**DRAFT MINUTES** of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 7th November 2022** in Silkstone Sports Pavilion

**PRESENT**

Meeting chaired by Cllr Richard Leech

Councillors: Cllr Lesley Gill, Cllr Debra Smith, Cllr Sue Williams, and Cllr Derek Liddell.

Clerk & Responsible Finance Officer : Richard Bell.

**PUBLIC QUESTION TIME**

A member of the public raised the issue of blocked gullies on Cone Lane. Also the stop tap cover is still missing on Cone Lane. Traffic exiting the campsite on Cone Lane was mentioned as a potential danger to road users.

Cllr D Liddell raised the issue of potentially unauthorised tree works on the Trans Pennine Trail which needs to be reported to BMBC.

Cllr Leech said that gully clearance works still do not seem to have taken place on the A628 near the garage and at the bottom of Cone Lane. Also, street lights are inoperative around ‘The Cross’, and this needs reporting to BMBC once LC numbers identified. Reported inconsiderate parking on High Street during school start and finish times.

The diseased tree on Cone Lane has been reported to BMBC but no response as yet – the tree is on PC land but will require removal by BMBC due to traffic control being required. Clerk to email Tree Officer.

**22-104 APOLOGIES**

**RESOLVED** to note apologies received by the Clerk in advance of the meeting from Cllr Millar and Cllr Wake.

Apologies given for Cllr M Liddell by Cllr D Liddell.

**22-105 DECLARATIONS OF INTEREST**

**RESOLVED** to note no declarations of interest made.

Members were reminded that they are personally responsible for and must update their entry in the register of interests within 28 days of becoming aware of a pecuniary interest that is not already registered (s31, Localism Act 2011).

**22-106 MINUTES**

Cllr Smith raised an issue with the wording of minute reference 22-100

Cllr Williams said she could not recall the approximate legal cost estimate being mentioned as recorded in minute reference 22-100.

**RESOLVED** to approve the minutes of the Silkstone Parish Council meeting held on Monday 3rd October 2022 as a true and accurate record. The Chair signed the minutes.

**RESOLVED** to move items 18 and 19 on the agenda to the end of the meeting.

**22-107 PLANNING APPLICATIONS**

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2022%2F0868>

|  |  |
| --- | --- |
| 2022/0868 | Conversion works, including alterations and extensions to convert barn to single dwelling at Roger Royd Farm, Whinmoor Lane, Silkstone, S75 4NL. |

**RESOLVED** to make no comments.

<https://wwwapplications.barnsley.gov.uk/PlanningExplorerMVC/Home/ApplicationDetails?planningApplicationNumber=2022%2F1074>

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| 2022/1074 | Change of use of agricultural building to Class E user (indoor recreation) – Prior approval at Broad Close Farm, Cone Lane, Silkstone Common, S75 4LY |

**RESOLVED** to make no comments.

**22-108 MEDIA WORKING PARTY**

**RESOLVED** to accept the recommendations of the Working Party to advertise for a new Editor for the Newsletter from January 2023 and move to a A5 sized format.

**RESOLVED** to include an advertisement for Editor in the next Newsletter.

**22-109 WINTER WEATHER POLICY**

**RESOLVED** to agree to the amendment of the Winter Weather policy for 2022/2023 as presented.

**22-110 MEETING DATES 2023**

Subsequent to the Agenda and appendices being issued, an additional Bank Holiday has been granted to celebrate the Coronation of His Majesty King Charles III on Monday 8th May 2023. This was intended to be the date for the Annual Meeting of the Council.

**RESOLVED** to defer the item until the December meeting to enable the Clerk to ascertain the date of Election in 2023 and if the Council’s Standing Orders contain any reference to the date of Ordinary meetings being held on a Monday

**22-111 FINANCE REPORT**

Reports from Scribe accounting software presented to Council showing credit and debit transactions with variation against full year budget together with Bank Reconciliation showing accounts records and bank statement agree.

