DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 7th January 2019** at Silkstone Sports Pavilion.

PRESENT
Meeting Chaired by: Cllr Meryl Liddell

Councillors: Richard Leech, Derek Liddell, Debra Smith, Ron Stier and Alan Thompson.

In attendance: Barnsley Chronicle reporter; no residents.

PUBLIC QUESTION TIME

No residents attended so the Chair invited councillors to give reports.

Cllr Thompson reported several residents in the bungalows on Martin Croft did not receive Parish Newsletters. Clerk to discuss with delivery person. Cllr also reported receiving complai9nts from residents concerning dog excrement on the footpaths on Martin Croft. Clerk to report concerns to Barnsley MBC.

Cllr D Liddell again reported an issue with the hedge at 1 Woodland View at the junction with Knabbs Lane is encroaching onto the footway and needs to be cu t back. Previous attempts to raise the issue with the Estate Agents have been unsuccessful. Clerk to action. Cllr D Liddell also reported continuing issues relative to 'For Sale' signs adjacent to Stonecroft Court being in breach of Town and County Planning (Control of Advertisements) Regulations. Clerk to action.

Cllr Stier reported a deterioration of the speed bumps in Silkstone Common which has been reported to Barnsley MBC highways. Clerk to raise an additional report. Cllr Stier also reported that despite information to the contrary, a new Royal Mail post-box has been installed in Silkstone Common opposite South Yorkshire Buildings. Cllr Stier reported that some residents of Beacon Close bungalows had expressed concerns following demolition of the old Mission Rooms in Silkstone Common. Clerk to establish progress with site clearance and plans.

Cllr Leech again raised concerns about blocked gullies on the A628 and Cone Lane. He also advised that a chestnut tree behind the bus stop on A628 Silkstone Cross is showing signs of disease, and although it has been reported to BMBC it has since deteriorated. Clerk to report.

Sheila Weber from the Barnsley Chronicle reminded the new Clerk that previously advance notice of the Parish Council Meeting, by way of Agenda, had been sent to the Chronicle News desk. Clerk to action.

19-001 APOLOGIES

RESOLVED to note an apologies from Cllr Yate and Cllr Browell.

19-002 DECLARATIONS OF INTEREST

RESOLVED to note no declarations of interest.

19-003 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 3rd December 2018 as a true and accurate record. The Chair signed the minutes.

19-004 PLANNING APPLICATIONS FROM BARNSLEY MBC

RESOLVED to record 'No comment' on the following planning application (prior notification agricultural). The Clerk will advise the planning officers at Barnsley MBC.

2018/1542	Erection of extension to existing farm building at Broad Close Farm, Cone Lane, Silkstone Common, Barnsley S75 4LY.

19-005 Parish Council Policies Review

RESOLVED to approve the following policies.

- Training Statement (subject to minor grammatical amendments)
- GPPI Document (subject to amending copying charges from 5 pence per A4 sheet to 10 pence)
- Grants Awarding Policy ACCEPTED
- Complaints Procedure (subject to amendment of PC email address)
- Community Engagement Policy ACCEPTED
- Guidance for the use of Social Media – (subject to deletion of "Myspace" and addition of "What's App")

RESOLVED to note that all remaining policies will be reviewed and presented for approval at the February Meeting.

19-006 Projects for 2019/2020

Cllr Thompson raised the issue of Projects during 2019/2020 that the Council could become involved with rather than be reactive.

Cllr Leech reminded Council that there is the possibility of elections in May 2019 in preparation for which it may be prudent to produce a new forward strategic business plan for the period 2019 – 2023. The last plan was created in 2013; Clerk to trace and circulate if located. Councillors are asked to put forward project plans, aspirations and possibility of grant applications.

Cllr Smith said that the Neighbourhood Plan initial scoping was ready to proceed to the next stage once there was sufficient interest. Cllr D Liddell noted that the Barnsley MBC planning document has been resolved but clarity is needed around the "land banks" to ensure that the Parish Council is not ridden 'roughshod' and local plans are disregarded.

RESOLVED to note that Cllr D Liddell will make some enquiries and report back at the February meeting.

RESOLVED to note that Cllr Thompson will lead on commemorations of the 80th anniversary of the outbreak of World War Two. Cllr Thompson will liaise with the village schools and come up with a paragraph for inclusion in the school newsletters and provide an article for the Parish Newsletter prior to March deadline.

19-007 SILKSTONE PAVILION & RECREATION GROUND

a. Silkstone Playing Fields Committee

RESOLVED to note the minutes of the meeting held on 17th December 2018.

Cllr Stier reiterated that following the escape of cows onto the cricket pitch the farmer's fence needs to be repaired to prevent a recurrence. Cllr M Liddell may have some information as to the owners of the fencing. Cllr Stier reported that the Fire Extinguishers had been replaced and PAT completed.

Cllr Stier reported that the 'verti-drain' works had been completed prior to Christmas and it had proved very successful. There have been indications that Moles had returned to the cricket pitch area and it may be prudent to get the Mole Catcher out soon, Cllr M Liddell asked the Clerk to make contact with the Mole Catcher.

b. Pavilion and Recreation Ground Health & Safety issues

RESOLVED to note Cllr Stier's comments regarding continuing problems with the external lights at the Pavilion. An electrician will be contacted. Internal fire doors at the Pavilion are not closing properly. Clerk to action.

