

SILKSTONE PARISH COUNCIL - GRANTS AWARDING POLICY

This Grants Awarding Policy was amended and approved by Silkstone Parish Council at their meeting on 7 January 2019

The Parish Council has a Grant Aid scheme for the award of grants between £100 and £400 for groups based in Silkstone or Silkstone Common.

Guidelines for Grant Applications

1. It is a condition of any grant application that the group or project must bring direct benefit to the residents of Silkstone and/or Silkstone Common.
2. The grant year runs from 1 April – 31 March. Grants will be awarded on a first come first served basis from 1 April and may be approved in principle by the Parish Council at their monthly meetings. Grants can be applied for at any time of year. However, the maximum total grant allowance to any one group during the year will be £400.
3. In exceptional cases a further grant over the £400 may be granted after a full meeting of the Parish Council.
4. No grant payment will be made until a receipt or invoice is received by the Clerk for the expense. A grant claim form must be completed by the applicant and sent to the Clerk with the copy of the invoice.
5. In exceptional circumstances where the organisation has insufficient funds, the Parish Council can pay in advance upon receipt of a written estimate.
6. The Parish Council will not award grant aid to National Charities.
7. The Parish Council will only grant aid churches for parish clocks and possibly for environmental purposes. Church Halls can also be grant aided if they are used by the community.
8. Schools will only be grant aided for environmental purposes or, if in the opinion of the Parish Council their application is for the benefit of the wider community.
9. The size of any grant awarded is at the discretion of the Parish Council.
10. Grant applications cannot normally be made retrospectively, except at the discretion of the Parish Council in exceptional cases
11. The Parish Council reserves the right to refuse any grant application which they consider to be inappropriate or against the objectives of the Parish Council
12. It must be understood that any grant must only be used for the purpose for which it was awarded unless the written approval of Silkstone Parish Council has been obtained for a change in use of the grant monies, and that any unspent portion of the grant must be returned to the Parish Council by the end of the financial year in which it was awarded.

Signed

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Cllr Meryl Liddell Chair of Silkstone Parish Council

Mr Richard Bell Parish Clerk & Responsible Finance Officer

Note: signed copy held by Clerk