Yorkshire Local Councils Associations

ONE-DAY CONFERENCE 2019 AND YLCA 75TH ANNIVERSARY CELEBRATION

Friday, 13 September, at the Mercure Fairfield Manor Hotel, Shipton Road, Skelton, York, YO30 1XW. From 10.00am to 5.45pm

As 2019 is the 75th Anniversary year of YLCA, we are making space at the conference for member councils/parish meetings to bring displays to showcase successful projects and other good work that they have done/are doing in their communities. Further details will be sent in due course, but we encourage members to think about what they could show to others to give encouragement and share ideas

PROGRAMME

There will be several exhibitors at the event, please do see what they have on offer and chat to them about their services/products

9.15am to 9.55am — Registration open to delegates

10.00am — Welcome to delegates, overview of the day and housekeeping

10.15am — Keynote speaker – Dementia Friendly Councils and Communities

11.15am — Refreshments

11.30am — Be inspired: Four speakers from Councils who have been innovative in their community in the past year, embarked on community projects or done inspirational activities in their parishes will give a short presentation with opportunity for questions

2.20pm to 1.00pm — Workshops

(There are 20 places per workshop with some repeats. No pre booking - first come, first served)

Block 1

- i Understanding and applying the Code of Conduct
- ii Protecting your playing field from unwanted development
- iii Association of Community Rail Partnerships (supporting community-based groups and partnerships that connect their community with their railway and deliver social benefit
- iv Highway laws and regulations – question and answer session

1.00pm — Lunch in the restaurant

2.00pm — Move to workshop rooms

2.00pm to 2.50pm — Block 2

- i Meeting procedures – don't get into difficulties!
- ii Highway laws and regulations – question and answer session
- iii Employment of officers and other workers – take your employment responsibilities seriously!
- iv Insurance – is your council fully covered?

3.00pm to 3.50pm	Block 3	
	i	Twenty's Plenty – reducing speed limits
	ii	Understanding the planning enforcement system
	iii	Employment of officers and other workers – take your employment responsibilities seriously!
	iv	The use of social media in councils and producing/using press releases

3.50pm to 4.15pm Refreshment break

4.15pm to 5.05pm	Block 4	
	i	Twenty's Plenty – reducing speed limits
	ii	Understanding the planning enforcement system
	iii	Finance for local councils – lawfully managing and administering the public funds that your council holds
	iv	Procurement – get your processes right, from small to large contracts

5.10pm to 5.45pm	Block 5	
	i	Running and managing allotments
	ii	New councillors briefing – question and answer session
	iii	Understanding the use of Standing Orders and Financial Regulations
	iv	The use of social media in councils and producing/using press releases

5.45pm
to 6.00pm Round up

YLCA officers will be available during the day to discuss the Local Council Award Scheme and Certificate in Local Council Administration if needed

YLCA reserves the right to alter this programme at any time.
The event is being sponsored by Streetscape, suppliers of Play, Sports and Fitness equipment.

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