

DRAFT MINUTES of the **MEETING** of **SILKSTONE PARISH COUNCIL** held on **Monday 5 November 2018** at Silkstone Sports Pavilion.

PRESENT

Meeting Chaired by: Cllr Meryl Liddell

Councillors: Richard Bell, Richard Leech, Derek Liddell, Debra Smith, Ron Stier and Alan Thompson

In attendance: Ward Councillor John Wilson and Barnsley Chronicle reporter.

PUBLIC QUESTION TIME

As no residents were present at the meeting the Chair invited councillors to give reports.

Cllr Stier reported that the former Mission Building in Silkstone Common has been demolished. He advised of 2 recent burglaries on Hall Royd Walk Silkstone Common. He also noted unsafe parking on Cone Lane too near to the junction with the A628, and water leaking from a hydrant at the junction of Moor End Lane and Hall Royd Walk. Yorkshire Water has indicated that it is aware of this leakage, and the Chair undertook to follow this up.

Cllr Leech reported damage to walling at Cone Lane.

Cllr M Liddell referred to the continuing problem of a derelict vehicle at South Yorkshire Buildings, an area over which the Parish Council has no powers. Ward Cllr Wilson undertook to follow this matter up.

18-102 APOLOGIES & REASONS FOR ABSENCE

RESOLVED to note apologies and accept reasons for absence from Cllrs Andrew Browell and Chrissie Yates.

18-103 DECLARATIONS OF INTEREST - None

18-104 MINUTES

RESOLVED to approve the minutes of the Silkstone Parish Council meeting held on Monday 1 October 18 as a true and accurate record. The Chair signed the minutes.

Updates from the minutes:

Some gullies on the A628 are still blocked, specifically gullies near Silkstone Cross and also near the golf course. A further step is broken at Town Gate/Manor Park, and the Chair will contact Sarah Ford at BMBC about this.

18-105 PLANNING APPLICATIONS FROM BARNSELY MBC

RESOLVED to record no comment in respect of the single application received, being a front porch extension at Cone Lane.

Cllr M Liddell noted that an appeal has been lodged in respect of BMBC's refusal of planning permission for a new dormer bungalow in the garden of 1 Woodland View.

18-106 PLANNING – MATERIAL CONSIDERATIONS

RESOLVED to note the advice note forwarded by BMBC.

18-107 PARISH COUNCIL MEETING DATES 2019

RESOLVED to approve the schedule of meeting dates for 2019.

18-108 POLICY REVIEW DATES SCHEDULE

RESOLVED to continue with the named councillors allocated to each policy. A Policy Committee meeting will be set for mid-January to report to Council in February 2019.

18-109 STAFFING COMMITTEE

RESOLVED to note the minutes of the Staffing Committee meeting on Tuesday 9 October 2018.

18-120 PARISH CLERK APPRAISAL/EXIT INTERVIEW

RESOLVED to note a verbal report from Cllr Leech regarding the informal exit interview which identified that clerk resigned in order to take up a full-time appointment.

18-121 PARISH CLERK & RFO RECRUITMENT PROCESS

RESOLVED to note that interviews for the position will be held on Friday 9th November 2018.

18-122 PARISH COUNCIL CHARTER

RESOLVED that the Chair should respond to Ian Turner at Barnsley MBC.

References to Brierley Town Council should be removed. Cllr Derek Liddell expressed concern about whether the spirit of the charter will be observed in practice. Cllr Leech noted that this is an opportunity to improve liaison with the principal authority, and that he felt that Councillors should be invited to attend alongside the Clerk.

18-123 WINTER WEATHER POLICY

RESOLVED to approve the Winter Weather Policy and Statement issued by the Winter Weather Working Party at its meeting on 1 November 2018.

18-124 SILKSTONE PAVILION & RECREATION GROUND

a. Silkstone Playing Fields Committee

RESOLVED to note the minutes of the committee held on 8 October 2018.

b. Silkstone football field flood lights

RESOLVED to note that the proposal prepared by Steve Fletcher has not yet been circulated to members. Resolved that a report will be presented to a future meeting addressing the proposal to apply for planning permission for flood lights, and that the report should include issues such as wear and tear and running costs.

Ward Cllr Wilson suggested that members should consider whether there might be an opportunity to seek S106 funding for a bigger scheme, including an all-weather surface. The new Clerk will write to Ward Cllr Wilson to pursue this idea.

c. Pavilion and Recreation Ground Health & Safety issues

RESOLVED to note Cllr Stier's comments regarding damage to the electrics resulting in the loss of outdoor lighting at the Pavilion. An electrician will be contacted. The corridor door to the kitchen requires repair. More keys are needed for the handyman to access the compound. Cllr Steir is still concerned about the field drainage problems. PAT and fire testing need to be done this month. The chair undertook to contact the football teams about non-permitted use of the kitchen. Legionella testing has been completed this month.

18-125 REMEMBRANCE DAY 2019 & ARMISTICE COMMEMORATION

RESOLVED to note that Cllr Leech will present a wreath, and that all arrangements have been made for the Remembrance Day service at the Silkstone War Memorial.

