

DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 4th March 2024** in Silkstone Sports Pavilion.

PRESENT

Meeting chaired by Cllr Lesley Gill.

Councillors: Cllr Debra Smith, Cllr Janice Wake, Cllr Meryl Liddell, Cllr Richard Leech, Cllr Jim Logan, and Cllr Derek Liddell.

Also present : Clerk & Responsible Finance Officer : Richard Bell and one member of the public.

PUBLIC QUESTION TIME

A representative of Councillor Alex Burnett offered apologies to the meeting as he had been delayed but would join the meeting shortly.

Cllr Logan reported a missing plank on Elmhirst Beck Bridge, off Whinmoor Lane which is a Public Right of Way; he will send photographs to the Clerk for reporting to BMBC.

Cllr Leech said that the gullies on Cone Lane were again blocked so he will report these to BMBC. The footpath on Cone Lane was also restricted in width due to leaves and other detritus resulting in pedestrians having to use the road. He also reported lighting columns around The Cross as being inoperative.

Cllr Leech said that the crossing refuge on the A628 at the garage was still unrepaired following a road traffic collision some weeks ago.

23-200 APOLOGIES

RESOLVED to note apologies received by the Clerk in advance of the meeting from Cllr Millar and Cllr Thompson.

23-201 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest made that have not already been disclosed.

23-202 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 4th March 2024 as a true and accurate record. The Chair signed the minutes.

23-203 PLANNING APPLICATIONS

2024/0086	Installation of PV panels to roof at Meadowview Barn, Barnsley Road, Silkstone, S75 4NG.
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2024/0064	Two storey side extension, single storey rear extension, rear balcony and new window to front porch of detached two story dwelling at 6 Holwick Close, Silkstone, S75 4NU.
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2024/0052	Conversion of detached barn to dwelling including extension at The Granary, Silkstone, S75 4NG.
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RESOLVED to make no comments on any of the applications received.

23-204 BEE KEEPING ON ALLOTMENT SITE

Council debated the briefing paper prepared by the Clerk as requested by Council.

RESOLVED to agree to the request to keep bees on the Allotment site as proposed subject to :-

- (a) Consultation with existing allotment holders to ensure no serious medical related objections or majority objection on any other grounds.
- (b) Completion of the Agreement document by the proposer with proof of public liability insurance cover.
- (c) A 12-month trial period.

23-205 ALLOTMENT WORKING PARTY MEETING

RESOLVED to note that the working party will meet on Monday 11th March 2024 at 1PM on the Allotment site.

23-206 METHODIST CHAPEL WORKING PARTY

RESOLVED to accept the notes of the working party and adopt the Term of Reference as proposed.

23-207 SILKSTONE PLAYING FIELDS WORKING PARTY

RESOLVED to note the working party will meet on Monday 18th March 2024 at 7PM in the Sports Pavilion.

23-208 INVOICES FOR PAYMENT

Date Date	Online Authorisers	Payee	Description	Net	Vat	Total	Payment Type
10-Feb-24		Bothams Prestige	Grounds works & village maintenance	£1,025.42	£205.08	£1,230.50	SO
12-Feb-24		Redacted	Pension Contribution	£472.78	£0.00	£472.78	DD
12-Feb-24	RL/JW	HMRC	Income Tax & National Insurance	£749.32	£0.00	£749.42	ONLINE
12-Feb-24	RL/JW	Starboard Systems	Finance Software Audit	£49.00	£9.80	£58.80	ONLINE
12-Feb-24	RL/JW	Redacted	Newsletter Delivery	£240.00	£0.00	£240.00	ONLINE
12-Feb-24	RL/JW	BOS Design & Print	NDP Printing	£214.00	£0.00	£214.00	ONLINE
12-Feb-24		British Gas	Pavilion Utilities	£20.09	£1.00	£21.09	DD
21-Feb-24	LG/RL	Mr G Foster	Flooring Contractor	£800.00	£0.00	£800.00	ONLINE
22-Feb-24	DS/JW	BOS Design & Print	Boundary Commission Newsletter	£269.00	£0.00	£269.00	ONLINE
22-Feb-24	DS/JW	YLCA	Council Training	£320.00	£0.00	£320.00	ONLINE
22-Feb-24	DS/JW	YLCA	Council Training	£66.80	£0.00	£66.80	ONLINE
22-Feb-24	DS/JW	YLCA	Council Training	£66.80	£0.00	£66.80	ONLINE
26-Feb-24		BT	Office Broadband	£23.95	£4.79	£28.74	DD
28-Feb-24		British Gas	Pavilion Utilities	£111.47	£5.57	£117.04	DD
01-Mar-24		Expert Water Services	Legionella Monthly monitoring	£50.00	£10.00	£60.00	SO
01-Mar-24		Redacted	Wages & Salaries	£912.88	£0.00	£912.88	SO
01-Mar-24		Redacted	Office Allowance	£26.00	£0.00	£26.00	SO
01-Mar-24		Redacted	Pavilion Cleaning (£24 per week) x 4	£96.00	£0.00	£96.00	SO
01-Mar-24	LG/RL	Dell Corporation Limited	Office Laptop	£474.21	£94.84	£569.05	ONLINE
01-Mar-24	LG/RL	Redacted	Clerk Expenses	£15.84	£0.00	£15.84	ONLINE
01-Mar-24	LG/RL	Redacted	Council Training	£26.05	£0.00	£26.05	ONLINE
01-Mar-24	LG/RL	YLCA	Council Training	£66.80	£0.00	£66.80	ONLINE
Total invoices for payment				£1,667.78	£104.84	£1,772.62	

