



Silkstone Parish Council Policies

Policy Name	Approved by Council & Minute Reference	To be Reviewed by Council	Legal Reference
Standing Orders	June 2023 : Minute Reference 23-038	June 2025	Local Government Act 1972.
Financial Regulations	June 2023 : Minute Reference 23-038	June 2024	Local Government Act 1972.
Risk Management Policy	September 2023 Minute Reference 23-094	September 2024	The management of Health & Safety at Work Regulations 1999. Occupiers Liability Act 1984 & 1957. Corporate Manslaughter Act 2007. Compliance with HMRC Tax legislation. Working Time Regulations 1998. Disability Discrimination Act 1995. Control of Substances Hazardous to Health Regulations 2002. War Memorials Act 1923 – Section 1.
Code of Conduct	October 2023 Minute Reference 23-112	October 2024	Local Authorities (Model Code of Conduct) Act 2000 – Section 51. Localism Act 2011



			Protection from Harassment Act 1997.
Disciplinary & Grievance Policy	June 2023 : Minute Reference 23-038	June 2025	Employment Act 2008. Equality Act 2010.
GDPR Policy	January 2019 : Minute Reference 19-005.	February 2024	General Data Protection Regulation Data Protection Act 2018
Media Policy	June 2023 : Minute Reference 23-038	June 2025	The Public Sector Bodies (websites and mobile applications) Accessibility Regulations 2018
Winter Weather Policy	November 2023 : Minute Reference 23-132	November 2024	The management of Health & Safety at Work Regulations 1999. Occupiers Liability Act 1984 & 1957.
Business Continuity Plan	June 2023 : Minute Reference 23-038	June 2024	Civil Contingencies Act 2004.
Complaints Procedure	September 2023 : Minute Reference 23-094	September 2025.	N/A – the Local Government Ombudsman has no jurisdiction over Town & Parish Councils in England. See also Code of Conduct.
CCTV Policy	October 2023 : Minute Reference 23-112	October 2025	Regulation of Investigatory Powers Act in relation to use of CCTV. See also Code of Conduct.



Internal Audit Policy	February 2019 : Minute Reference 19-018.	February 2024	Accounts and Audit Regulations 2015 regulation 5(1).
Retention of Documents Policy	October 2022 : Minute Reference 22-087	October 2024	General Data Protection Regulations (GDPR) 2018, Data Protection Act 2018.
Grants Awarding Policy	January 2024 : Minute Reference 23-168	December 2024	Local Government Act 1972 – Section 137. Local Government Act 1972 – Section 145. Parish Councils Act 1957 – Section 2 (clocks).
Reserves Policy	June 2023 : Minute Reference 23-038	June 2024	Local Government Finance Act 1992 – Sections 31A, 32. 42A & 43. CIPFA Code of Practice.
Published Information Policy	October 2022 : Minute Reference 22-087.	October 2024	Code of recommended practice under Local Government Act 1986 – Section 4. Advertising Standards Authority Advertising Codes regarding Newsletter. Communications Act 2003 (Part 3) does not apply as SPC are a noon-



			political council. The Public Sector Bodies (websites and mobile applications) Accessibility Regulations 2018. Local Government Act 1972 – Section 142.
Risk Assessments	October 2023: Minute Reference 23-112	October 2024	The management of Health & Safety at Work Regulations 1999. Occupiers Liability Act 1984 & 1957. Corporate Manslaughter Act 2007. Compliance with HMRC Tax legislation. Working Time Regulations 1998. Disability Discrimination Act 1995. Control of Substances Hazardous to Health Regulations 2002. War Memorials Act 1923 – Section 1.
Community Engagement Policy	October 2022 : Minute Reference 22-087.	October 2024.	Local Government Act (Miscellaneous Provisions) 1976-Section 19. Local Government Act 1972 – Section 142.



Training Policy	February 2019 : Minute Reference 19-005.	June 2024	Local Government Act 1972 – Section 111. Localism Act 2011 – GPC.
Biodiversity Policy	January 2024 : Minute Reference 23-167	January 2025	Environment Act 2021
Equality Policy	September 2023: Minute Reference 23-094	September 2025	Equality Act 2010

Richard Bell

Clerk & Responsible Finance Officer, Silkstone Parish Council

References:

www.legislation.gov.uk

<https://www.gov.uk/government/publications/recommended-code-of-practice-for-local-authority-publicity>.

<https://www.legislation.gov.uk/ukxi/2018/952/made>

<https://www.legislation.gov.uk/ukxi/2001/3575/contents/made>

Clerks Manual (2019) – SLCC

Local Government Act 1972.

Localism Act 2011

Equality Act 2010

Health & Safety Executive.

<https://www.hse.gov.uk/managing/delivering/do/profiling/the-law.htm>

Commented [RB1]: QV Local Government Act 1972 –
Section 112 “Appointment of Staff”



<https://www.hse.gov.uk/corpmanslaughter/>

<https://www.hse.gov.uk/coshh/>

CIPFA Bulletin 99 "Local Authority Reserves and Balances"

Local Authority Liability (Third Edition) – Weightmans

Arnold-Baker on Local Council Administration

Joint Panel on Accountability and Governance Practitioners Guide (2020)