DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 2 July 2018** at Silkstone Sports Pavilion.

PRESENT
Meeting Chaired by: Cllr Meryl Liddell

Councillors: Richard Bell, Richard Leech, Derek Liddell, Debra Smith, Ron Stier, Alan Thompson and Chrissie Yates.

In attendance: Parish Clerk, one resident and Barnsley Chronicle reporter.

PUBLIC QUESTION TIME

A resident advised that the trees along Cone Lane from Beacon Hill to the steps heading from Silkstone Common to Silkstone need attention. Clerk to advise Barnsley MBC.

A resident advised that the grate opposite LP 11 on Cone Lane is blocked – Clerk to advise Barnsley MBC.

Cllr Leech advised that the steps in the wood behind Towngate have not been repaired – Clerk to chase Barnsley MBC to ask when the repairs will be completed.

Clerk advised that Smithies tip would not accept shredded paper – Clerk to ask Barnsley MBC for advice on alternatives to roadside collection for large quantities of shredded paper.

18-052 APOLOGIES – RESOLVED to accept apologies from Cllr Andrew Browell.

18-053 DECLARATIONS OF INTEREST

RESOLVED to note a declaration of interest from Cllr Debra Smith in agenda item 10 - Grant application from Silkstone Common Ladies Choir.

18-054 HUSKAR COMMUNITY ROOMS ANNUAL REPORT

Linda Jackson, Chair of the Huskar Community Rooms (HCR) committee addressed Parish Council with an update on bookings at the HCR and the forecast accounts. In addition to the uniformed organisations and the dance school the centre is used by exercise classes, a photographer and toddler groups as well as Barnsley MBC for elections. The NHS Healthy Action team have also recently made bookings at the centre. It was noted that income from the solar panels has still not been received from EON – this is an ongoing issue, which the treasurer will report on at the next Parish Council meeting. The committee intend to proceed with the installation of netting at the HCR end of the MUGA (approved by Parish Council some time ago). Air circulation is still an issue and quotes are in the process of being obtained.

RESOLVED that Linda Jackson and the new treasurer will attend the September Parish Council meeting with a further update on the solar panels, MUGA netting quotes,

contractors' recommendations for air circulation improvements and % usage of the centre to be compared year on year.

The Chair thanked Linda Jackson for attending the meeting. Linda Jackson left the meeting.

18-055 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 4 June 18 as a true and accurate record. The Chair signed the minutes.

Matters arising from the minutes:

Japanese knotweed (JK) in Silkstone Common – Barnsley MBC has cut the grass on the Moorend Lane verge so the JK is no longer there. The private landowner has burnt the JK in their garden.

It was noted that the dog/litter bin audit request has not been received from Barnsley MBC. Clerk to enquire about progress on this from Ward Councillors.

It was noted that to date only one response has been received from the neighbourhood planning article in the Parish newsletter. This is disappointing, it was agreed that a Neighbourhood plan couldn't be progressed without the commitment of a group of at least 10 residents. A further update will be given to the September PC meeting.

It was noted that site EC11 has been removed from the proposed Local Development Plan for the Barnsley Borough.

18-056 PLANNING APPLICATIONS FROM BARNSLEY MBC

2018/0713 Demolition of existing building and erection of a single storey building (resubmission)		Rear of 6 Beacon Close, Silkstone Common (site of old Mission rooms)
2013/1198 (6 Nov 13)	Demolition of existing building (old Mission Rooms) and erection of a single storey building Whilst the Parish Council does not object to the demolition and replacement of this community hall, they would ask that every effort is made to prevent disruption to the old people resident in Beacon Close and to keep the well used footpath open which runs alongside the site and under the	Rear of 5 & 6 Beacon Close Silkstone Common

	monkey tunnel. Silkstone PC will re-iterate these comments for this re-submission and additionally ask Barnsley MBC to ensure that the derelict building which is known to contain asbestos is in a safe state.	