RESOLVED to approve the payment schedule dated 4th March 2024.

23-209 GRANT APPLICATIONS

RESOLVED to make a grant to CARE of £266.24 towards their insurance costs using Section 137 of Local Government Act 1972.

23-210 STAFFING COMMITTEE TERMS OF REFERENCE

Councillors debated the proposed terms of reference, noting comments from the Clerk as the only employee of the Council.

Cllr Wake said she would be happy to join the Committee as she has many years professional Human Resources experience.

RESOLVED to adopt the terms of reference subject to amendments to the number of Members, quorate number, rewording the 'Documentation' section and deleting paragraphs 14 and 15.

23-211 PARISH NEWSLETTER

The Clerk said that sometimes the number of pages in the Newsletter fluctuates depending on material for articles.

RESOLVED to delegate authority to the Clerk decide upon the number of pages in each edition prior to printing.

23-212 HUSKAR COMMUNITY ROOMS

RESOLVED to note the resignation of the Treasurer of the Charity running the Huskar Community Rooms with effect from 1st April 2024.

RESOLVED to ask Cllr Leech and the Clerk to meet with the outgoing Chair and Treasurer of the Charity in order to understand how the Parish Council may be able to undertake those roles for a temporary period.

223-213 ANNUAL PARISHIONERS MEETING

RESOLVED to agree to move the location of the meeting to be held on Monday 15th April 2024 at 7PM to the Silkstone Common Methodist Chapel.

23-214 SUMMER FAYRE 2024

RESOLVED to note an update from Cllr Gill that 19 stall holders had been booked plus Bouncy Castle and Ice Cream van for the event at Silkstone Recreation Ground on Saturday 15th June 2024.

23-215 FIRE RISK ASSESSMENT

RESOLVED to ask the Clerk to arrange an updated Fire Risk Assessment for the Sports Pavilion with Infinite Fire & Security.

23-216 CORRESPONDENCE FOR NOTE

RESOLVED to note the following correspondence:

1) Report of building works off Silkstone Lane.

23-217 MEETINGS

Cllr Richard Leech	Councillor Training, Ward Alliance, Warm Welcome, Member of Parliament (Rt. Hon. Miriam Cates).
Cllr Derek Liddell	Councillor Training, YLCA Strategic Working Group.
Cllr Meryl Liddell	Councillor Training.
Cllr Debra Smith	Councillor Training.
Cllr Janice Wake	Councillor Training, Biodiversity Webinar.
Cllr Alan Thompson	Not present.
Cllr Lesley Gill	Extraordinary Meeting, Councillor Training, Member of Parliament (Rt. Hon. Miriam Cates).
Cllr Peter Millar	Not present.
Cllr Jim Logan	Councillor Training.

23-218 DATE OF NEXT MEETING

The next Meeting of Silkstone Parish Council will be held in the Silkstone Sports Pavilion on Monday 8th April 2024.

The Chair closed the meeting at 7.54pm.

Chair's Signature	Date
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A resolution was carried by a show of hands in the majority of 4:3 to amend Minute Reference 23-204 to read that the subject be brought back to Council at the meeting in May to make a decision on bee-keeping.