



Silkstone Parish Council Policies

Policy Name	Approved by Council & Minute Reference	To be Reviewed by Council	Legal Reference
Standing Orders	October 2025 Minute Reference 25-074	October 2027	Local Government Act 1972.
Financial Regulations	April 2025: Minute Reference 24-190	June 2026	Local Government Act 1972.
Risk Management Policy	October 2025 Minute Reference 25-074	October 2026	The management of Health & Safety at Work Regulations 1999. Occupiers Liability Act 1984 & 1957. Corporate Manslaughter Act 2007. Compliance with HMRC Tax legislation. Working Time Regulations 1998. Disability Discrimination Act 1995. Control of Substances Hazardous to Health Regulations 2002. War Memorials Act 1923 – Section 1.
Code of Conduct	April 2025 Minute Reference 24-190	June 2026	Local Authorities (Model Code of Conduct) Act 2000 – Section 51. Localism Act 2011



			Protection from Harassment Act 1997.
Disciplinary & Grievance Policy	June 2025 – Minute Reference 25-029	June 2027	Employment Act 2008. Equality Act 2010.
Data Protection Policy	October 2025 Minute Reference 25-074	October 2027	General Data Protection Regulation Data Protection (UK) Act 2018
Social Media Policy	June 2025 : Minute Reference 25-029	June 2027	The Public Sector Bodies (websites and mobile applications) Accessibility Regulations 2018
Winter Weather Policy	November 2025 Minute Reference 25-088	November 2026	The management of Health & Safety at Work Regulations 1999. Occupiers Liability Act 1984 & 1957.
Business Continuity Plan	June 2025: Minute Reference 25-029	June 2026	Civil Contingencies Act 2004.
Complaints Procedure	October 2025 : Minute Reference 25-074	October 2027	N/A – the Local Government Ombudsman has no jurisdiction over Town & Parish Councils in England. See also Code of Conduct.
CCTV Policy	October 2025: Minute Reference 25-074	October 2027	Regulation of Investigatory Powers Act in relation to use of CCTV. See also Code of Conduct.



Retention of Documents Policy	October 2024: Minute Reference 24-090	October 2026	General Data Protection Regulations (GDPR) 2018, Data Protection Act 2018.
Grants Awarding Policy	February 2026 Minute Reference 25-132	February 2028	Local Government Act 1972 – Section 137. Local Government Act 1972 – Section 145. Parish Councils Act 1957 – Section 2 (clocks).
Reserves Policy	June 2025: Minute Reference 25-029	June 2027	Local Government Finance Act 1992 – Sections 31A, 32. 42A & 43. CIPFA Code of Practice.
Published Information Policy	October 2024: Minute Reference 24-090.	October 2026	Code of recommended practice under Local Government Act 1986 – Section 4. Advertising Standards Authority Advertising Codes regarding Newsletter. Communications Act 2003 (Part 3) does not apply as SPC are a non-political council. The Public Sector Bodies (websites and mobile



			applications) Accessibility Regulations 2018. Local Government Act 1972 – Section 142.
Risk Assessments	June 2025 Minute Reference 25-029	June 2026	The management of Health & Safety at Work Regulations 1999. Occupiers Liability Act 1984 & 1957. Corporate Manslaughter Act 2007. Compliance with HMRC Tax legislation. Working Time Regulations 1998. Disability Discrimination Act 1995. Control of Substances Hazardous to Health Regulations 2002. War Memorials Act 1923 – Section 1.
Community Engagement Policy	May 2025 Minute Reference 25-013	May 2027.	Local Government Act (Miscellaneous Provisions) 1976- Section 19. Local Government Act 1972 – Section 142.
Biodiversity Policy	February 2026 Minute Reference 25-132	February 2027	Environment Act 2021



Equality Policy	October 2025: Minute Reference 25-074	October 2027	Equality Act 2010
Anti-Harassment & Bullying Policy	April 2025 Minute Reference 24-190	April 2028	Employment Legislation
Annual Leave Policy	April 2025 Minute Reference 24-190	April 2028	Employment Legislation
Sickness Absence Policy	April 2025 Minute Reference 24-190	April 2028	Employment Legislation
Capability Policy	November 2025 Minute Reference 25-087	November 2028	Employment Legislation
Performance & Improvement Policy	November 2025 Minute Reference 25-087	November 2028	Employment Legislation

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References:

www.legislation.gov.uk

<https://www.gov.uk/government/publications/recommended-code-of-practice-for-local-authority-publicity>.

<https://www.legislation.gov.uk/ukxi/2018/952/made>

<https://www.legislation.gov.uk/ukxi/2001/3575/contents/made>

Clerks Manual (2019) – SLCC

Local Government Act 1972.

Locality Act 2011

Equality Act 2010

Health & Safety Executive.

<https://www.hse.gov.uk/managing/delivering/do/profiling/the-law.htm>

<https://www.hse.gov.uk/corpmanlaughter/>

<https://www.hse.gov.uk/coshh/>

CIPFA Bulletin 99 “Local Authority Reserves and Balances”

Local Authority Liability (Third Edition) – Weightmans

Arnold-Baker on Local Council Administration

Joint Panel on Accountability and Governance Practitioners Guide (2020)