Cllr Smith wished to record her dissatisfaction with the level of projection of spend against budget for each item.

**RESOLVED** to accept the Finance Report and Bank Reconciliation as presented and ask the Clerk to undertake additional budget report training with Scribe so as to provide more detailed accounts for Q3 2022/2023.

**22-112 INVOICES FOR PAYMENT**



**RESOLVED** to approve the payment schedule dated 7th November 2022.

**22-113 GRANT APPLICATIONS**

**RESOLVED** to note no grant applications has been received.

**RESOLVED** to review the wording of the current Grant Awarding policy for discussion at the December meeting.

**22-114 EVENTS WORKING PARTY & PUBLIC ‘DROP IN’ SESSIONS**

Cllr Gill gave an update on planning for the 2023 Summer Fayre.

Cllr Leech confirmed that the ‘Winter Warmth Packs’ had been collected and consideration was being given to distribution channels and volunteers. Public ‘Drop in’ sessions need to be supported by Councillors. He also confirmed that the Citizens Advice Bureau may be available to run free ‘Energy Advice’ sessions and enquiries are being made about digital lead support from BMBC

**RESOLVED** to agree to add a small token gift from the Parish Council into each bag.

**RESOLVED** to arrange ‘Drop in’ sessions in Silkstone and Silkstone Common commencing January 2023.

**22-115 REMEMBRANCE SUNDAY PARADE 2022**

**RESOLVED** to note that the parade will commence at 10.30AM on Sunday 13th November 2022.

**RESOLVED** to note Cllr Gill will organise delivery of the road closure notices.

**22-116 DEFIBRILLATOR**

**RESOLVED** to note that the defibrillator has been purchased and a potential host is being sought in Silkstone. .

**22-117 HISTORIC VILLAGE OF THE YEAR SIGNS**

**RESOLVED** to agree to fund refurbishment of the signs and arrange installation in Silkstone and Silkstone Common.

**22-118 PAVILION EXTERNAL LIGHTING**

**RESOLVED** to agree funding for replacement of the legacy floodlights on Silkstone Pavilion as quoted by John Whitmore.

**22-119 CRICKET GROUND LEASE**

**RESOLVED** to ask the Clerk to arrange for the Lease to be signed on behalf of the Parish Council and ask MKB solicitors to complete the lease wording to include all relevant documents relating to removal of the automatic right of renewal by the lessee.

**22-120 THE STOCKS**

**RESOLVED** to ask the Clerk to proceed with collating evidence and make an application to His Majesty’s Land Registry to seek to take ownership of ‘The Stocks’ in Silkstone using the rules around adverse possession.

**22-121 CORRESPONDENCE FOR NOTE**

**RESOLVED** to note thefollowing correspondence:

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| 1. Enquiry about Church Craft Fair |

**22-122 MEETINGS**

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| Cllr Richard Leech | Meeting with contractors, Community Litter Picking, Penistone Area Council, Ward Alliance, Media Working Party |
| Cllr Derek Liddell | Methodist Church meeting, YLCA South Yorkshire Branch meeting, YLCA Quality Assessment. |
| Cllr Meryl Liddell | Not present |
| Cllr Debra Smith | None |
| Cllr Janice Wake | Not present |
| Cllr Lesley Gill | None |
| Cllr Sue Williams | None |
| Cllr Peter Millar | Not present |

**22-123 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED** to agree to the Chairmans request for members of the Press and Public to be asked to leave the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

**22-124 STAFFING COMMITTEE**

**RESOLVED** to accept the recommendations of the Staffing Committee

**22-125 DATE OF NEXT MEETING**

The next meeting of Silkstone Parish Council will be held in the Silkstone Sports Pavilion on Monday 5th December 2022 commencing at 6.45pm.

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| Chair’s Signature | Date |

*The Chair closed the meeting at 8.59 pm.*