



# SILKSTONE PARISH COUNCIL

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Parish Clerk: Mr Richard Bell

8 The Meadows, Silkstone Common, Barnsley, S75 4SG



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To: All members of Silkstone Parish Council

25<sup>th</sup> February 2019

You are hereby summoned to attend the **MEETING** of **SILKSTONE PARISH COUNCIL** at 6.45pm on Monday 4<sup>th</sup> March 2019 at Silkstone Sports Pavilion.

*R Bell*

Richard Bell  
Clerk to Silkstone Parish Council

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Please note that the Council meeting will be preceded by Public Question Time, which will last for a maximum of fifteen minutes.

## 1. APOLOGIES

## 2. DECLARATIONS OF INTEREST

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils Code of Conduct 2012.

## 3. MINUTES

**Silkstone Parish Council** - Members are asked to confirm the minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> February 2019. Members may request an update on any item in these minutes which is not included on this agenda.

## Copy attached Appendix A

### PLANNING AGENDA ITEMS

## 4. PLANNING APPLICATIONS FROM BARNSELY METROPOLITAN BOROUGH COUNCIL (BMB)C

Members are asked to consider the schedule of planning applications received since the last Parish Council meeting.

2019/0190	Change of use of barn to form a coffee shop/café and saddlery workshop – Throstlenest Saddlery, Silkstone Common, Barnsley S75 4QX.
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## **Copy attached Appendix B**

### **5. POLICIES REVIEWED**

Members are asked to approve the outstanding policies

- Risk Assessments
- Business Continuity

## **Copy attached Appendix C**

## **Copy attached Appendix D**

Members are asked to approve the policies reviewed 03/02/2019

- Reserves Policy
- Retention of Documents Policy
- Internal Audit Policy
- Media Policy
- Photo Release Form
- Clerk's Application Form
- Clerk's Guidance Notes
- Clerk's Job Description
- Clerk's Person Specification
- Members Appraisal Feedback Forms
- Asset Register

Members are asked to approve the terms of reference documents reviewed 03/02/2019

- Silkstone Planning Fields Committee
- Policy Committee
- Reserves Policy
- Twinning Committee
- Media Committee
- Staffing Committee
- Grants Working Party 2019

## **Copy attached Appendix J**

### **ENVIRONMENT AGENDA ITEMS**

#### **6. SILKSTONE PAVILION & RECREATION GROUND**

##### **a. Pavilion and Recreation Ground Health & Safety issues**

Cllr Stier will report on any health & safety issues at the Silkstone sport pavilion & recreation ground.

#### **7. SUMMER FAIR 2019**

Members are asked to note an update on progress following first 'scoping' meeting of 6th February 2019.

## **Copy attached Appendix E**

#### **8. WOODS MAINTENANCE & IMPROVEMENT WORKS**

Members are asked to note the schedule for maintenance works during March 2019.

## **Copy attached Appendix F**

## **FINANCE AGENDA ITEMS**

### **9. FINANCE UPDATE**

Members are asked to note a verbal update from Cllr Smith on Finance matters.

### **10. PENISTONE LINE PARTNERSHIP**

Members are asked to approve renewal of membership for 2019.

**Copy attached Appendix G**

### **11. INVOICES FOR PAYMENT**

Members are asked to approve the Invoices for Payment schedule.

**Copy attached Appendix H**

## **ADDITIONAL PARISH COUNCIL AGENDA ITEMS**

### **12. ELECTIONS 2019**

Members are asked to note a verbal update from Cllr M Liddell and collect an application nomination form.

### **13. YLCA 75<sup>th</sup> ANNIVERSARY**

Cllr D Liddell to give a verbal report to Council.

### **14. GREAT BRITISH SPRING CLEAN 2019**

Members are asked to note a verbal update from Cllr Thompson concerning the initial plans for supporting this national initiative.

### **15. TESCO BAGS FOR HELP – SILKSTONE PICNIC ORCHARD**

Members are asked to consider and approve a working party for use of the grant.

**Copy attached Appendix I**

### **16. MEETINGS**

Members will report on meetings they have attended since the last meeting of the Parish Council.

### **17. CORRESPONDENCE FOR NOTE**

The Clerk will update members on correspondence received since the last meeting and not covered under previous agenda items.

### **18. DATE OF NEXT MEETING – Monday 1st April 2019 at 6.45pm at Silkstone Sports Pavilion.**