RESOLVED to note Cllr Bell's verbal report on the planting of 2 oak trees with the help of CARE. The commemorative plaques and perspex blocks from 'There but not there' were circulated around members. Mounting blocks are required for the plaques, and these will need to be secured. This item will be put on the agenda for next month, and costs will be established.

18-126 SILKSTONE PICNIC ORCHARD

RESOLVED to note that Tesco have advised that the Picnic Orchard scheme has been selected to go forward to a public vote for a grant. Cllr Meryl Liddell has been named as the contact for the project.

18-127 SUMMER FAIR 2019

RESOLVED to confirm 31st August 2019 as the date for the next summer fair, to be held in Silkstone recreation ground. This matter will be listed as an agenda item for January 2019. Cllr Meryl Liddell will publish the date on the Facebook page, and she reported that she has already received some enquiries.

18-128 NOTICE OF CONCLUSION OF AUDIT

RESOLVED to approve the external audit which has now been returned from the external auditor with no comments. The notice of conclusion of audit has been displayed in both villages.

18-129 FINANCE COMMITTEE

RESOLVED to set a date of 13 November for a Finance Committee meeting to start the budget setting process for 2019/2020.

18-130 VAT REFUND

RESOLVED to note that a VAT refund claim form 126 was submitted for the period 1 July to 30 September 2018.

18-131 FINANCE REPORT

RESOLVED to defer this item to the December meeting.

18-132 RESERVES REPORT

RESOLVED to defer this item to the December meeting.

18-133 INVOICES FOR PAYMENT

RESOLVED to approve the invoices for payment schedules dated 5 November 2018 as follows:

Payment to Paid in between meetings	Description	Total Excl VAT	Cheque/DD/SO
John Whitmore Electrical	Materials and Labour to replace some emergency lights and light fittings at Pavilion	350.00	301452
Expert Water Services	Monthly legionella monitoring Oct 18 SRG & villages grounds maintenance Sept 18	45.00	301543
Bothams Prestige Handyman	Villages maintenance Sept 18	1,065.42	301454
Edmundson Electrical	Bulbs for pavilion	370.00	301455
EON	Pavilion gas bill 011018	24.00	301456
EON	Pavilion electric bill 011018	92.43	DD
		63.04	DD
<u>To be paid 5 November 18</u>	Travel expenses to conference		

Parish Clerk	in September	39.20	301458
Amazon marketplace	Printer toner	23.90	charge card
Amazon	Genuine brother printer toner	28.73	(£106.01)
KDA Wholesale	stationery, bin bags and paint brushes	9.89	
Barnsley Lock & Safe	key cutting & new lock for pavilion	23.50	
Asda	bin bags	6.00	
Amazon enterprise	Printer toner refund	-23.90	
KDA Wholesale	Post mix concrete	23.47	
Co-op bank	charge card fee	2.00	
Viking direct	Envelopes	34.98	301459
Barnsley Timber	Timber for car park knee rail fence	96.00	301460
YLCA	Clerk advert	15.00	301461
Barnsley Chronicle	Vacancy advert	63.00	301462
Parish Clerk	Salary October 18	1,100.00	SO
		90.93	301463
HM Revenue & Customs	Tax & NI October 18	226.22	301464
SY Pensions	Pensions October 18	275.58	301465
	Total excl VAT	4,044.39	

18-134 MEETINGS

Richard Leech	Silkstone Playing Fields Committee Ward Alliance meeting Meeting with Clerk for handover 2 Staffing Committee meetings
Richard Bell	Winter Weather Working Party
Alan Thompson	Winter Weather Working Party Meeting with Berneslai Homes Meeting with Headteacher at Silkstone Primary School
Derek Liddell	2 Oct NALC policy committee 31 Oct YLCA south Yorkshire branch meeting 20 Oct YLCA joint executive board meeting 30/31 Oct NALC AGM Assembly and conference
Chrissie Yates	2 Staffing Committee meetings
Ron Stier	Good Companions Club Silkstone Playing Fields Committee
Debra Smith	2 Staffing Committee meetings Meeting with Clerk for finance handover
Meryl Liddell	2 Staffing Committee meetings Winter Weather Working Party Meetings with Clerk & Richard Leech

18-135 CORRESPONDENCE TO NOTE

RESOLVED to note the following correspondence:

Email from Silkstone Common Methodist Church, requesting financial assistance in servicing and repairing the church clock. Resolved that in principle the council is minded to assist, but that a grant application will need to be made.

A Silkstone Common resident asked for permission to remove an overgrown holly tree. Resolved to grant permission.

Correspondence from the Twinning Association advised that St Florent plans to merge with another village, and there will be a change of name. Resolved to defer further discussion to a later date.

18- 136 DATE OF NEXT MEETING

The next meeting of Silkstone Parish Council will be held on 3 December 2018 at Silkstone Sports Pavilion commencing at 6.45pm.

The Chair closed the meeting at 8.05pm

Chair's Signature	Date
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