to send the responses as required.

22-202 ANNUAL PARISHIONERS MEETING

The Clerk reminded Council that the 2023 Annual Parishioners Meeting is to take place on Monday 19th April in Silkstone Sports Pavilion.

RESOLVED to note the date and location of the Annual Parishioners meeting.

22-203 HM KING CHARLES III CORONATION

The Clerk confirmed that a road closure notice had been requested from Barnsley MBC so a Beacon Lighting event could take place on Friday 5th May 2023 from 9.15pm.

RESOLVED to agree to the Beacon Lighting event taking place on Beacon Hill, Silkstone Common on Friday 5th May 2023.

22-204 YLCA SOUTH YORKSHIRE BRANCH ELECTION OF REPRESENTATIVES

Cllr D Liddell suggested nominating David and Duncan for election.

RESOLVED to ask the Clerk to contact YLCA and confirm.

22-205 END OF FINANCIAL YEAR FINANCE REPORT 2022-2023

The Clerk gave a presentation explaining the end of year reports; since this is the first full year using the Scribe accounting package the Cost Centres and Cost Codes will need to be adapted for 2023/2024 but all financials match and the Bank reconciles.

RESOLVED to accept the accounts as a true and accurate position for the financial year 2023/2024.

22-206 ANNUAL COMMERCIAL WASTE CONTRACT

RESOLVED to approve renewal of the annual contract.

22-207 YLCA ANNUAL MEMBERSHIP FEE

RESOLVED to approve membership of YLCA for 2023-2024.

22-208 INVOICES FOR PAYMENT

Date	Invoice number	Payee	Description	Net	Vat	Total	Cheque number
Tax Point							
10-Mar-23		Adobe	Adobe Pro Software	£12.64	£2.53	£15.17	DEBIT
12-Mar-23		Plusnet	Broadband	£19.00	£3.80	£22.80	DD
16-Mar-23		Post Office	Recorded Delivery	£2.35	£0.00	£2.35	DEBIT
08-Mar-23		Discounted Cleaning Supplies	Wheelei Bin Liners for Waste	£11.66	£2.33	£13.99	DEBIT
10-Mar-23		South Yorkshire Pensions	Local Government Pension Scheme	£341.93	£0.00	£341.93	DD
31-Mar-23		EE	Mobile Telephone	£25.61	£5.12	£30.73	DEBIT
21-Mar-23		Zoom Video Conferencing	Conferencing Facilities Fee	£11.99	£2.40	£14.39	DD
01-Apr-23	2022-03	Expert Water Services	Legionella Monthly monitoring	£50.00	£10.00	£60.00	SO
01-Apr-23	SPC01	Richard Bell	Parish Clerk Salary	£718.40	£0.00	£718.40	SO
01-Apr-23		Keeley Baxter	Pavilion Cleaning (£22 per week) x4	£88.00	£0.00	£88.00	SO
08-Mar-23		PWLB	Public Works Loan Repayment - HCR	£6,744.18	£0.00	£6,744.18	SO
07-Mar-23		D & O International Ltd	Refuse Sacks for Pavilion x 200	£18.32	£3.67	£21.99	DEBIT
07-Mar-23		Clear Hygence Limited	Toilet Rolls for Pavilion x 144	£29.16	£5.83	£34.99	DEBIT
17-Mar-23		Pavilion Water Supply	Business Stream	£1.29	£0.00	£1.29	DD
21-Mar-23		Coronation Coins	Insignia Ltd	£680.00	£136.00	£816.00	DEBIT
27-Mar-23		British Gas	Pavilion Gas Supply	£264.39	£13.22	£277.61	DD
22-Mar-23		Hedges Direct Ltd	Securoity Hedging for Recreation Ground	£1,333.25	£266.65	£1,599.90	DEBIT
27-Mar-23		Amazon	Coronation Bunting	£15.30	£3.06	£18.36	DEBIT
28-Mar-23		British Gas	Pavilion Electricity Supply	£96.63	£4.83	£101.46	DD
13-Mar-23		Bothams Prestige	Grounds works & village maintenance	£1,025.42	£205.08	£1,230.50	SO
27-Mar-23		Kirkwells Ltd	NDP Consultancy	£980.00	£196.00	£1,176.00	302071
27-Mar-23		Bothams Prestige	Vertidrainage	£325.00	£65.00	£390.00	302072
27-Mar-23		Daniel Wood	Newsletter Delivery	£120.00	£0.00	£120.00	302073
27-Mar-23		Silkstone Scout Support Group	Newsletter Delivery x 3	£360.00	£0.00	£360.00	302074
28-Mar-23		Infinite Fire & Security	Fire Detection System	£892.00	£178.50	£1,071.00	DEBIT
28-Mar-23		Groundwork UK	Repayment of Grant	£1,788.76	£0.00	£1,788.76	302075
30-Mar-23		BOS Office Supplies Group	Newsletter - Spring 2023	£740.00	£0.00	£740.00	DEBIT
30-Mar-23		Viking	Office Printer Cartridges	£128.21	£25.64	£153.85	DEBIT
30-Mar-23		Post Office	Postage Stamps	£22.80	£0.00	£22.80	DEBIT
Total invoices for payment				£18,618.97	£1,153.66	£19,773.13	
03-Apr-23		Richard Bell	Salary underpayment & Office Allowance	£175.43	£0.00	£175.43	302076
03-Apr-23	SPC/01	HMRC	Income Tax & National Insurance	£698.25	£0.00	£698.25	302077
03-Apr-23		YLCA	Annual Membership Fee	£779.00	£0.00	£779.00	302078
03-Apr-23		T & D Contractors	Trech Digging and Installation of hedge	£120.00	£24.00	£144.00	302079

