

DRAFT MINUTES of the **REMOTE MEETING** of **SILKSTONE PLAYING FIELDS COMMITTEE** held on **Monday 21st September 2020** via Zoom Conferencing facilities as permitted by paragraph 10 of the Local Government Act 1972.

On 2nd April 2020 HM Government published 'The Local Authorities and Police and Crime panels (Coronavirus) Regulations which allows Silkstone Parish Council to hold remote meetings until 7th May 2021. The Council's Standing Orders have been amended by the Clerk using delegated powers to confirm the procedures for holding a lawful and effective meeting, including voting rights, how members of the public can access documents and allows remote access for members of the public and press.

PRESENT

Meeting Chaired by: Cllr Richard Leech

Zoom Host: Richard Bell, Parish Clerk

In attendance: Kevin Taylor, Dan Walker, Andy Horsfield, Jim McGuinness.

20-134 APOLOGIES

RESOLVED to note apologies from Steve Fletcher, Ian Wrightson and Cllr Ron Stier.

20-135 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest.

20-136 MINUTES

RESOLVED to approve the minutes of the Silkstone Playing Fields Committee meeting held on Monday 13th July 2020 as a true and accurate record. The Chair signed the minutes. The signed document will be collected by the Clerk within 7 days.

20-137 INVOICES FOR USE OF PLAYING FIELDS

The Clerk confirmed that invoices had been issued to Cricket and Football teams. Andy Horsfield said that the invoice amount last year was £350.00. The Clerk explained that during the Parish Council budget setting process for 2020/2021 the Council had wanted a 5% increase on fees. However, having reviewed all the minutes since December 2019 this does not appear to have been communicated to the Football teams. Richard Leech apologised if this was the case and the Clerk confirmed that £350.00 would be acceptable for this season.

Andy Horsfield thought that the fee for 2019/2020 was paid in September 2019 for the full season and there had been no rebate for the games missed due to the Coronavirus pandemic. The Clerk confirmed that the cheque was handed to the Clerk at the meeting in December 2019 and cleared in January 2020.

Kevin Taylor representing cricket confirmed that no junior cricket had taken place during 2020 The adult team started 18th July 2020 due to HM Government restrictions so have

only had just under half a season; obviously they have not had the use of showers or changing facilities, latterly just toilets. The Clerk confirmed that invoices were sent out in November 2019 to the Silkstone CC secretary box address with cc to Ian Wrightson and Tony Clegg. According to the Parish Council Finance records, the last payment received from cricket was in November 2018.

Kevin Taylor asked if invoices could be re-issued to him so he can discuss with the Treasurer. The Clerk confirmed that invoices had been issued to both junior and cricket teams. However, if Cricket wanted to make representations to the Parish Council for reduced fees, this could be considered at the next meeting of the Council on Monday 5th October 2020.

Kevin Taylor confirmed that no club subscriptions had been issued during 2020 and of course they have not had any income streams, such as refreshments or raffles. It has been a tough 12-week season.

The Clerk asked if cricket wanted to formally make an offer to the parish council. Kevin Taylor wished to ask the council to consider no fees for the junior team and that the adult team will pay half of the invoiced fee for 2020.

20-138 REOPENING OF SPORTS PAVILION FACILITIES

(a) Cricket

Kevin Taylor gave a post season review of a very challenging time as explained above in terms of the facilities. The weather was most kind and the new wicket played well; most people enjoyed the short season and the teams did reasonably well.

Cricket have some limited tidying up to do and need to remove the tarpaulin from the covers; the steel frame sight screen has been secured.

The Clerk asked if the lawnmower could be moved from the garage to the container; Kevin Taylor confirmed that it can be moved. The Clerk asked if there was any other items in the garage that belongs to cricket, other than the gazebo at the back he did not think there was anything else.

(b) Football

Jim McGuinness said that they had played some friendlies followed by a Cup match and then the season starting the week after. Richard Leech mentioned the Risk Assessments done by SUFC and asked if Penistone Whites (U14's) would be wanting to use the Pavilion going forward; Jim McGuinness confirmed that it would be as previously and they would not be using the changing rooms or toilets.

Andy Horsfield confirmed they have had a couple of friendlies and played their first League game at the weekend just gone which was well attended, the sun was shining and they won. The Risk Assessments provided by email to the Clerk had to be done for the Football Association; however it can be changed, tweaked or developed as things change.