18-057 PLANNING COMMITTEE MEETING

RESOLVED that a meeting of the Planning Committee will be held on Friday 27 July 18 at 10am.

18-058 INFORMATION AUDIT & RECORDS MANAGEMENT POLICY

RESOLVED to approve the information audit.

RESOLVED to approve the Records Management Policy with the following amendments:

- Retain current year's policy documents in full for Insurance

- Retain the ~~employers~~employers' liability certificate for all previous years Insurance policy for 40
~~years~~ years.

- Risk Assessments to be retained for 25 years not 6 years.

18-059 GDPR TRAINING SESSION

RESOLVED to note that Cllr M Liddell and the Clerk attended the GDPR training session at Barnsley MBC with the Parish Council's appointed Data Protection Officer.

It was also noted that the NALC GDPR Toolkit is currently being updated.

18-060 SILKSTONE RECREATION GROUND

a. **Health & Safety –** Nothing to report

18-061 INVOICES FOR PAYMENT

Payment to	Description	Total incl. VAT	Cheque/DD etc
Paid in between meetings Handyman	Maintenance May 18	421.92	301406

To be paid 2 July 18 Tiny Tots	Grant pre-approved in 17/18 now claimed	174.49	301407
BOS Office Supplies	Newsletter printing	518.29	301410
Viking Direct	Printer toners and paper (HOLD as credit note is awaited)	173.32	301411
Employee payments, Tax & NI and Pension	Salaries, HMRC and SY Pensions	1,845.73	SO, 301407 & 301408 301412, 301413 & 301414
Aldi KDA Wholesale Currys Co-op bank	Toilet rolls and bin bags for Pavilion Mop and cleaning supplies Pavilion New cooker for Pavilion card fee	8.44 19.36 133.33 2.00	Charge card (£163.13)
	Total excl. VAT	**3,296.88**	

18-062 VAT RETURN

RESOLVED to note that the VAT return for 1 April to 30 June has been completed and will be submitted to HMRC.

18-063 2018/2019 GRANT APPLICATIONS SCHEDULE

RESOLVED to note that grant applications schedule which shows that £1,948 out of the £3,000 budget has been allocated.

18-064 2018/2019 GRANT APPLICATIONS

RESOLVED to pre-approve the following grant applications:

£400 to Silkstone Luncheon Club towards costs of dial a ride

£400 to Silkstone Common Ladies Cehoir towards cost of pianist, conductor and music.

Grant payments will be released once receipts totalling at least £400 are received.

18-065 HUSKAR 180 COMMEMORATION UPDATE

RESOLVED to note that all arrangements are now in place for the Huskar 180 commemoration events. Barnsley Chronicle, Yorkshire post and Calendar will all be

covering parts of the programme (a copy of the programme was handed to each council member).

The Chair thanked Cllr Alan Thompson for his work with the Huskar 180 committee and for keeping Parish Council up to date with progress.

18-066 MEETINGS

Cllr Derek Liddell	NALC Management board meeting YLCA SY Branch meeting – re-appointed as Vice- Chair and elected to joint executive NALC smaller councils committee meeting YLCA/NALC Big conversation regarding the re-organisation of NALC CARE Cheese & Wine evening
Cllr Ron Stier	Silkstone Playing Fields Committee
Cllr Richard Leech	Silkstone Playing Fields Committee Ward Alliance meeting
Cllr Meryl Liddell	150year of Methodist church GDPR training at Town Hall, Barnsley Visited toddler group Visited Rainbows group YLCA SY Branch meeting CARE Cheese & Wine evening
Cllr Alan Thompson	Huskar 180 committee meeting
Clerk	Silkstone Playing Fields Committee GDPR Training session at Town Hall.

18-067 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

Clerk & Councils Direct
Local Councils update
YLCA e-mail notifying that Chris Pilkington is leaving the YLCA.

18- 068 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 3 September 2018 at Silkstone Sports Pavilion commencing at 6.45pm.

The Chair closed the meeting at 8.35pm.

Chair's Signature	Date