RESOLVED to approve the payment schedule dated 3rd April 2023.

22-209 GRANT APPLICATIONS

Grant Application from CARE received and discussed by Council.

RESOLVED to approve the Grant in the sum of £247.75 using the power under Local Government Act 1972 Section 137.

22-210 CARE

RESOLVED to reimburse CARE £485 for the cost of servicing and repair of tools used in the parish using the power under Local Government Act 1972, Section 137.

22-211 HEALTH & SAFETY INSPECTIONS – TRIM TRAIL

The Clerk asked Council to agree to an additional Health & Safety inspection in order to ensure any defects or dangers are picked up quickly.

RESOLVED to agree to six monthly inspections for the Trim Trail.

22-212 ROAD SAFETY INITIATIVE

Councillors discussed the proposed wheelie bin stickers, Cllr Gill thought they would need to be A3 size at least. No real traction amongst Councillors to proceed.

RESOLVED to establish the cost of A3 size stickers and present back to Council.

22-213 HANGING BASKETS 2023

The Clerk gave an update that permission had now been received from Barnsley MBC to install the Hanging Baskets, with the exception of two that were deemed unsuitable.

RESOLVED to note the update.

22-214 SILKSTONE POST OFFICE

Councillors discussed the impending transfer of the Co-operative store to ASDA.

RESOLVED to ask the Clerk to make representatives about the future of the Post Office.

22-215 CLERK ANNUAL LEAVE

The Clerk confirmed the dates for annual leave in May. Cllr Leech volunteered to hold the Office Telephone for the duration and monitor the email account.

RESOLVED to note the Clerks leave.

22-216 CORRESPONDENCE FOR NOTE

RESOLVED to note the following correspondence:

1) Notification of Co-op closure and transfer to ASDA, queried the future of the Post Office.
2) Four contacts about Newsletter format; three were positive and one negative.

22-217 MEETINGS

Cllr Richard Leech	Extraordinary Meeting of the Council, Silkstone Common Recreation Ground Working Party, Silkstone Warm Welcome and Community Litter Picking
Cllr Derek Liddell	Extraordinary Meeting of the Council, Methodist Church, YLCA Strategy Working Group, YLCA Personnel Committee.
Cllr Meryl Liddell	Silkstone Charities.
Cllr Debra Smith	Extraordinary Meeting of the Council, Silkstone Common Recreation Ground Working Party, Silkstone Warm Welcome, Neighbourhood development Plan, Choir EGM.
Cllr Janice Wake	None.

Cllr Lesley Gill	Extraordinary Meeting of the Council, Silkstone Common Recreation Ground Working Party, Silkstone Warm Welcome, Methodist Church.
Cllr Peter Millar	Not present

22-218 DATE OF NEXT MEETING

The next Annual Meeting of Silkstone Parish Council will be held in the Silkstone Sports Pavilion on Tuesday 9th May 2023.

The Chair closed the meeting at 8:12pm.

Chair's Signature	Date
-------------------	------