Cllr Stier raised the issue of Portable Appliance Testing (PAT) and Fire Extinguishers at the Huskar Community Rooms (HCR). Cllr Leech understood the lease to place the responsibility for this with the HCR Management Committee. Clerk to email Linda Jackson and Paul Denton copying in Cllr M Liddell.

c. Tree Audit Report

RESOLVED to note the contents of the Tree Audit Report compiled by Profell Tree Services. Clerk to arrange a meeting between Cllr M Liddell, Cllr Leech and representatives of CARE group to discuss the issues relative to the management of Jays Wood. Cllr M Liddell asked the Clerk to liaise with Profell and sked them to prioritise works in order of risk.

Cllr Stier thinks the previous full audit of Parish Council woods had now expired. Clerk to attempt to locate the plan and circulate to Councillors. Cllr Leech wondered if grant funding may be available from the Forestry Commission or similar bodies to update the audit.

Clerk reported that CARE group had plans to carry out clearance and planting at the edge of the Chestnuts. They may also be able to source a replacement tree for the one to be felled.

Cllr Stier raised the issue of potentially dangerous weeds in the Chestnuts. Clerk to establish who has responsibility for removal or destruction.

Cllr Stier and Clerk to plan use of Handyman time in removing/managing ivy growth around trees in Conroyd Wood.

19-008 Summer Fair 2019

RESOLVED to invite interested parties to an initial meeting at 7PM Thursday 31st January 2019 at the Silkstone Sports Pavilion to prepare for the Summer Fair on Saturday 31st August 2019. Clerk and Cllr M Liddell to liaise concerning invitees, Facebook and Parish Council website.

19-009 FINANCE COMMITTEE

RESOLVED to approve the Budget for 2019/2010. Cllr M Liddell to contact Karen Canadine to establish the procedure for demanding the precept from Barnsley MBC.

19-010 INVOICES FOR PAYMENT

RESOLVED to approve the invoices for payment schedules dated 7th January 2019 as follows:

Date	Invoice number	Payee	Description	Net	Vat	Total	Cheque number
Paid in between meetings							
3.12.18		Carl Brown	Handyman services for November 18	280.00	0.00	280.00	301479
10.12.18		Thomas Taylor	Newsletter delivery December 18	85.00	0.00	85.00	301480
10.12.18		Laura Hill	Newsletter delivery December 18	68.00	0.00	68.00	301481
11.12.18		Expert Water Services	Cheque to replace 301473 & 301477	90.00	18.00	108.00	301482
17.12.18	H168F80186	EON	Electricity for Pavilion December 18	67.44	3.37	70.81	DD
17.12.18	H168F6D9E6	EON	Gas for Pavilion December 18	92.53	4.63	97.16	DD
To be paid 7 January 2019							
29.12.18	EWS-2019-01	Expert Water Services	Monthly legionella monitoring on 28.12.18	45.00	9.00	54.00	301483
10.12.18		HMRC	PAYE newsletter deliverers Dec 18	17.00	0.00	17.00	301484
30.11.18	1621	Botham's Prestige	Maintenance November 2018	1,065.42	213.08	1,278.50	301485
31.12.18	1639	Botham's Prestige	Maintenance December 2018	1,065.42	213.08	1,278.50	301485
31.12.18	1644	Botham's Prestige	Vert drain of football pitch	250.00	50.00	300.00	301485
20.12.18	122392	Armour Fire Protection	Service fire eqt, PAT testing and 2 off replacement fire extinguishers	147.50	0.00	147.50	301486
07.1.19		SLCC	Richard Bell Annual Membership Fee	46.00	0.00	46.00	301487
			Total Invoices for Payment	**3,319.31**	**511.16**	**3,830.47**	

19-011 MEETINGS

Richard Leech	Playing Fields Committee, Finance Committee Budget Meeting, Twinning Group Meeting.
Derek Liddell	NALC Smaller Council's committee, YLCA Finance & General Purposes Committee.
Ron Stier	Playing Fields Committee, Good Companions Club, Penistone East Crime Liaison Group, Tree Survey.
Debra Smith	Finance Committee Budget Meeting.
Meryl Liddell	Finance Committee Budget Meeting, Twinning.
Clerk	Playing Fields Committee, Finance Committee Budget Meeting, Twinning Group Meeting, Tree Audit.

19-012 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

Email from Silkstone Common Methodist Church concerning payment for repairs to the community clock as agreed. Cllr M Liddell may have the invoice to be passed to Clerk for payment in between meetings. Clerk to contact Keith Jowett.

Verbal approach by a resident to the Clerk about a proposal to 'relaunch' the village "Neighbourhood Watch" scheme in view of the increasing incidents of crime.

19-013 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 4th February 2019 at Silkstone Sports Pavilion commencing at 6.45pm.

The Chair closed the meeting at 8.06pm

Chair's Signature	Date