Andy Horsfield confirmed that prior to matches he is writing to away teams advising them that no showers are available; the referee is advised the same upon his or her arrival. At the weekend the changing rooms were used minimally and neither team went in at half time. He further advised that they had played three away games and all three had the changing rooms, showers and bar open. The changing rooms and showers were all smaller than at the Pavilion.

A 'track and trace' record was attempted, although not easy. The away team were asked to keep a record of their own players, coaches and spectators.

Richard Leech asked if regular updates were being received from the Football Association; Andy Horsfield said it was not great and some of the advice was a bit woolly. Dan Walker said the showers at Penistone where they played were set out with social distancing although very small, they were taped off. Richard Leech confirmed there were five showers in each of the changing rooms.

Richard Leech is at the Pavilion tomorrow and will take a tape measure and see what is possible.

Steve Fletcher reported via Richard Leech that HD Select were expanding and now had three junior teams, with training taking place mainly at Silkstone but some in Darton. The aim is to bring all training down to Silkstone. The plan is to do two games on a Saturday morning and alternate the third team away. Richard Leech asked the Committee if there were any concerns about overplaying the pitch. Andy Horsfield said that it was more about training than games; this will be the first time that winter training will be available so the pitch will be used a good deal more than usual.

Dan Walker said that sometimes there can be currently 60-70 older teen boys training, doing running shuttles etc and there were visible signs of where they had been training. He also raised concerns about two games being played on a Saturday morning and then Saturday afternoon; if the weather was wet, how would the pitch hold up for the game on a Saturday afternoon? Andy Horsfield agreed and said in the 20 years or so he can recollect this not being the case previously.

Richard Leech suggested that the pitch will need to be monitored. Although because Steve Fletcher is heading things up, he is comfortable that he will have the integrity of the pitch at heart rather than an outsider. Andy Horsfield agreed.

RESOLVED to agree to the proposal from HD Select and monitor the pitch for any signs of detriment to the playing surface.

20-139 HEALTH & SAFETY AND REOPENING OF SPORTS PAVILION FACILITIES

Richard Leech said that the Committee had touched upon a lot on this already. Cricket has finished so he has moved food from the 'Helping Hands' initiative out of the football changing rooms into cricket changing room 2. In view of the current situation and potential deterioration as we head into winter with the Coronavirus situation the food supplies will remain in the Pavilion.

The problem the Parish Council have is that there is no way of monitoring the use of the Pavilion and adherence to Regulations so reliance is upon Committee members and teams using the Risk Assessments provided. He explained that the Clerk would be arranging for some quotations for cleaners.

The Clerk said that the boiler was still turned off and whilst Richard Leech was carrying out weekly water flushing it would probably need a full flush by a Legionella contractor.

Andy Horsfield reported that the Pavilion smelt fusty and at that some of the internal doors were sticking especially ground floor changing room 2 internal door; it may need the door shaving.

s part of an audit, we need to have keys returned by the Penistone Church over 45's team. The Clerk thought that Jon Dale may have the set of keys for that team. Kevin Taylor mentioned that Jon Dale may be becoming involved with coaching for the Silkstone United open age team.

RESOLVED to note that the Clerk will progress quotations from cleaners.

20-140 PAVILION STORAGE, CLEANING & REFURBISHMENT

Richard Leech said there was still an awful lot of junk in the garage. The Clerk said it would be great if we could have a well organised garage with tools and paints etc available if anyone need to be any works. Also, if there is anything, we can get rid off it would be great to get that done. The heating will be recommissioned shortly.

Richard Leech asked that if everyone could look next time, they are down to look at clearing out unused rubbish, including old teams.

20-141 CORRESPONDENCE

The Clerk reported nothing to note.

20-142 ANY OTHER PAVILION OR PLAYING FIELDS BUSINESS

Kevin Taylor will check if the Groundsman has been contacted about end of season works.

The Clerk will try and change the Pavilion Broadband passkey for security reasons but will advise teams. Kev Taylor said that it has been an excellent tool for Cricket and saved a lot of time.

20-143 DATE OF NEXT MEETING

The next remote meeting of Silkstone Playing Fields Committee will be held on Monday 9th November 2020 via Zoom conferencing facilities commencing at 6.30 pm.

The Chair closed the meeting at 7.25pm.

Chair's Signature	Date
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